



Legislation Text

File #: 23-401, **Version:** 1

Resolution authorizing purchase agreements with distributors Baker & Taylor, LLC, Brodart Co., and Ingram Library Services, LLC, and a consulting services agreement with Midwest Tape, LLC, to supply library books and audiovisual materials and services.

WHEREAS, the Library Department issued a Request for Proposals (RFP) for Library Materials and Services; and

WHEREAS, the Library received responses from six vendors, including Baker & Taylor, LLC, Brodart Co., Ingram Library Services, LLC, and Midwest Tape, LLC; and

WHEREAS, Baker & Taylor, LLC, Brodart Co., Ingram Library Services, LLC, and Midwest Tape, LLC formed the pool of vendors deemed qualified to supply materials and services to the Library; and

WHEREAS, staff has drafted agreements capped at \$300,000 for books and \$500,000 for audiovisual materials and services over a three-year period; and

WHEREAS, these contract agreements with Baker & Taylor, LLC, Brodart Co., and Ingram Library Services, LLC are for books, and the agreement with Midwest Tape, LLC is to supply audiovisual materials and services including DVDs, Blu-rays, audiobooks and music CDs; and

WHEREAS, staff recommend approval of executing purchase agreements with Baker & Taylor, LLC, Brodart Co., and Ingram Library Services, LLC, for an amount not-to-exceed \$300,000 each, and a consulting services agreement with Midwest Tape, LLC for an amount not-to-exceed \$500,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South San Francisco that the City Council hereby approves purchase agreements with Baker & Taylor, LLC, Brodart Co., and Ingram Library Services, LLC, for an amount not-to-exceed \$300,000 each, and a consulting services agreement with Midwest Tape, LLC for an amount not-to-exceed \$500,000.

BE IT FURTHER RESOLVED that the City Council of the City of South San Francisco authorizes the City Manager to execute the agreements in substantially the same form as Attachments 1 through 4 and to make any revisions, amendments, corrections and modifications, subject to the approval of the City Attorney, deemed necessary to carry out the intent of this Resolution and which do not materially alter or increase the City's obligations there under; and to take any related action reasonably necessary to carry out the intent of this Resolution.

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