



Legislation Details (With Text)

File #:	23-290	Name:	
Type:	Resolution	Status:	Passed
File created:	4/6/2023	In control:	City Council
On agenda:	4/12/2023	Final action:	4/12/2023
Title:	Resolution approving a first amendment to the employment agreement between the City of South San Francisco and Rosa Govea Acosta for service as City Clerk and amending the Fiscal Year 2022-23 Salary Schedule to reflect changes in the salary for the City Clerk position.		

Sponsors:

Indexes:

Code sections:

Attachments: 1. Exhibit A - First Amendment to City Clerk Employment Agreement.pdf, 2. Ex. B Salary Schedule for FY 2022-2023 EXEC Amended 4.12.23

Date	Ver.	Action By	Action	Result
4/12/2023	1	City Council	approved	Pass

Resolution approving a first amendment to the employment agreement between the City of South San Francisco and Rosa Govea Acosta for service as City Clerk and amending the Fiscal Year 2022-23 Salary Schedule to reflect changes in the salary for the City Clerk position.

WHEREAS, on November 6, 2018, Rosa Govea Acosta was duly elected as City Clerk of the City of South San Francisco (“City”); and

WHEREAS, on December 11, 2018, Rosa Govea Acosta was sworn in as the City’s City Clerk and assumed the duties of City Clerk; and

WHEREAS, subsequent to her election, Ms. Acosta and the City negotiated the terms of the Employment Agreement, including salary and benefits. The City and Ms. Acosta executed the Employment Agreement in March 2019; and

WHEREAS, Ms. Acosta was reelected to the position of City Clerk on November 8, 2022, and was sworn into office on December 13, 2022; and

WHEREAS, the City and Rosa Govea Acosta entered into an Amended and Restated Employment Agreement to make clarifying edits to align the agreement with the parties’ intent regarding the benefits and compensation that Ms. Acosta will receive in exchange for her service as City Clerk; and

WHEREAS, pursuant to the Amended and Restated Employment Agreement, the City undertook a new total compensation survey for the position of City Clerk. Based on the results of the survey, other information, and Ms. Acosta’s experience, education, and training, and the scope of the duties of the Office of City Clerk performed by Ms. Acosta, the City Council and Ms. Acosta agreed to adjust the base salary that Ms. Acosta will receive for her service as City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South San Francisco that the Amended and Restated Employment Agreement, attached hereto as Exhibit A, is hereby approved.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute said Employment Agreement on behalf of the City of South San Francisco, subject to any minor modifications that are approved as to form by the City Attorney that do not substantially increase the City's obligations hereunder.

BE IT FURTHER RESOLVED that the Fiscal Year 2022-23 Salary Schedule is amended as shown in Exhibit B to reflect changes to the salary for the position of City Clerk.

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