

February 18, 2019

To: Planning Division / City of South San Francisco
Attn.: Tony Rozzi
400 Grand Avenue
South San Francisco, CA 94083

From: Henry Chen / Property Owner / Business Operator
119 Julian Avenue
San Francisco, CA 94103

RE: **Planning Application – P18-0073 / Food Truck Station**
151 Mitchell Avenue, South San Francisco, CA 94080

STATEMENT OF OPERATIONS

Hours of operation:

- a) Commissary / Retail Sales: Open to general public from 7:00 AM to 9:00 PM
- b) Truck Facility / Kitchen & Service Areas: Open to Truck operators from 4:00 AM to 10:00 PM

Number of Employees:

- a) Commissary / Retail Sales: 2 Employees
- b) Truck Facility / Kitchen & Service Areas: 8 Employees

Number of Food Trucks on Site:

- a) On-site Food Truck: Parking Spaces provided / 22 vehicles.
- b) On-site Food Truck: Estimated daily end-users / 20 vehicles.

Most food trucks will park on-site for an average of 2-3 hours during early hours of the day to prep and supply their trucks before leaving on their daily routes, and will return late at night.

Facility Operations:

- a) Food truck access will be controlled by securing the gate after hours by "a Key Pad access only." The access gate will be opened at 7:00 AM and closed at 9:00 PM daily.
- b) There will be Supply Deliveries several times a week, during business days, between 2:00-3:00 PM. Most deliveries will be via commercial vans or medium size trucks. No large trucks are expected.