

3/22/2019 2:38PM

CITY OF SOUTH SAN FRANCISCO

1/1/2019 through 2/28/2019

Project Number st1903 STREET REHABILITATION PROGRAM FY18-19

Date	Reference	Description	Account #	Labor + Benefits	Encumbrances	Materials	Other	Total
Phase #	003	PROJECT BUDGET						
Task #	001	PRELIMINARY STUDIES						
1/29/2019	AR019262	Street Rehabilitation Program~	E 510-99999-5999				8,340.00	8,340.00
		022409 METROPOLITAN TRANS COMMISSION	Check: 273528 1/30/2019					
Task Total: 001 PRELIMINARY STUDIES				0.00	0.00	0.00	8,340.00	8,340.00
Task #	002	PROJECT MANAGEMENT						
1/30/2019	0102109	2018 SLURRY SEAL - TASK ORD	E 510-99999-5999		74,778.00			
2/7/2019	LD02/07/2	Wages	E 510-99999-4001	210.00				210.00
2/7/2019	LD02/07/2	Benefits/Contributions	E 510-99999-4308	13.84				13.84
2/7/2019	LD02/07/2	Benefits/Contributions	E 510-99999-4311	19.82				19.82
2/7/2019	LD02/07/2	Benefits/Contributions	E 510-99999-4326	3.61				3.61
2/7/2019	LD02/07/2	Benefits/Contributions	E 510-99999-4329	3.15				3.15
2/7/2019	LD02/07/2	Benefits/Contributions	E 510-99999-4338	2.78				2.78
2/7/2019	LD02/07/2	Benefits/Contributions	E 510-99999-4340	15.75				15.75
2/26/2019	18100043-04	2018 SLURRY SEAL - TASK ORD	E 510-99999-5999				16,877.00	16,877.00
		104472 SWINERTON MGMT & CONSULTING	Check: 274355 3/1/2019					
2/26/2019	18100043-04	2018 SLURRY SEAL - TASK ORD	E 510-99999-5999		-16,877.00			
Task Total: 002 PROJECT MANAGEMENT				268.95	57,901.00	0.00	16,877.00	17,145.95
Task #	003	DESIGN SERVICES						
1/10/2019	872055504	2019-C2 - FY 2018-19 Surface S	E 510-99999-5999				800.00	800.00
		106415 NCE	Check: 273216 1/16/2019					
1/10/2019	872055504	2019-C2 - FY 2018-19 Surface S	E 510-99999-5999		-800.00			
1/16/2019	872065504	2019-C1R - FY 2018-19 Street R	E 510-99999-5999				1,560.00	1,560.00
		106415 NCE	Check: 273372 1/23/2019					
1/16/2019	872065504	2019-C1R - FY 2018-19 Street R	E 510-99999-5999		-1,560.00			
Task Total: 003 DESIGN SERVICES				0.00	-2,360.00	0.00	2,360.00	2,360.00
Phase Total: 003 PROJECT BUDGET				268.95	55,541.00	0.00	27,577.00	27,845.95
Project Number Total: st1903 STREET REHABILITATION PROGRAM FY18-19				268.95	55,541.00	0.00	27,577.00	27,845.95
GRAND TOTAL:				268.95	55,541.00	0.00	27,577.00	27,845.95

Vendor # 106415
 Doc # 385703
 P.O # 0102074



Invoice Approval - Commitments (IA) - 4

Project:	FY 2018-19 Surface Seal Project	Project Number:	st193a
Process Document:	IA - 4	Overall Due Date:	
Current Workflow Step:	Finance Approval	Step Due Date:	
Subject:	NCE - 872055504		
Status:	Approved		

Invoice Information

Compile all backup documentation into one PDF file. Attach PDF document to Invoice Documentation data field.

Vendor Invoice Number:	872055504
Vendor Invoice Date:	12.21.2018
Period From:	11.01.2018
Period To:	11.30.2018
Invoice Documentation:	st193a - NCE Invoice 872055504.pdf

Tracking Info

CM Signature:	Peter Vorametsanti	CM Approval Date:	01.02.2019
PM Signature:	Matthew Ruble	PM Approval Date:	01.03.2019
Division Manager Signature:	Matthew Ruble	Division Manager Approval Date:	01.04.2019
Director Signature:		Director Approval Date:	

Finance Info

Check Number:	
Check Date:	
Check Amount:	0

Commitment Invoice Details

Status:	Approved	Approved:	01.04.2019 (Matthew Ruble)
Commitment:	0102074 - On Call Services - NCE		
Master Commitment:	FY 2018-19 Civil NCE - FY 2018-19 Civil Engineering Services		
Company/Contact:	NCE		
Date Received:	01.02.2019	Date Due:	

Commitment Invoice Custom Fields

Migrated:	No
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Invoice Items

Commitment Item #	Description	Budget Line Item	Invoiced To Date	Retained To Date	Invoice Amount	Retainage Percent	Retained This Invoice
001	Professional Services (Design)	110-040	64,600.00	0.00	800.00	0.00%	0.00
Totals			64,600.00	0.00	800.00		0.00

Vendor # 106415
DOC # 386224



Invoice Approval - Commitments (IA) - 2

Project:	FY 2018-19 Street Rehabilitation Project	Project Number:	st193c
Process Document:	IA - 2	Overall Due Date:	
Current Workflow Step:	Finance Approval	Step Due Date:	
Subject:	NCE - 872065504		
Status:	Approved		

Invoice Information

Compile all backup documentation into one PDF file. Attach PDF document to Invoice Documentation data field.

Vendor Invoice Number:	872065504
Vendor Invoice Date:	11.27.2018
Period From:	10.20.2018
Period To:	11.02.2018
Invoice Documentation:	st193c NCE Inv 872065504.pdf

Tracking Info

CM Signature:	N/A	CM Approval Date:	
PM Signature:	Matthew Ruble	PM Approval Date:	01.03.2019
Division Manager Signature:	Matthew Ruble	Division Manager Approval Date:	01.04.2019
Director Signature:		Director Approval Date:	

Finance Info

Check Number:	
Check Date:	
Check Amount:	0

Commitment Invoice Details

Status:	Approved	Approved:	01.04.2019 (Matthew Ruble)
Commitment:	0102073 - On Call Services - NCE		
Master Commitment:	FY 2018-19 Civil NCE - FY 2018-19 Civil Engineering Services		
Company/Contact:	NCE		
Date Received:	01.02.2019	Date Due:	

Commitment Invoice Custom Fields

Migrated:	No
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Invoice Items

Commitment Item #	Description	Budget Line Item	Invoiced To Date	Retained To Date	Invoice Amount	Retainage Percent	Retained This Invoice
001	Professional Services (Design)	110-040	13,545.00	0.00	1,560.00	0.00%	0.00
Totals			13,545.00	0.00	1,560.00		0.00

Attached Documents

File Name	Attached By	Date Attached	Step
st193c NCE Inv 872065504.pdf	Santos, Kim (City of South San Francisco)	01.02.2019	Start



Collaboration. Commitment. Confidence.SM

Nichols Consulting Engineers, CHTD
1885 S. Arlington Ave.
Suite 111
Reno, NV 89509
(775) 329-4955

APPROVED
BY Matt Ruble
DATE 1/2/2019
PROJECT # ST193C
ACCOUNT

City of South San Francisco
Matt Ruble
315 Maple Avenue
South San Francisco, CA 94080

Invoice number 872065504
Date 11/27/2018

Project **872.06.55 S. San Francisco - 2019 Street**

Professional Services Rendered from October 20, 2018 through November 02, 2018

TASK ORDER 2019-C1
Street Rehabilitation Program FY 2018-2019 (st1903)
Project Budget: \$159,900
Period of Performance: July 1, 2018 - June 30, 2020

Description	Contract Amount	Percent Complete	Previously Invoiced	Current Amount	Remaining Balance
1.A Project Kick-off and Progress Meetings	11,700.00	35.00	4,095.00	0.00	7,605.00
1.B Utility Coordination	4,000.00	0.00	0.00	0.00	4,000.00
2.A Pavement and C&G Condition Survey	6,600.00	100.00	6,600.00	0.00	0.00
2.B Pavement Coring	19,500.00	100.00	19,500.00	0.00	0.00
2.C Pavement Design Recommendations	10,400.00	30.00	1,560.00	1,560.00	7,280.00
Total	52,200.00	20.83	31,755.00	1,560.00	126,585.00

Invoice total **1,560.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 12
872065501	08/24/2018	13,000.00				13,000.00	
872065502	09/26/2018	6,770.00			6,770.00		
872065503	10/25/2018	11,985.00		11,985.00			
872065504	11/27/2018	1,560.00	1,560.00				
Total		33,315.00	1,560.00	11,985.00	6,770.00	13,000.00	0.00



Invoice Approval - General Invoices (IG) - 2

Project:	Street Rehabilitation Program FY 2018-19	Project Number:	st1903
Process Document:	IG - 2	Overall Due Date:	
Current Workflow Step:	Finance Approval	Step Due Date:	
Subject:	METROPOLITAN TRANS COMMISSION - V00026		
Status:	Approved		

Invoice Information

Compile all backup documentation into one PDF file. Attach PDF document to Invoice Documentation data field.

Vendor Invoice Number:	V00026
Vendor Invoice Date:	01.18.2019
Period From:	01.18.2019
Period To:	01.18.2019
Invoice Documentation:	st1903 - Metropolitan Transportation Commission - Invoice V00026.pdf

Tracking Info

CM Signature:	N/A	CM Approval Date:	
PM Signature:	Matthew Ruble	PM Approval Date:	01.28.2019
Division Manager Signature:	Matthew Ruble	Division Manager Approval Date:	01.28.2019
Director Signature:		Director Approval Date:	

Finance Info

Check Number:	
Check Date:	
Check Amount:	0

Invoice Details

Status:	Approved	Approved:	01.29.2019 (Matthew Ruble)
Company:	METROPOLITAN TRANS COMMISSION	Contact:	
Company Number:	022409	Date Due:	
Date Received:	01.28.2019		
Scope of Work:			

Invoice Custom Fields

Migrated:	No
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Invoice Items

#	Description	Line Item	Funding Rule	Amount
001	Professional Services (Prelim Studies)	100-040 - Professional Services (Prelim Studies)	Non- Construction Measure W	8,340.00
Totals				8,340.00

Comments

Kim Santos, City of South San Francisco, 01.29.2019 9:46 AM
Correct invoice number is AR019262

Attached Documents

File Name	Attached By	Date Attached	Step
st1903 - Metropolitan Transportation Commission - Invoice V00026.pdf	Santos, Kim (City of South San Francisco)	01.29.2019	Start



**METROPOLITAN
TRANSPORTATION
COMMISSION**

Bay Area Metro Center
375 Beale Street, Suite 800
San Francisco, CA 94105
415.778.6700
www.mtc.ca.gov

January 25, 2019

Jake Mackenzie, Chair
Sonoma County and Cities

Scott Haggerty, Vice Chair
Alameda County

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and Urban Development

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Marin County and Cities

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Santa Clara County

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Cities of Alameda County

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Transportation Agency

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Alix Bockelman
Deputy Executive Director, Policy

Andrew B. Fremier
Deputy Executive Director, Operations

Brad Paul
Deputy Executive Director,
Local Government Services

Mr. Matthew Ruble
City of South San Francisco
315 Maple Ave
South San Francisco, CA 94080

RE: Pavement Management Technical Assistance Program (P-TAP) Round 20

Dear Mr. Ruble:

We are pleased to inform you that your project has been selected for P-TAP Round 20 assistance.

Project Type:	PMS
Consultant Assigned:	NCE
Total project cost:	\$41,700
Local Contribution to be sent to MTC (20%):	\$8,340

MTC will enter into a contract directly with a consultant for the total project cost. We expect the contract to be ready in April, at which time your project will officially begin. As soon as the contracts are finalized, the selected consultant will be contacting you to work out a detailed Work Scope, Schedule, and Budget (WSB). WSBs will be expected to clearly describe the scope of work, define the specific tasks required, time for completion, and budget.

MTC also requires payment for the local contribution amount shown above by **Thursday, February 28, 2019**. Failure to submit the local contribution funds in a timely manner will disqualify your project and P-TAP funds for your project may be rescinded. Please make checks payable to MTC, include "P-TAP 20" in the comments line, and send a copy of the attached invoice with payment to:

Metropolitan Transportation Commission
Attn: Accounts Receivable
P.O. Box 45788
San Francisco, CA 94145-0788

P-TAP Round 20
January 25, 2019
Page 2

Once the WSB and local funds are received by MTC, a "notice to proceed" will be issued to the consultant and work can commence. MTC will pay the consultant directly after receiving project deliverables and upon your approval of those deliverables. Please note that additional costs above and beyond P-TAP funds may be added to the MTC contract with the condition that the difference is sent to MTC along with the local contribution. Also, please refer to MTC Resolution No. 4078, Revised for P-TAP Guidelines that include program goals, eligibility and project selection criteria. The resolution can be found at the following link:

<https://mtc.legistar.com/LegislationDetail.aspx?ID=3304329&GUID=4A7DC5F2-EAC6-4D95-810A-99580A95D28F&Options=&Search=>

This project must be completed by Friday, April 30, 2020. It is important that you review the consultant's final report promptly so that the project can be closed out and invoiced by that date.

As part of PTAP Round 20, you will receive two years of subscription to the online version of StreetSaver®. Upon receipt of the local contribution, we will send you an acknowledgement of the subscription.

If you have any questions, please contact Christina Hohorst at 415-778-5269 or chohorst@bayareametro.org.

Sincerely,



Theresa Romell, Programming and Allocations

TR: CH

C:\Users\mlespi\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\43LQF2YJ\Award Letters PTAP 19.docx

Attachment

INVOICE

Metropolitan Transportation Commission
Bay Area Metro Center
375 Beale Street, Suite 800
San Francisco, CA 94105
PHONE (415) 778-6700

Customer Number: V00026
Invoice Number: AR019262
Invoice Date: 01/18/19
Terms: Net 30

To: CITY OF SOUTH SAN FRANCISCO
DEPT OF PUBLIC WORKS AND ENGINEERING
315 MAPLE AVENUE
SOUTH SAN FRANCISCO, CA 94080

Transaction Date	Description	Amount
01/18/19	PTAP - 20	8,340.00

Tax: 0.00
Total Due 8,340.00

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

METROPOLITAN TRANSPORTATION COMMISSION
P.O. Box 45788
San Francisco, CA 94145-0788

Customer Number V00026
Invoice Number AR019262
Invoice Date 01/18/19
Total Amount Due \$ 8,340.00

Total Payment \$ _____

00

Vendor # 104472
Doc # 388711



Invoice Approval - Commitments (IA) - 5

Project:	FY 2018-19 Surface Seal Project	Project Number:	st193a
Process Document:	IA - 5	Overall Due Date:	
Current Workflow Step:	Finance Approval	Step Due Date:	
Subject:	SWINERTON MGMT & CONSULTING - 18100043-04		
Status:	Approved		

Invoice Information

Compile all backup documentation into one PDF file. Attach PDF document to Invoice Documentation data field.

Vendor Invoice Number:	18100043-04
Vendor Invoice Date:	02.05.2019
Period From:	01.01.2019
Period To:	01.31.2019
Invoice Documentation:	SSF 17100045 Invoice 2-5-19 signed 12.pdf

Tracking Info

CM Signature:	Peter Vorametsanti	CM Approval Date:	02.05.2019
PM Signature:	Matthew Ruble	PM Approval Date:	02.06.2019
Division Manager Signature:	Matthew Ruble	Division Manager Approval Date:	02.06.2019
Director Signature:	Eunejune Kim	Director Approval Date:	02.12.2019

Finance Info

Check Number:	
Check Date:	
Check Amount:	0

Commitment Invoice Details

Status:	Approved	Approved:	02.12.2019 (Eunejune Kim)
Commitment:	0102109 - On Call Services - SWINERTON MGMT & CONSULTING		
Master Commitment:	FY 2018-19 PM Swinerton - FY 2018-19 Program Management Services		
Company/Contact:	SWINERTON MGMT & CONSULTING		
Date Received:	02.05.2019	Date Due:	

Commitment Invoice Custom Fields

Migrated:	No
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Invoice Items

Commitment Item #	Description	Budget Line Item	Invoiced To Date	Retained To Date	Invoice Amount	Retainage Percent	Retained This Invoice
001	Professional Services (Design)	110-040	16,877.00	0.00	16,877.00	0.00%	0.00
Totals			16,877.00	0.00	16,877.00		0.00

Attached Documents

File Name	Attached By	Date Attached	Step
SSF 17100045 Invoice 2-5-19 signed 12.pdf	Vorametsanti, Peter (Swinerton)	02.06.2019	Start



INVOICE

SWINERTON
MANAGEMENT & CONSULTING

Invoice Date: 2/5/2019

City of South San Francisco
315 Maple Street
South San Francisco, CA 94080
Attn: Sam Bautista, Principal Civil Engineer

Re: City of South San Francisco Project Management Services

SMC Job # 18100043
Invoice # 18100043-04
Vendor # 620773
SSF PO # 0102109
SSF TO # 2019-PM2

2018 Slurry Seal Srpject Project (st1903)

	Peter V, Program Manager	Kathleen Phalen, Program Mgr.	Wing Wong, Sr. Project Mgr.	Jeff Neuenburg, PM/Inspector	Lisette Morales, PM/Inspector	Subtotal
Hourly Rates	\$188	\$170	\$170	\$121	\$125	
November 2018 Hours	0			10	17	27
Extension	\$0	\$0	\$0	\$1,210	\$2,125	\$3,335
December 2018 Hours	0			46	25	71
Extension	\$0	\$0	\$0	\$5,566	\$3,125	\$8,691
January 2019 Hours	16			64	49	129
Extension	\$3,008	\$0	\$0	\$7,744	\$6,125	\$16,877

Reimbursables

Reimbursement Subtotal \$0.00

Current Charges (this Month) \$16,877.00

CONTRACT SUMMARY

Maximum Contract Amount:	\$ 74,778.00	Time & materials (not to exceed)
Amendments:	-	(excl. contingency)
Total Current Contract:	\$ 74,778.00	
Previously Billed:	\$ 13,530.00	
Current Amount Due:	\$ 16,877.00	
Billed to Date:	\$ 30,407.00	
Paid to Date:	\$ 13,530.00	
Remaining Budget:	\$ 44,371.00	

Total Due this Invoice (Pay this amount):

\$16,877.00

Program Manager