



Legislation Text

File #: 18-614, **Version:** 1

Motion to change the regular meeting time of the Housing Committee of the City Council and Planning Commission from 3:00 p.m. to 6:00 p.m. on the first Monday of each month.

RECOMMENDATION

Staff recommends that the Housing Committee of the City Council and Planning Commission (“Committee”) approve, by motion, changing the regular meeting time of the Committee from 3:00 p.m. to 6:00 p.m. on the first Monday of each month.

BACKGROUND/DISCUSSION

Past practice has been for the regular meeting of the Committee to be scheduled for 3:00 p.m. on the first Monday of each month and for the meeting to be held in the City Manager’s Conference Room on the second floor of City Hall at 400 Grand Avenue in South San Francisco. From time to time, Special Meetings are held to accommodate lengthier subject matter, Council and Planning Commission schedules, and holidays.

Since meetings at 3:00 p.m. fall during the work-day for many South San Francisco residents, the Committee directed staff to instead schedule Committee meetings for 6:00 p.m., with regular meetings to be held on the first Monday of each month in the City Manager’s Conference Room.

CONCLUSION

To formally reschedule regular meetings of the Committee, staff recommends approving, by motion, the change of the regular meeting time of the Committee to 6:00 p.m. on the first Monday of each month in the City Manager’s Conference Room.