



Regular Meeting Minutes for Wednesday, June 3, 2026

Bicycle and Pedestrian Advisory Committee City of South San Francisco, California

COMMITTEE MEMBERS:

Present: Philip Hollenback, Chair
Carlos Moreno, Vice Chair
Arian Guzman
Dylan Hingey
Mark Kim
Darryl Yip

Absent: Frank McAuley

STAFF PRESENT:

City Manager's Office: Megan Wooley-Ousdahl, Deputy City Manager & Secretary to BPAC
Planning Division: Cynthia Fregoso, Clerk to BPAC
Engineering Division: John Wilson, Senior Engineer
Lawrence Henriquez, Senior Engineer
Kim Santos, Administrative Assistant II

PROCEEDINGS:

CALL TO ORDER / ROLL CALL: Chair Hollenback called the meeting to order at 6:03pm.

AGENDA REVIEW: No changes

ITEMS FROM STAFF MEMBERS:

Deputy City Manager Wooley-Ousdahl thanked everyone who participated in the May 9, 2026 South City Centennial Cruise. The event was a joyful celebration with bicyclists of all ages and included over 30 participants.

1. Proclamation celebrating May as National Bike Month from the May 27 City Council Meeting

Vice Chair Moreno accepted the City Council proclamation of May as National Bike Month. Committee Member Yip and Committee Member McAuley were also in attendance.

2. South City July 4th Parade & Picnic

In celebration of America's Semiquincentennial, the 250th anniversary of the signing of the Declaration of Independence, Sign Hill was painted on June 2, 2026 by 75 volunteers.

On July 4, 2026, the City is hosting a community-wide parade and picnic which will include live entertainment, activities, and free food for the entire family to enjoy. Cover band Fast Times will provide entertainment during the event. All are welcome.

Deputy City Manager Wooley-Ousdahl followed up on Item 6 from the May 3, 2026 BPAC meeting regarding a discussion on LAZ parking enforcement areas of focus. During this meeting Committee Member Yip requested it be postponed until Committee Member Guzman is present. Deputy City Director Wooley-Ousdahl said this item will be on the July 1, 2026 meeting agenda.

Deputy City Manager Wooley-Ousdahl informed BPAC that Senior Engineer Angel Torres will be presenting the Caltrain Grade Separation item at the July 1, 2026 BPAC meeting.

Senior Engineer Lawrence Henriquez and Administrative Assistant II Kim Santos introduced themselves to BPAC.

PUBLIC COMMENT: None

CONSENT CALENDAR: Voting Key: (yes, no, abstain)

3. Approval of the Regular Meeting Minutes of the Bicycle and Pedestrian Advisory Committee for May 6, 2026

Approved 4-0-2 Chair Hollenback motioned, Committee Member Kim seconded. Vice Chair Moreno and Committee Member Guzman abstained.

ADMINISTRATIVE BUSINESS:

4. Bike Lanes for the Boulevards Project Presentation (Lawrence Henriquez, Senior Engineer & Mark Thomas)

Senior Engineer Henriquez and David Raymond from Mark Thomas gave a presentation on the Bike Lanes for the Boulevards project for Westborough Boulevard and Junipero Serra Boulevard. The Committee provided feedback to be considered as a part of the planning and engineering process.

5. Active Transportation Projects Presentation – A. Safe Routes to School 2026 Project; B. OBAG 4 Grant Proposal; C. Mission Road Crossing Analysis Update; and D. Letter of Support for ATP Grant Application (John Wilson, Senior Engineer)

Senior Engineer John Wilson presented these items to BPAC which included updated on Safe Routes to School projects at Parkway Heights Middle School, Alta Loma Middle School, Buri Buri Elementary School, and Ponderosa Elementary School.

Senior Engineer Wilson also reviewed the OBAG 4 Grant Proposal for active transportation improvements to Chestnut Avenue.

Senior Engineer Wilson provided an update on the request for the Engineering Division to review the Mission Road crossing; this includes the possibility of extending the curb and narrowing the street. Senior Engineer Wilson to return to BPAC with more information at a future meeting.

Senior Engineer Wilson also discussed the upcoming ATP Grant Application in which Chair Hollenback signed a letter of support as a representative of BPAC. The City is applying for grant funding for safety and connectivity improvements for people walking, bicycling, and taking transit near the Caltrain Station, along Poletti Way and on Grand Avenue.

6. 2026 Collision Statistics – 1st Quarter (January – March) (Megan Wooley-Ousdahl, Deputy City Manager)

Deputy City Manager Wooley-Ousdahl reviewed the 1st Quarter Collision Statistics. Senior Engineer Wilson discussed the City’s Vision Zero Action Plan for which the planning process has just begun. BPAC will be important stakeholders for this process.

ITEMS FROM COMMISSION:

7. Update on bicycle and pedestrian projects at South Linden Avenue developments (Megan Wooley-Ousdahl, Deputy City Manager)

BPAC members requested that this item be moved to the July 1st meeting.

ADJOURNMENT:

The next Regular Meeting of the BPAC is scheduled for Wednesday, July 1, 2026 at 6:00pm.

MEETING ADJOURNED: 8:46pm.

Megan Wooley-Ousdahl, AICP
BPAC Secretary

Philip Hollenback, BPAC Chair