



Legislation Text

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Report regarding Boards and Commissions interviews and appointments to the Cultural Arts Commission, Parking Place Commission, Parks and Recreation Commission, and Planning Commission. (*Rosa Govea Acosta, City Clerk*).

RECOMMENDATION

It is recommended that the City Council consider the attached citizen applications for appointment to the open seats on the Cultural Arts Commission, Parks and Recreation Commission, Planning Commission, and Parking Place Commission. It is further recommended that upon completion of interviews, Council discuss and consider appointment of individuals.

BACKGROUND/DISCUSSION

Pursuant to Resolution No. 27-2009, the City Council holds biannual recruitments/meetings for the purpose of considering appointments to Boards and Commissions. On November 29, 2022, the City Clerk's Office issued a notice of recruitment for seats that were vacant or held by incumbents that would be termed out of office. The recruitment ended Thursday, December 22, 2022.

Summary of Open Seats

- ***Cultural Arts Commission:*** One seat is open due to term expiration. Applicant may be appointed to a four-year term expiring January 18, 2027.
- ***Parks and Recreation Commission:*** Three seats are open due to term expiration. Applicants may be appointed to a four-year term expiring January 18, 2027.
- ***Planning Commission:*** Three seats are open due to term expirations. Applicants may be appointed to terms expiring January 18, 2027.
- ***Parking Place Commission:*** Two seats are open due to term expirations. Applicants may be appointed to terms expiring January 18, 2026.

Summary of Meeting Times, Term Lengths/Limits and Agency Purpose

The **Cultural Arts Commission** meets on the third Thursday of every month at 6:30 p.m. in the Betty Weber Room of the Municipal Services Building located at 33 Arroyo Drive in South San Francisco. Commissioners are appointed to four (4) year terms and are limited to three (3) consecutive terms. The Commission encourages and promotes cultural arts activities within the community and acts as an advisory body to the City Council matters pertaining to the arts and cultural affairs.

The **Parks and Recreation Commission** meets on the third Tuesday of the month at 7:00 p.m. in the Municipal Services Building located at 33 Arroyo Drive in South San Francisco. Commissioners are appointed to four (4) year terms and are limited to three (3) consecutive terms. The Commission advises the Council on matters pertaining to public recreation, including parks and playgrounds. The Commission also assists in the

planning of a complete recreation program and in the planning of a department budget.

The **Planning Commission** meets the first and third Thursdays of the month at 7:00 p.m. at the Municipal Service Building. Commissioners are appointed to four (4) year terms and are limited to three (3) consecutive terms. The purpose of the Planning Commission is to make recommendations as to the orderly, physical growth and development of the community in relation to land subdivision, planning and zoning. It makes recommendations in matters of zoning changes, variances, special use permits, parcel maps, subdivision maps and other related matters.

The **Parking Place Commission** meets the second Tuesday of the month at 5 :00 p.m. in the Corporation Yard Conference Room, 550 North Canal Street in South San Francisco. Commissioners are appointed to a three (3) year terms and are limited to four (4) consecutive terms. The Parking Place Commission acquires, administers, maintains, operates, manages and enforces the rules governing parking spaces and parking lots located within Parking District No. 1, which encompasses most of the downtown business district.

The **Traffic Safety Commission** meets the second Tuesday of the month, immediately following completion of the Parking Place Commission meeting. Commissioners are appointed to a three (3) year terms and are limited to four (4) consecutive terms. The fundamental responsibility of the Traffic Safety Commission shall be to advise and make recommendations to City staff on policy, programming, improvements, operation, and maintenance of traffic facilities throughout the City.

**Note - Members appointed to the Parking Place Commission will also be appointed to serve on the Traffic Safety Commission.*

Applications Received

The City Clerk's Office has confirmed the applicants listed below are residents and/or business representatives (where applicable) of the City of South San Francisco.

Parking Place Commission:

- Dana Abarca *
- Hermes Monzon-Ruiz *

Parks and Recreation Commission:

- Ruben Martin
- Betty Battaglia *
- Kristy Camacho *
- Steve Firpo *
- Jericko Gonzalez

Planning Commission:

- Tony Alejandre
- Lyman Chao

- Michele Evans *
- Norman Faria *
- Richard Garbarino

*Denotes incumbent(s)

Interview Questions

Council's standard interview questions for new applicants and incumbents will be distributed at the meeting.

CONCLUSION

Upon review of the applications and completion of interviews, Council may consider and entertain respective motions to appoint applicants to fill the seats on the Cultural Arts Commission, Parks and Recreation Commission, Planning Commission, and Parking Place Commission.

Attachments:

1. 1 - 12 Applications
2. 13 - 16 Ballots