



# MINUTES

## REGULAR MEETING

### MEASURE W CITIZENS' OVERSIGHT COMMITTEE

OF THE  
CITY OF SOUTH SAN FRANCISCO  
P.O. Box 711 (City Hall, 400 Grand Avenue)  
South San Francisco, California 94083

Meeting to be held at:

CITY HALL  
CITY MANAGER'S CONFERENCE ROOM  
400 GRAND AVENUE  
SOUTH SAN FRANCISCO, CA

WEDNESDAY, April 3, 2019  
6:30 p.m.

Call to Order.

Time: 6:31 p.m.

Roll Call.

PRESENT: Vice Chair Christine Wong, Committee Members Herman  
Alcalde, Mike Brosnan and Luis Alberto Fernandez De Paz.

ABSENT: Chair Bill Zemke

#### PUBLIC COMMENTS

Mina Richardson -Citizen

#### MATTERS FOR CONSIDERATION

1. Motion to approve the Minutes from the meeting of February 6, 2019.

#### MOTION

Vice Chair Wong moved to approve the Minutes and Committee Member De Paz seconded a motion to approve the minutes. The motion carried unanimously.

2. Report regarding the upcoming bond process for the Community Civic Campus. (Justin Lovell, Financial Services Manager)

Justin Lovell, Financial Services Manager introduced the City's financial advisor firm PFM Financial Advisor LLC's, Managing Director, Sarah Hollenbeck and Senior Analyst Kevin Dong who presented on the bond process.

3. Report transmitting Measure W Fiscal Year 2018-19 financial reports as of February 28, 2019. (Justin Lovell, Acting Financial Services Manager)

Financial Services Manager Justin Lovell presented the report, including; Revenue Detail and Expenditures.

#### ADJOURNMENT

At 7:47 p.m., Vice Chair Wong adjourned the meeting.

Submitted by:

Approved by:

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Amanda Parker, Administrative Assistant II  
City of South San Francisco

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William Zemke, Chairman  
City of South San Francisco