



## Regular Meeting Minutes for Wednesday, December 3, 2025

### Bicycle and Pedestrian Advisory Committee City of South San Francisco, California

#### **COMMITTEE MEMBERS:**

*Present:* Dylan Hingey, Chair  
Philip Hollenback, Vice Chair  
Mark Kim  
Frank McAuley  
Darryl Yip

*Absent:* Arian Guzman  
Carlos Moreno

#### **STAFF PRESENT:**

*City Manager's Office:* Megan Wooley-Ousdahl, Deputy City Manager & Secretary to BPAC

*Planning Division:* Cynthia Fregoso, Clerk to BPAC

#### **PROCEEDINGS:**

**CALL TO ORDER / ROLL CALL:** Chair Hingey at 6:00pm

**AGENDA REVIEW:** No comments

**PUBLIC COMMENT:** None

#### **ITEMS FROM STAFF MEMBERS:**

- On Thursday, December 4, 2025, at 6:00pm, C/CAG is hosting the first San Bruno-Millbrae El Camino Real Multimodal Improvement Corridor Study Community Meeting. This planning effort is similar to South San Francisco's El Camino Real Mobility Plan effort, but for San Bruno and Millbrae. Their work will also fold into the countywide Grand Boulevard Initiative, just like our plan.
- On October 30, 2025, the City of South San Francisco held the El Camino Real Mobility Plan Community Workshop. During the workshop, we heard that participants are interested in trees and landscaping along El Camino Real and wider sidewalks. There is also some support for a bicycle lane along El Camino Real and consideration of a transit lane. Our next round of engagement will be held in the spring.
- The City has released a request for proposals for a Vision Zero Action Plan, and responses are due December 12. The City has received a Safe Streets and Road for All (SS4A) grant from the Federal Highway Administration for \$400,000, and the City will provide a \$100,000 match.

**CONSENT CALENDAR:** - Voting Key: (yes, no, abstain)

1. Approval of the Joint Special Meeting Minutes of the Bicycle and Pedestrian Advisory Committee and the Traffic Safety Commission for September 3, 2025.

**Approved 5-0-0: Committee Member McAuley motioned, Chair Hingey seconded.**

**ADMINISTRATIVE BUSINESS:**

2. Countywide Transportation Plan (City/County Association of Government of San Mateo County (C/CAG) & San Mateo County Transportation Authority (SMCTA)

Jeff Lacap from C/CAG presented this item to the BPAC; this planning effort is a partnership between C/CAG and SMCTA. The last Countywide Transportation Plan (CTP) was adopted in 2018. Since that time, the following projects have been completed: 101 Express Lanes, Caltrain Electrification, 101 Smart Corridor University Avenue Crossing, improvements along San Carlos Avenue, and a gap closure on Crystal Springs Road.

Mr. Lacap provided an overview of countywide travel statistics and shared that this CTP will include a list of metrics to gauge the “health” of the transportation system. The CTP will also identify a backbone bicycle network and will include a countywide sidewalk inventory. The CTP is anticipated to conclude by Fall 2026. BPAC members provided input to Mr. Lacap on the goals of the plan and recommendations for project considerations.

3. 2025 Collision Statistics – 3<sup>rd</sup> Quarter (July – September)

Deputy City Manager Megan Wooley-Ousdahl presented the collision statistics from Q3 2025 (July to September), and the BPAC discussed the collision locations.

**ITEMS FROM COMMISSION:**

- Vice Chair Hollenback shared that South San Francisco is getting a new bicycle shop on El Camino Real called Six Bicycles.

**ADJOURNMENT:**

The next Regular Meeting of the BPAC is scheduled for Wednesday, January 7, 2026 at 6:00pm. BPAC reorganization of Chair and Vice Chair positions will occur at the next meeting.

MEETING ADJOURNED: 7:04pm.

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Megan Wooley-Ousdahl, AICP  
BPAC Secretary

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Dylan Hingey, BPAC Chair