

# Amendments to Citizen Participation Plan

City Council Meeting

May 15, 2020



## Purpose of Citizen Participation Plan

To set forth the policies and procedures by which the City will encourage citizen is to participate in the development of the Action Plan and Consolidated Plan.

## Recommendation

It is recommended that the City Council hold a public hearing to take public comments on the amended Citizen Participation Plan (CPP) to include language that allows the City to have modified public participation process in times of an emergency

# The Plan

## Provides public access to information

- Adequate public notice
- Forms of public notice
  - Newspaper, listserv, City's website
- Public Hearings are located in an accessible location
- Populations with Unique Needs

## City's CPP Plan

	Public Comment Period	Public Hearing
Annual Action Plan	30 Days	1
CAPER	15 Days	1
Substantial Amendments	30 Days	1
CPP	15 Days	1
Extenuating Circumstances	5 Days	1, Virtually

## Amendments

- Under Extenuating Circumstances and or declaration of state of emergency, the City will provide a reasonable notice and opportunity to comment with
- a 5-day comment period
- electronic notification and posting on the City's website
- information on how to access a virtual meeting if in-person public meetings are not allowed

## Conclusion

- It is recommended that the City Council hold a public hearing to hear public comments on the CPP for the CDBG Program and adopt a resolution approving and authorizing its submittal to HUD.