



Legislation Text

File #: 19-145

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Item #: 12.

Report regarding a resolution authorizing the Parks and Recreation Department to operate an extended care program in collaboration with the South San Francisco Unified School District's STEAM Summer Program, and adjusting the Parks and Recreation Department's operating budget by \$41,152 in Fiscal Year 2018-2019 and by \$12,117 in Fiscal Year 2019-2020. (*Sharon Ranals, Director, Parks and Recreation Department*)

RECOMMENDATION

It is recommended that the City Council adopt a resolution authorizing the Parks and Recreation Department to operate an extended care program in collaboration with the South San Francisco Unified School District's STEAM Summer Program, and adjusting the Parks and Recreation Department's operating budget by \$41,152 in Fiscal Year 2018-2019 and by \$12,117 in Fiscal Year 2019-2020

BACKGROUND/DISCUSSION

In early Fall 2018, representatives from the South San Francisco Unified School District (SSFUSD) reached out to staff at the Parks and Recreation Department (Department) about possible collaboration opportunities to support SSFUSD's STEAM (Science, Technology, Engineering, Art, and Math) Summer Program. The Department was invited to participate in this program based on the Department's successful provision of before and after school programs for SSFUSD, as well as the variety of recreation programming offered that could support STEAM curriculum. SSFUSD's STEM program started in June 2016 as a collaborative effort between SSFUSD and ENGIE Services U.S., a national energy infrastructure and building services company. Through the STEM Summer Program, students in Grades 3 through 8 gain exposure to building energy transformation machines, engineering solar ovens, designing and testing wind turbine blades, and conducting classroom energy audits. In summer 2019, SSFUSD is converting their STEM program to a STEAM program by adding a Visual Arts and Performing Arts (VAPA) curriculum. The program involves two, four-week programs in June through July; one for elementary school-aged children and the other for middle school-aged children. The elementary school program will have a capacity for 120 third through fifth grade students, and the middle school program will have a capacity for 80 sixth through eighth grade students.

In planning out the STEAM Summer Program, SSFUSD and Parks and Recreation Department staff agreed that the Department could support the program by offering extended care to program participants, assuming that City Council grants the Department the operating budget to run the program, and given the possibility that the cost of the Department's services could be reimbursed with grant funds. In late November 2018, SSFUSD received notification that they have been awarded a grant through the 2018 Student Support and Academic Enrichment (SSAE) grant by the California Department of Education that would support the cost of an extended care program operated by the Parks and Recreation Department in conjunction with the STEAM Summer Program. The STEAM Summer Program is expected to operate from 8:30 a.m. to 3:00 p.m., with extended care being covered by the Parks and Recreation Department from 3:00 p.m. to 6:00 p.m. Furthermore, the extended care portion of the program will provide a complimentary STEAM curriculum to support the learning goals for the summer school. Both the STEAM Summer Program and extended care will be provided to participants at no cost.

For the STEAM Summer Program in 2018, City Council considered a similar budget request as part of the

midyear budget process in Fiscal Year 2017-2018. That budget request was approved, but the extended care portion of the Department's services ended up being cancelled due to low enrollment. Under that scenario, SSFUSD did not have the funds to reimburse the City for the cost of providing the extended care so program participants were being charged \$375 for elementary school students and \$475 for middle school students. These rates aligned with the fees for the Department's regular After School Recreation Program that takes place during the school year. SSFUSD and Department staff are hopeful that the ability to offer a free STEAM Summer Program including free extended care will enable more families to enroll their children into the program, and provide a valuable opportunity to families who otherwise may not have been able to participate.

FISCAL IMPACT

Although the City anticipates being reimbursed for all costs associated with the STEAM Summer Program from grant funds, City Council must authorize a budget allocation for these expenditures since they would be in addition to the Department's operating budget. Since the program is expected to begin in June 2019, within the current fiscal year, staff is requesting \$41,152 for costs in Fiscal Year 2018-2019, and \$12,117 for costs in Fiscal Year 2019-2020, for a total budget request of \$53,269. An itemized budget request is available in Attachment 1.

It should be noted that the amount of the request anticipates that the STEAM Summer Program will be filled to capacity and that all students will be enrolled in extended care. If the City Council approves this budget request, SSFUSD and Department staff will continue to refine the program offerings to suit the anticipated needs of program participants. Depending on the need, it is possible that fewer participants will elect for the extended care option, possibly reducing the staffing need and associated costs. The Department expects to be reimbursed in full by SSFUSD for all costs associated with the extended care portion of the STEAM Summer Program.

RELATIONSHIP TO STRATEGIC PLAN

Approval of this budget request supports Strategic Plan Priority #2: Build and Maintain a Sustainable City by strengthening learning programs and supporting the expansion of STEAM and STEAM (includes an Art component) class offerings in the City.

CONCLUSION

The Department's collaboration with SSFUSD to provide extended care for the STEAM Summer Program is an opportunity to enhance a free summer program for SSFUSD children. While some of the program details are still in the planning stages, staff anticipates that the total budget request of \$53,269 for the extended care portion of the STEAM Summer Program will be able to cover direct costs in the event that extended care is provided to all students enrolled.

Attachment: Proposed STEAM Summer Program Cost - Extended Care

Attachment 1

Proposed STEAM Summer Program Cost - Extended Care Summer 2019

Item	Costs	Notes
<u>Program Staffing</u>		
0.15 FTE Recreation & Community Services Coordinator	\$11,800	8 hrs. x 30 days, Step E \$35.07
0.5 FTE Elementary School Recreation Teachers	\$24,352	4 hrs. x 20 days x 12 staff, Recreation Instructor \$22/hr
.25 FTE Middle School Recreation Teachers	\$12,317	4 hrs. x 20 days x 6 staff, Recreation Instructor \$22/hr
Subtotal Staffing	\$48,469	
<u>Supplies/Equipment</u>		
Staff Fingerprinting	\$1,800	18 staff
Supplies	\$2,000	
Snack	\$1,000	
Subtotal Supplies/Equipment	\$4,800	
TOTAL Request	\$53,269	
	\$41,152	FY 2018-19: \$36,352 (75% staff cost, 15 days in June) + \$4,800 (supplies)
	\$12,117	FY 2019-20: 25% staff cost, 5 days in July



Legislation Text

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Resolution authorizing the Parks and Recreation Department to operate an extended care program in collaboration with the South San Francisco Unified School District's STEAM Summer Program, and adjusting the Parks and Recreation Department's operating budget by \$41,152 in Fiscal Year 2018-2019 and by \$12,117 in Fiscal Year 2019-2020.

WHEREAS, the South San Francisco Unified School District (SSFUSD) will be offering a STEAM (Science, Technology, Engineering, Art, and Math) Summer Program in June through July 2019; and

WHEREAS, SSFUSD has invited the City of South San Francisco Parks and Recreation Department (Department) to participate in the STEAM Summer Program based on the Department's successful provision of before and after school programs for SSFUSD, as well as the variety of recreation programming offered that could support STEAM curriculum; and

WHEREAS, SSFUSD and Parks and Recreation Department staff agreed that the Department could support the program by offering extended care to program participants; and

WHEREAS, the STEAM Summer Program is expected to operate from 8:30 a.m. to 3:00 p.m., with extended care being covered by the Parks and Recreation Department from 3:00 p.m. to 6:00 p.m., and the Department will provide a complimentary STEAM curriculum to support the learning goals for the summer school; and

WHEREAS, the Department estimates the total cost to operate the extended care program is \$53,269, and is requesting that the Department's operating budget be adjusted by \$41,152 in Fiscal Year 2018-2019 and by \$12,117 in Fiscal Year 2019-2020 to cover costs that cross the fiscal year between June and July 2019; and

WHEREAS, SSFUSD has been awarded a grant through the 2018 Student Support and Academic Enrichment (SSAE) grant by the California Department of Education that would allow SSFUSD to reimburse the City of South San Francisco for the cost of the Department's extended care program not to exceed \$53,269;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of South San Francisco hereby authorizes the Parks and Recreation Department to operate an extended care program in collaboration with the South San Francisco Unified School District's STEAM Summer Program, and adjusts the Parks and Recreation Department's operating budget by \$41,152 in Fiscal Year 2018-2019 and by \$12,117 in Fiscal Year 2019-2020.

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