



## Legislation Details (With Text)

**File #:** 18-215 **Name:**  
**Type:** Resolution **Status:** Passed  
**File created:** 3/14/2018 **In control:** City Council  
**On agenda:** 4/11/2018 **Final action:** 4/11/2018  
**Title:** Resolution authorizing the write-off of \$40,502 in uncollectable accounts receivable for parks and recreation program services.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Exhibit A - P&R Write-off Summary.pdf

Date	Ver.	Action By	Action	Result
4/11/2018	1	City Council		

Resolution authorizing the write-off of \$40,502 in uncollectable accounts receivable for parks and recreation program services.

WHEREAS, the Parks and Recreation Department is implementing a new recreation management system (RMS) called CivicRec by CivicPlus, Inc. to track registration and process payments for recreation classes, childcare programs, and facility usage and rentals; and

WHEREAS, the Parks and Recreation Department has used an RMS called CLASS by Active Network for nearly 20 years; and

WHEREAS, staff desires to only transfer recent, relevant account information from CLASS into CivicRec; and

WHEREAS, staff recommends that City Council write off from CLASS 147 uncollectable accounts for parks and recreation program services from 2008 to 2017, totaling \$40,502, hereto attached as Exhibit A; and

WHEREAS, staff will implement an annual review of uncollectable accounts and bring those accounts to Council for write off approval when necessary.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South San Francisco that the City Council hereby approves the write-off of \$40,502 in uncollectable accounts receivable, as detailed in Exhibit A, attached to this resolution and incorporated herein.

BE IT FURTHER RESOLVED, by the City Council of the City of South San Francisco that the City Council

hereby authorizes the City Manager, or his designee, to take any action consistent with the intent of this resolution.

\* \* \* \* \*