



## Legislation Text

**File #: 23-51, Version: 1**

Report regarding a recommendation to rescind the award of a shuttle operations services agreement to ACE Mobility Solutions and to award said agreement to Parking Company of America, LLC for operations of the South San Francisco Community Shuttle. *(Marissa Garren, Management Analyst I)*

### **RECOMMENDATION**

**Staff recommends that the City Council take the following necessary actions regarding the shuttle operations agreement for the South San Francisco Community Shuttle, effective February 1, 2023:**

- 1) Adopt a resolution rescinding the award of a shuttle operations services contract to ACE Mobility Solutions for the amount of \$350,000; and**
- 3) Adopt a resolution awarding that shuttle operations services contract to Parking Company of America LLC in an amount not to exceed of \$350,000 until June 30, 2025.**

### **BACKGROUND/DISCUSSION**

Staff issued a Request for Proposals (RFP) on the OpenGov website on September 1, 2022, and proposals were due on October 21, 2022. In response, two (2) companies submitted proposals: (1) ACE Mobility Solutions ("ACE") and (2) Parking Company of America, LLC ("PCAM"). After review of the submitted proposals and conducting interviews, staff recommended the shuttle services agreement be awarded to ACE based on price and ability to provide safe and reliable transportation services to the City with alternatively fueled vehicles. The agreement was awarded by City Council on December 14, 2022 (see Attachment 1).

On December 15, 2022, ACE contacted City staff communicating they discovered a pricing discrepancy in their submitted proposal to the City. The discrepancy was due to their misinterpretation of annual billable hours included in the City's RFP. ACE submitted a revised rate to city staff, which was significantly higher than originally proposed. Fleet electrification was also removed. ACE has acknowledged they will not be able to provide services based on the prior rate furnished to the City.

City staff then revisited the proposal from Parking Company of America, LLC. With pricing and ability to provide safe and reliable transportation services for the City's community shuttle, City staff recommends the previous award be rescinded and the shuttle services agreement now be awarded to PCAM instead.

| Shuttle Operator           | Hourly Rate | Revised Rate |
|----------------------------|-------------|--------------|
| ACE Mobility Solutions     | \$182       | \$270        |
| Parking Company of America | \$214       |              |

### **Agreement Term**

The term of the agreement with Parking Company of America LLC will be until June 30, 2025. Operations are funded by the San Mateo County Transportation Authority and the City's adopted funding of Local Measure A funds until June 30, 2023. Staff will apply for San Mateo County Shuttle Program funding in early 2023 towards continued operations of the South City Shuttle until fiscal year 2024-25.

#### FISCAL IMPACT

Sufficient funding remains in the program's budget for the remainder of fiscal year 2022-2023. San Mateo County Transportation Authority Measure A / C/CAG Congestion Relief funds finance 75 percent of the operations and the remaining 25 percent is funded by the City's Local Measure A funds. Staff will apply for San Mateo County Shuttle Program funding in February 2023 for continued operations of the South City Shuttle through fiscal year 2024-25.

#### RELATIONSHIP TO STRATEGIC PLAN

The Free South City Shuttle Program supports Priority Area 2: Quality of Life of the South San Francisco Strategic Plan by providing access to multi-modal transportation options.

#### CONCLUSION

Staff recommends City Council take the following actions as necessary regarding the shuttle operations agreement for the South San Francisco Community Shuttle, effective February 1, 2023:

- 1) Adopt a resolution rescinding the award of a shuttle operations services contract with ACE Mobility Solutions for \$350,000, and
- 2) Adopt a resolution awarding a shuttle operations services contract to Parking Company of America, LLC in an amount not to exceed \$350,000 for South San Francisco Community Shuttle Operation Services, approving a services agreement and authorizing the City Manager to execute the agreement.