

**FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF SOUTH
SAN FRANCISCO AND TOWNSEND PUBLIC AFFAIRS**

THIS FIRST AMENDMENT TO THE CONSULTING SERVICES AGREEMENT is made at South San Francisco, California, as of [REDACTED], 2020, by and between THE CITY OF SOUTH SAN FRANCISCO (“City”), a municipal corporation, and Townsend Public Affairs (“Contractor”), (sometimes referred together as the “Parties”) who agree as follows:

RECITALS

- A. On July 1, 2017, the City and Contractor entered that certain Consulting Services Agreement (“Agreement”) whereby Contractor agreed to provide plan check services. A true and correct copy of the Agreement and its exhibits is attached as Exhibit A.
- B. Section 1.1. of the Agreement provides for a contract term of three (3) years through June 30, 2020 for \$180,000 in compensation, and an option for the City to extend the Agreement for a fourth year to June 30, 2021, for an additional \$60,000 in compensation.
- C. City and Contractor now desire to amend the Agreement for the City to exercise that option.

NOW, THEREFORE, for and in consideration of the promises and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and Contractor hereby agree as follows:

- 1. All terms which are defined in the Agreement shall have the same meaning when used in this Amendment, unless specifically provided herein to the contrary.
- 2. Term. The June 30, 2020 end date for the term of services identified in Section 1.1 of the Agreement is hereby replaced with June 30, 2021.
- 3. Compensation. The not-to-exceed amount identified in Section 2 of the Agreement shall be amended to add an additional \$60,000 to reflect the agreed upon dollar amount for the City to exercise the option under the Agreement.

All other terms, conditions and provisions in the Agreement remain in full force and effect. If there is a conflict between the terms of this Amendment and the Agreement, the terms of the Agreement will control unless specifically modified by this Amendment.

[SIGNATURES ON THE FOLLOWING PAGE]

Dated: _____

CITY OF SOUTH SAN FRANCISCO

CONTRACTOR
TOWNSEND PUBLIC AFFAIRS

By: _____

City Manager

By: _____

Title:

Approved as to Form:

By: _____

City Attorney