



MINUTES

CITY COUNCIL CITY OF SOUTH SAN FRANCISCO

Meeting to be held at:
MUNICIPAL SERVICES BUILDING
COUNCIL CHAMBERS
33 ARROYO DRIVE
SOUTH SAN FRANCISCO, CA

WEDNESDAY, FEBRUARY 27, 2019
7:00 p.m.

CALL TO ORDER

7:04 p.m.

ROLL CALL

Present: Councilmembers Addiego, Nagales, and Nicolas,
Vice Mayor Garbarino, and Mayor Matsumoto.

Absent: None.

PLEDGE OF ALLEGIANCE

City Manager Futrell led the pledge.

AGENDA REVIEW

No changes.

ANNOUNCEMENTS FROM STAFF

None.

PRESENTATIONS

1. Presentation by Public Works Director/City Engineer, Eunejune Kim on his visit to South San Francisco's sister city Kishiwada, Japan and his participation in the 26th Senshu International Marathon. (Eunejune Kim, Director of Public Works/City Engineer)

President of the Sister Cities of South San Francisco, Frank McAuley addressed Council and provided an overview of the program and upcoming events.

Public Works Director/City Engineer, Eunejune Kim stated that he was chosen to participate in the 26th Senshu International Marathon in Kishiwada, Japan. He presented a slideshow highlighting his trip to the city's sister city of Kishiwada, Japan. He presented Mayor Matsumoto with the Mayoral gift from Japan. Mayor Matsumoto accepted the gifts and thanked Director Kim for representing the City.

PUBLIC COMMENTS

South San Francisco Unified School District Director of Special Projects, Categorical & English Learner Program, Dr. Leticia Bhatia addressed Council to express her gratitude for their support and thanked Parks and Recreation Director Ranals and Supervisor Armanino for their commitment to serve students in the District's STEM summer program.

COUNCIL COMMENTS/REQUESTS

Councilmember Nagales stated his concern with recent power outages in the Buri Buri neighborhood and requested that staff follow-up with PG&E for an update and explanation of continuous outages in the neighborhood. He stated that he received a request from residents of the Winston Manor neighborhood requesting that staff replace the plastic tarp on the hill, placed to prevent mud slides, along Hickey Boulevard. Residents also inquired about ownership of the hill and existing drainage pipe. He requested that staff apprise Council via a Thursday memo. In addition, he inquired about a former traffic study at the intersection of Hilton Avenue and thanked staff for repairing the guardrail that has been damaged due to numerous accidents at this location. He inquired about possible grant funding for a bike lane. Councilmember Nagales also requested a bus shelter at El Camino Real and Hickey Boulevard and regular maintenance of the trash along the corridor. He expressed his disappointment with LimeBike's withdrawal from the city's shared bike program and the impacts of accessibility to the community. Mayor Matsumoto indicated that the city has an ordinance banning the use of scooters, the city will explore future replacements to the shared bike program.

Vice Mayor Garbarino stated that he and City Manager Futrell met with members of Amgen and See's Candies to discuss re-establishing city partnerships. He indicated that City Manager Futrell will follow-up on possible funding donations from the Amgen Foundation for city events. He inquired about the Community Learning Center HVAC system and requested that the item be given priority and replaced promptly. City Manager Futrell stated that the City offered to replace the HVAC unit at the city's cost but the District declined the offer and indicated that they would replace at the district's expense. He inquired about the City's lease of the Community Learning Center and future discussions. City Manager Futrell stated that a future discussion between Council and members of the SSFUSD Board of Trustees would be appropriate.

Councilmember Nicolas attended the Council of Cities meeting and provided an update to Council. She also attended the Peninsula Clean Energy (PCE) meeting and provided an overview of the program. She indicated that PCE staff will be following up with city staff to re-engage and discuss enrolling the city in the program with a presentation to Council. She participated in the Read Across America program and read to 4th grade students at Sunshine Gardens Elementary School. Councilmember Nicolas congratulated Jim McGuire, Dean Grubl, the Economic Community & Development Department, Mark and Hilda Barradas, Dave Gallagher and awardees of the SSF Chamber of Commerce 2019 Annual Recognition and Business Awards event. She inquired about the status of rebidding for the corroded Wastewater Treatment Plant and Sares Regis payroll and staffing information. City Manager Futrell stated that the City recently entered into a contract with a company that will audit, monitor and report to Council payroll records.

Councilmember Addiego congratulated Grand Avenue Hardware owner Nick Tentes for receiving The South San Francisco Chamber of Commerce Small Business Award.

Mayor Matsumoto suggested that study sessions be held on the 3rd Wednesday of the month beginning with a joint study session with the Planning Commission and a study session to discuss minimum wage and plastic straw ban. She complimented Fire Chief Magallanes on his recent report to Council highlighting the department's accomplishments and inquired why "Allie" the departments rescue dog was not included as a department highlight. Chief Magallanes indicated that he did not include "Allie" into the presentation because it was an internal review of last year's

accomplishments. Councilmember Addiego inquired about the funding for the care and training. Chief Magallanes indicated that the cost is shared with FEMA Task Force 3 and the department. Council noted a discrepancy in funding and suggested that the Council budget subcommittee review and discuss further. She clarified a previous inquiry about the purchase of Clean Energy Vehicles to replace vehicles in the city's fleet. City Manager Futrell stated that the Department of Public Works has completed a Vehicle Fleet Master Plan and nearing completion of an Electric Vehicle Charger Master Plan. He stated that the City has an agreement with PG&E for the installation of Electric Vehicle Chargers, at PG&E's expense. Once completed, the fleet study and charging study and schedule of installation will be presented to Council for further discussion.

CONSENT CALENDAR

The City Clerk duly read the Consent Calendar, after which Council voted and engaged in discussion of specific items as follows:

Items No. 3 and 4 were pulled for additional questions.

2. Motion to approve the Minutes for the meeting of January 23, 2019.
5. Authorizing the Mayor to sign a letter on the City's behalf supporting legislative amendments to the San Mateo County Flood Control District. (Christina Fernandez, City Manager's Office)
6. Report regarding Resolution No. 21-2019 authorizing the acceptance of a \$2,000 donation from the South San Francisco Asian Alliance to the Parks and Recreation Department's Community Civic Campus Recreation Fund supporting the purchase of building or site amenities in the future co-located Community Center/Library building of the Community Civic Campus Project. (Sharon Ranals, Director, Parks and Recreation Department)
7. Report regarding Ordinance No. 1570-2019 approving a Zoning Text Amendment making modifications to the South San Francisco Zoning Code related to Signage Citywide. (Billy Gross, Senior Planner)

Motion— Vice Mayor Garbarino/Second—Councilmember Addiego: to approve Consent Calendar Items Nos. 2, 5, 6, and 7. Approved by the following roll call vote: AYES: Councilmembers Addiego, Nagales and Nicolas, Vice Mayor Garbarino and Mayor Matsumoto; NAYS: None; ABSENT: None; ABSTAIN: None.

PUBLIC HEARING

8. Report regarding a resolution approving the third amendments to the Purchase and Sale Agreements for 201-219 Grand Avenue and 418 Linden Avenue, and an ordinance approving the third amendment to the Development Agreement for 201-219 Grand Avenue and 418 Linden Avenue properties with ROEM Development Corporation. (Julie Barnard, Interim ECD Deputy Director)

Public hearing opened at 7:42 p.m.

Interim Deputy Director Bernard presented the report recommending approval to the third amendment for the Purchase and Sale agreements for 201-219 Grand Avenue and 418 Linden

Avenue, and an ordinance approving the third amendment to the Development Agreement for 201-219 Grand Avenue and 418 Linden Avenue properties with ROEM Development and take the necessary recommended actions by resolution and ordinance.

Vice President of ROEM Corporation, Alex Sanchez addressed Council and requested their support for staff recommendation.

Public Hearing Closed: 7:48 p.m.

Vice Mayor Garbarino inquired about the demolition issue and project financing. Mr. Sanchez stated that an engineer's report was received which will address the pending issue and stated that the developer and the City have jointly applied for a Cap and Trade grant, applied and received support from the County of San Mateo Housing Department and they will seek additional funding sources. He indicated that 100% affordable housing must go through several layers of financing and will not be finalized until the end of the year. Vice Mayor Garbarino reiterated his request for affordable housing.

Councilmember Addiego commended Mr. Sanchez and ROEM Corporation for their commitment to the potential project of 100% affordable housing units with approximately 80 affordable housing units.

Councilmember Nagales stated his support of the project and the positive impact it will bring to families looking for affordable housing.

Mayor Matsumoto expressed her concern with demolition of the site and funding. Mr. Sanchez stated that he brings extensive experience with these types of projects. He reiterated his commitment and indicated that ROEM Development Corporation will demolish the site at their expense.

Councilmember Nagales inquired about the expected demolition date. Mr. Sanchez stated a possible 90 day project, weather permitting. Mayor Matsumoto inquired on future construction and completion of the Linden Avenue project site. Mr. Sanchez stated that the current performance schedule is set for December 2019 with anticipated completion of 18-24 months.

8a. Resolution No. 22-2019 approving the Third Amendment to the Purchase and Sale Agreements with ROEM Development Corporation for 201-219 Grand Avenue and 418 Linden Avenue properties.

Motion— Vice Mayor Garbarino/Second—Councilmember Nicolas: to approve Resolution No. 22-2019. Approved by the following roll call vote: AYES: Councilmembers Addiego, Nagales and Nicolas, Vice Mayor Garbarino and Mayor Matsumoto; NAYS: None; ABSENT: None; ABSTAIN: None.

8b. An Ordinance approving the Third Amendment to the Development Agreement for 201-219 Grand Avenue and 418 Linden Avenue properties with ROEM Development Corporation.

Motion—Vice Mayor Garbarino/Second—Councilmember Nicolas: to waive reading and introduce

an Ordinance approving the third amendment to the Development Agreement for 201-219 Grand Avenue and 418 Linden Avenue properties with ROEM Development Corporation. Approved by the following roll call vote: AYES: Councilmembers Addiego, Nagales and Nicolas, Vice Mayor Garbarino and Mayor Matsumoto; NAYS: None; ABSENT: None; ABSTAIN: None.

9. Report recommending approval of a Zoning Map Amendment, Planned Development, Tentative Parcel Map, Affordable Housing Agreement and Design Review to construct 22 single-family attached townhouse units at the corner of Westborough Blvd and Oakmont Drive. (Billy Gross, Senior Planner)

Public Hearing Opened: 7:59 p.m.

Senior Planner, Billy Gross presented the report and provided an overview of the proposed project to construct 22 single-family attached townhouse units at the corner of Westborough Blvd. and Oakmont Drive. He stated that the Planned Development allows flexibility in regulations and must be in substantial compliance with land use and density policies of the General Plan. The project will restrict 15% (3 units) as affordable. The Affordable Housing Agreement complies with the SSFMC requirements. He discussed the General Plan Consistency and Low Density Residential which permits attached single-family units provided each unit has ground floor living area and private outdoor open space. 3.11-I-1: Requires development of the vacant Oakmont-Westborough, and development of the vacant property as Low Density Residential – either single-family detached or cluster development – and designated to be compatible with adjacent single-family dwellings, and not permit direct vehicular access from the site to Westborough Boulevard. Senior Planner Gross requested that Council conduct the public hearing, adopt a Resolution making findings and adopting the Initial Study/Mitigated Negative Declaration; introduce an Ordinance amending the Zoning Map to rezone one vacant parcel as a Planned Development; and adopt a Resolution making findings and approving a Planned Development, Tentative Parcel Map, Affordable Housing Agreement and Design Review, subject to the draft Conditions of Approval.

Mayor Matsumoto inquired about the condition of roads before and after construction. City Attorney Rosenberg provided clarification and stated that road impacts during construction is addressed in the Condition of Approval and requires that the road be returned to its original condition. Staff reviewed and determined that private property arrangements and respective maintenance obligations on the use of private street. State law discusses obligation to proportionally contribute to the use of easement for private property and felt that no additional conditions were required.

David Agee with Warmington Residential addressed the Council and expressed their satisfaction with the proposed project. Mr. Agee stated that they reached out to the neighboring HOA last year and met to discuss concerns. He indicated that Warmington intends to contribute fair share proportion to the long term reserve for repair and maintenance. He continues to discuss with the HOA.

Public Hearing Closed: 8:16 p.m.

Mayor Matsumoto noted that the report was not presented to the Housing Subcommittee for their review and comments. City Manager Futrell stated that if the item is approved, it will be reviewed by the Housing Subcommittee to discuss design, as agreed by the developer.

Billy Gross requested that Council provide direction and discuss design concerns. ECD Director Greenwood proposed referring the item back to the Housing Subcommittee for their review prior to approval. City Manager Futrell recommended that the item be postponed. City Attorney Rosenberg stated that the Council consensus was to refer the item to the Housing Subcommittee and continue the public hearing to a subsequent Council meeting.

Public Hearing Opened: 8:26 p.m.

Motion– Vice Mayor Garbarino/Second–Councilmember Addiego: to continue the Public Hearing to March 13, 2019. Approved by the following roll call vote: AYES: Councilmembers Addiego, Nagales and Nicolas, Vice Mayor Garbarino and Mayor Matsumoto; NAYS: None; ABSENT: None; ABSTAIN: None.

- 9a. Resolution No. adopting the Initial Study and Mitigated Negative Declaration for the Oakmont Meadows Planned Development Project at the southwest corner of Westborough Blvd and Oakmont Drive

Item not heard.

- 9b. Ordinance No. amending the South San Francisco Zoning Map (RZ18-0005) to rezone one vacant parcel (APN 091-151-040) from Low Density Residential (RL-8) to a Planned Development District (PD-1) to allow the construction of 22 single family attached townhouse units at the corner of Westborough Blvd and Oakmont Dr.

Item not heard.

- 9c. Resolution No. approving a Planned Development PD15-0001, Tentative Parcel Map PM15-0001, Affordable Housing Agreement AHA18-0004, and Design Review DR15-0041, to allow the construction of 22 single family attached townhouse units at the corner of Westborough Blvd and Oakmont Dr in a new Planned Development District.

Item not heard.

ADMINISTRATIVE BUSINESS

10. Report regarding Resolution No. 23-2019 accepting mid-year financial report and amending the Fiscal Year 2018-19 adopted budget. (Justin Lovell, Financial Services Manager)

Financial Services Manager, Justin Lovell presented the report and provided an overview of General Fund summaries, General Fund revenues, General Fund Mid-Year budget requests, and other fund mid-year budget requests. He noted that the cost for the IT phone system has been added to the budget and the cost for the Community Learning Center HVAC system has been removed.

Motion– Councilmember Nicolas/Second–Councilmember Addiego: to approve Resolution No. 23-2019. Approved by the following roll call vote: AYES: Councilmembers Addiego, Nagales and Nicolas, Vice Mayor Garbarino and Mayor Matsumoto; NAYS: None; ABSENT: None; ABSTAIN: None.

11. Report regarding Resolution No. 24-2019 approving an Exclusive Negotiating Rights Agreement (ENRA) between the City of South San Francisco, and Firehouse Work, LLC and Firehouse Live, LLC, for the property located at 201 Baden Avenue. (Ernesto Lucero, Economic Development Coordinator)

Economic Development Coordinator, Ernesto Lucero presented the report and stated that the City-owned retired Firehouse (Property) on Baden Avenue, the area is approximately 22,460 square feet (0.51 acres) and consists of two parcels (APN 0 12-335-100 and 012-335-110). The site presents Transit-Oriented Development (TOD) possibilities that maximize the use on this site. In 2016, the City followed the Surplus Land Act and offered public entities an opportunity to purchase or lease the property for the purpose of expanding parks and/or recreation services, open space public schools or affordable housing. The City did not receive any responses.

In September 2017, the City issued a Request for Qualifications (RFQ) to create a high-quality, mixed-use, transit-oriented development on the Property. Four submittals to the RFQ were received, one team's proposal was deemed unresponsive, with an ultimate qualified short list of three developer teams. In July 2 018, the Housing Standing Subcommittee (Subcommittee) convened to interview the three developer teams on the short list, and in closed session reviewed price and terms information for each. The short list was reduced from three to two developer teams, with KASA Partners' proposal being removed because their concept did not retain the firehouse structure.

Firehouse Live, LLC and Firehouse Work, LLC and Old Firehouse Partners were then asked to return to the Subcommittee at its August 20, 2018 meeting. At its August 20 meeting, the Subcommittee made the recommendation to select Firehouse Live, LLC and Firehouse Work, LLC as the preferred developer team, and directed staff to begin negotiations to develop an ENRA to be approved by the City Council. In an effort to bring more affordable housing opportunities to the downtown, the Subcommittee also directed the developer team to modify their original proposal to maximize the feasibility of affordable housing into the project. The developer team is now proposing 50% affordable for the housing component of the project. Preferred Developer Team the preferred team will be a joint collaboration with Group 4 Architects, Lawlor Land Use, and Palisade Builders. As part of the criteria of the Subcommittee's recommendation to maximize affordable housing into the project, the developer team will be partnering with Habitat for Humanity on the affordable housing component of the project, which has currently proposed 50% affordable out of the 24 total units.

Group 4 Architects is a local architectural firm that has been in South San Francisco for over 40 years. In 2013, the renovation of the Royal Theater building assisted in the relocation of the firm's offices. Group 4 Architects is one of the two largest architectural firms in San Mateo County and continues to expand. The firm has been searching for a new larger home for over three years, with a strong preference to remain in South San Francisco.

He requested that the City Council approve the recommendation made by the Housing Standing Committee to select Firehouse Work, LLC and Firehouse Live, LLC as the preferred developer team for disposition of City-owned retired Firehouse at 201 Baden Avenue, and authorize the City

Manager to enter into an Exclusive Negotiating Rights Agreement with the selected developer team.

Group 4 Principle Dawn Merkes stated that the two components of the project were Firehouse Work, LLC for office and retail space; Firehouse Live, LLC for residential building with 24 units (50% affordable). She reviewed the site plan location on Baden and Linden Avenue. She discussed the parcelization of the site due to financing and presented a rendering of site.

Councilmember Nagales inquired about the proposed work and completion timeline of the projects. Ms. Merkes indicated that the fire house project can move much quicker due to the review process. They will attempt to bring both projects to fruition in the same timeline.

Vice Mayor Garbarino inquired about the retail spaces at the site. Ms. Merkes stated that they are still exploring possible retail establishments. They continue to explore possible tenants. He expressed his support of the proposed project and the BMI units at this site and praised them for their partnership with Habitat for Humanity.

Mayor Matsumoto stated her desire to keep the fire house in its original design. Ms. Merkes stated that there will be no modifications to the exterior of the building and encouraged Council to review the videos presented to the subcommittee.

Councilmember Addiego indicated his support of the project and their desire to preserve the fire house design. He thanked Group 4 for their vision and their desire to stay in South San Francisco.

Motion– Councilmember Addiego/Second–Councilmember Nicolas: to approve Resolution No. 24-2019. Approved by the following roll call vote: AYES: Councilmembers Addiego, Nagales and Nicolas, Vice Mayor Garbarino and Mayor Matsumoto; NAYS: None; ABSENT: None; ABSTAIN: None

12. Report regarding Resolution No. 25-2019 authorizing the Parks and Recreation Department to operate an extended care program in collaboration with the South San Francisco Unified School District's STEAM Summer Program, and adjusting the Parks and Recreation Department's operating budget by \$41,152 in Fiscal Year 2018-2019 and by \$12,117 in Fiscal Year 2019-2020. (Sharon Ranals, Director, Parks and Recreation Department)

Recreation Manager Angela Dulduao presented the report and discussed the department's collaboration with the South San Francisco Unified School District. She provided an overview of the city's proposed collaboration with SSFUSD's STEAM (Science, Technology, Engineering, Art, and Math) Summer Program. Through the STEM Summer Program, students in Grades 3 through 8 gain exposure to building energy transformation machines, engineering solar ovens, designing and testing wind turbine blades, and conducting classroom energy audits. In summer 2019, SSFUSD is converting their STEM program to a STEAM program by adding a Visual Arts and Performing Arts (VAPA) curriculum. The program involves two, four-week programs in June through July; one for elementary school-aged children and the other for middle school-aged children. The elementary school program will have a capacity for 120 third through fifth grade students, and the middle school program will have a capacity for 80 sixth through eighth grade students.

In planning out the STEAM Summer Program, SSFUSD and Parks and Recreation Department staff agreed that the Department could support the program by offering extended care to program participants, assuming that City Council grants the Department the operating budget to run the

program, and given the possibility that the cost of the Department's services could be reimbursed with grant funds. In late November 2018, SSFUSD received notification that they were awarded a grant through the 2018 Student Support and Academic Enrichment (SSAE) that would support the cost of an extended care program operated by the Parks and Recreation Department in conjunction with the STEAM Summer Program. The STEAM Summer Program is expected to operate from 8:30 a.m. to 3:00 p.m., with extended care being covered by the Parks and Recreation Department from 3:00 p.m. to 6:00 p.m. Furthermore, the extended care portion of the program will provide a complimentary STEAM curriculum to support the learning goals for the summer school. Both the STEAM Summer Program and extended care will be provided to participants at no cost.

For the STEAM Summer Program in 2018, City Council considered a similar budget request as part of the midyear budget process in Fiscal Year 2017-2018. That budget request was approved, but the extended care portion of the Department's services ended up being cancelled due to low enrollment. Under that scenario, SSFUSD did not have the funds to reimburse the City for the cost of providing the extended care so program participants were being charged \$375 for elementary school students and \$475 for middle school students. These rates aligned with the fees for the Department's regular After School Recreation Program that takes place during the school year. SSFUSD and Department staff are hopeful that the ability to offer a free STEAM Summer Program including free extended care will enable more families to enroll their children into the program, and provide a valuable opportunity to families who otherwise may not have been able to participate.

Although the City anticipates being reimbursed for all costs associated with the STEAM Summer Program from grant funds, City Council must authorize a budget allocation for these expenditures since they would be in addition to the Department's operating budget. Since the program is expected to begin in June 2019, within the current fiscal year, staff is requesting \$41,152 for costs in Fiscal Year 2018-2019, and \$12,117 for costs in Fiscal Year 2019-2020, for a total budget request of \$53,269. An itemized budget request is available in Attachment 1.

It should be noted that the amount of the request anticipates that the STEAM Summer Program will be filled to capacity and that all students will be enrolled in extended care. If the City Council approves this budget request, SSFUSD and Department staff will continue to refine the program offerings to suit the anticipated needs of program participants. Depending on the need, it is possible that fewer participants will elect for the extended care option, possibly reducing the staffing need and associated costs. The Department expects to be reimbursed in full by SSFUSD for all costs associated with the extended care portion of the STEAM Summer Program.

Council expressed their support of the program and commended staff on a job well done. They encouraged students to take advantage of the program.

Motion– Councilmember Addiego/Second–Councilmember Nicolas: to approve Resolution No. 25-2019. Approved by the following roll call vote: AYES: Councilmembers Addiego, Nagales and Nicolas, Vice Mayor Garbarino and Mayor Matsumoto; NAYS: None; ABSENT: None; ABSTAIN: None

13. Report regarding a planned budget request to expand the After School Recreation Program at Buri Buri Elementary School by 50 students beginning in the 2019-2020 school year. (Sharon Ranals, Director, Parks and Recreation Department)

Recreation Manager Angela Dulduao presented the report and discussed the proposed expansion of the After School Recreation program at Buri Buri Elementary by 50 students. She provided an overview of the program and stated that it is operated based on the district's school year calendar.

She stated that any consideration for expansion must first and foremost be able to meet the licensing requirements for space allocation, which is a formula that dictates the square footage of space made available to each child in a licensed program. SSFUSD and staff have identified the appropriate spaces on the Buri Buri campus that meet these requirements. Given that SSFUSD is able to meet this threshold, staff has put together a budget request proposal that considers staffing needs, one time startup costs, annual licensing fees, staff fingerprinting fees, and a snack and supply budget.

The total budget request for the Buri Buri ASRP expansion is \$231,302 in the first year of the expanded program (Fiscal Year 2019-2020), and \$228,302 in Fiscal Year 2020-2021 and beyond. Costs for the first year of the program include a budget for \$3,000 in one time startup costs. The revenue earned from user fees from the additional 50 children are projected to be \$179,500, assuming a charge of \$359/month for full-time before school and after school care for 50 children. Attachment 2 provides an itemized list of the budget request.

CONSENT CALENDAR- Resumed

3. Motion confirming payment registers for February 27, 2019. (Christina Crosby, Interim Director of Finance)
4. Report regarding a motion to accept the South Airport Boulevard Bridge Replacement Project (st1301) as complete in accordance with plans and specifications (Total Construction Cost \$9,052,218). (Robert T. Hahn, Project Manager)

Item No. 3: In response to a questions from Vice Mayor Garbarino, Economic and Community Development Director Greenwood advised that the \$19,000 payment to Metropolitan Planning Group was for contract planning services to augment staff at the permit counter and Financial Services Manager Lovell advised that the \$41,000 payment to Colma Creek Flood Control District is the distribution from sales of former RDA properties.

Item No. 3: In response to questions from Councilmember Nagales, Parks and Recreation Director Ranals advised that the city's leisure guide is sent to approximately 20,000 homes in South San Francisco, not duplicative to do online and mailers. Financial Service Manager Lovell advised that the California Bank of Commerce payments is the 5% retention payment going to bank for project closeouts.

Item No. 4: In response to questions from Vice Mayor Garbarino and Mayor Matsumoto, Public Works Director/City Engineer Kim advised that the city's bridge program consists of reviewing the bridge inspection reports and developing projects for incorporation in the CIP.

Motion— Vice Mayor Garbarino/Second—Councilmember Addiego: to approve Consent Calendar Items Nos. 3 and 4. Approved by the following roll call vote: AYES: Councilmembers Addiego, Nagales and Nicolas, Vice Mayor Garbarino and Mayor Matsumoto; NAYS: None; ABSENT: None; ABSTAIN: None.

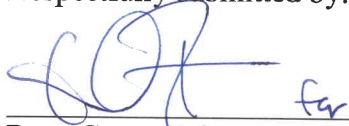
ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

Councilmember Addiego requested that Council adjourn in honor of former Parks Department employee, Robert Easterday and Kathleen Frashed, mother of former Councilmember of the City of San Mateo, Maureen Frashed.

ADJOURNMENT

Being no further business, Mayor Matsumoto adjourned the meeting at 9:18 p.m. in honor of Kathleen Frashed, mother of former Councilmember of the City of San Mateo, Maureen Frashed.

Respectfully submitted by:



Rosa Govea Acosta, CMC, CPMC
City Clerk

Approved by:

Karyl Matsumoto
Mayor

Approved by the City Council: ____ / ____ / ____