



## Legislation Text

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**File #:** 18-1121, **Version:** 1

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Resolution amending the City's Salary Schedule, effective January 9, 2019, amending job titles and councilmembers' salary, adjusting the salary schedule for the Payroll Administrator, establishing the classification of Business Manager; and amending the City Council Handbook and Appendix 4 Summary of Elected Officials Benefits.

WHEREAS, the Fiscal Year (FY) 2018-19 Operating Budget for the City of South San Francisco and its salary schedules were adopted by the City Council on June 27, 2018; and

WHEREAS, the City Manager approved the job title change from Chief Innovation Officer to Information Technology Director, staff recommends amending the salary schedule to reflect the job title change; and

WHEREAS, the City Manager approved the establishment of the classification of Business Manager, with a salary equivalent to Public Works Administrator, and staff recommends amending the salary schedule to reflect this change; and

WHEREAS, staff recommends adjusting the salary schedule increasing the pay rate for the Payroll Administrator from a top step of \$46.89 to a top step of \$49.09, a 4.7% salary increase.

WHEREAS, Council adopted Ordinance No. 1536-2017, increasing councilmembers' salaries effective December 11, 2018, staff recommends amending the salary schedule to reflect the salary schedule change, this schedule incorporated herein as Exhibit A; and

WHEREAS, staff recommends amending and updating Appendix 4 to the City Council Handbook by adopting the amended Appendix 4 - Summary of Elected Officials Benefits, attached hereto as Exhibit B.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of South San Francisco does hereby amend the salary schedules in the FY 2018-19 Operating Budget for the City of South San Francisco to reflect the following revisions: title changes for the Information Technology Director and the Business Manager, revised councilmembers' salary, and the salary adjustment for the Payroll Administrator, attached hereto as Exhibit A.

BE IT FURTHER RESOLVED, that the City Council hereby amends Appendix 4 to the City Council Handbook, Summary of Elected Officials Benefits, attached hereto as Exhibit B.

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