



## Legislation Text

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**File #:** 17-1162, **Version:** 1

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Resolution authorizing the City Manager to execute a consulting services agreement with EKI Environment & Water, Inc. of Burlingame, California for program management for the Water Quality Control Plant Wet Weather and Digester Improvements Project in an amount not to exceed of \$1,094,700, for a total budget of \$1,204,170.

WHEREAS, the Water Quality Control Plant (WQCP) provides wastewater treatment for the cities of South San Francisco, San Bruno, and portions of Daly City and Colma; and

WHEREAS, the WQCP Wet Weather and Digester Improvement Project ("Project") (CIP Project No. ss1301) is currently being designed by Carollo Engineers, Inc., and is aimed at satisfying new effluent discharge permit requirements, and improving treatment efficiency and reliability; and

WHEREAS, as the Project moves into the bidding and construction phases, additional engineering program management support will be needed; and

WHEREAS, City engineering staff are currently consumed with their ongoing projects and their day-to-day responsibilities and do not have the capacity for additional project management; and

WHEREAS, a project of this magnitude, in which the total project cost is \$53 million, requires constant attention and immediate availability to help resolve issues as they occur from an engineer who is familiar with construction at an active wastewater treatment plant and can help represent the City; and

WHEREAS, the program manager must be able to coordinate between the different points of view of the design engineer, construction manager, construction contractor, and plant personnel in order to reach an equitable solution of the issues that inevitably arise with projects of this magnitude; and

WHEREAS, program management for wastewater facilities is a very specialized field, which is complex during construction; and

WHEREAS, staff issued a Request for Proposals (RFP) on the eBidboard website on February 19, 2018; and

WHEREAS, proposals were due on March 15, 2018 and one firm, EKI Environment & Water, Inc., ("EKI") responded; and

WHEREAS, after reviewing the proposal, City staff interviewed EKI on March 21, 2018; and

WHEREAS, the consultant interview panel consisted of the Principal Engineer, WQCP Superintendent and former Public Works Director; and

WHEREAS, the interview panel rated EKI and found their qualifications and experience to be applicable for the City's project and EKI's team has over 30 years of experience in assisting other municipalities with providing program services on similar wastewater projects; and

WHEREAS, references were checked through telephone calls following the interview; and

WHEREAS, selection of consultant team is not based on the lowest proposal fee, but on the firm's expertise, experience and references; and

WHEREAS, this Project is included in the City of South San Francisco's Fiscal Year (FY) 2017-18 Capital Improvement Program and there are sufficient funds to execute the consultant services agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of South San Francisco that the City Council hereby approves a consulting services agreement, attached herewith as Exhibit A, with EKI Environment & Water, Inc. of Burlingame, California for program management for the Water Quality Control Plant Wet Weather and Digester Improvements Project (CIP Project No. ss1301) in an amount not to exceed of \$1,094,700 for a total budget of \$1,204,170 conditioned on EKI's timely execution of the consultant services agreement and submission of all required documents, including but not limited to, certificates of insurance and endorsements in accordance with the Project documents.

BE IT FURTHER RESOLVED that the City Council of the City of South San Francisco authorizes the Finance Department to establish the Project Budget consistent with the information contained in the staff report.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute the agreements and any other related documents on behalf of the City upon timely execution by EKI Environment & Water, Inc. signed contract and all other documents, subject to approval by the City Attorney.

BE IT FURTHER RESOLVED that the City Council of the City of South San Francisco authorizes the City Manager to take any other related actions consistent with the intention of the resolution.

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