

**EXHIBIT A****CPI-All Urban Consumers (Current Series)****Original Data Value**

**Series Id:** CUURS49BSA0,CUUSS49BSA0  
**Not Seasonally Adjusted**  
**Series Title:** All items in San Francisco-Oakland-Hayward, CA, all urban  
**Area:** San Francisco-Oakland-Hayward, CA  
**Item:** All items  
**Base Period:** 1982-84=100  
**Years:** 2008 to 2018

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2008		219.612		222.074		225.181		225.411		225.824		218.528	222.767	221.730	223.804
2009		222.166		223.854		225.692		225.801		226.051		224.239	224.395	223.305	225.484
2010		226.145		227.697		228.110		227.954		228.107		227.658	227.469	226.994	227.944
2011		229.981		234.121		233.646		234.608		235.331		234.327	233.390	232.082	234.698
2012		236.880		238.985		239.806		241.170		242.834		239.533	239.650	238.099	241.201
2013		242.677		244.675		245.935		246.072		246.617		245.711	245.023	243.894	246.152
2014		248.615		251.495		253.317		253.354		254.503		252.273	251.985	250.507	253.463
2015		254.910		257.622		259.117		259.917		261.019		260.289	258.572	256.723	260.421
2016		262.600		264.565		266.041		267.853		270.306		269.483	266.344	263.911	268.777
2017		271.626		274.589		275.304		275.893		277.570		277.414	274.924	273.306	276.542
2018		281.308													

Current CPI	281.308
CPI as of June 2017	275.304
Change in CPI	6.004
% Change	2.18%

**City of South San Francisco**

## Small Cell Application Deposit Calculation

Department	Fully Burdened Hourly Rate (FBHR)	Time Increment (in hours)	Total Cost
ECD Planning	\$ 163.00	1	\$ 163.00
ECD Building	\$ 106.00	1	\$ 106.00
PW Engineering	\$ 144.00	1	\$ 144.00
PW Electrical	\$ 144.00	1	\$ 144.00
IT	\$ 125.00	0.5	\$ 62.50
City Manager	\$ 181.00	0.5	\$ 90.50
City Attorney	\$ 240.00	1	\$ 240.00
Total Proposed Fee			\$ 950.00

City of South San Francisco  
City Clerk  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
<b>Agendas, Transcripts, Administrative Codes</b>					
CC1	Agendas: City Council	Annually	[7]	\$ 40	\$ 41
CC2	Successor Agency	Annually		\$ 35	\$ 36
CC3	Oversight Board or any other legislative body	Annually		\$ 35	\$ 36
CC4	Transcripts				
	Folio Rate		[8]	Actual Cost	Actual Cost
	Additional Copies	Per Page	[8]	\$ 0.10	\$ 0.10
<b>Subpoena Processing Fees</b>					
CC5	Complying with each subpoena and delivering records to attorney, attorney's representative, or deposition officer	Per Hr/Per Person	[2]	\$ 15	\$ 15
CC6	Clerical costs incurred in locating and making records available	Per Hr/Per Person	[5]	\$ 24	\$ 25
CC7	Standard reproduction of documents 8 1/2 x 14 inches or less	Per Page	[6,8]	\$ 0.10	\$ 0.10
CC8	Standard reproduction of larger size documents	Per Page	[8]	\$ 0.20	\$ 0.20

City of South San Francisco  
City Clerk  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
CC9	Daily cost for a non-public safety employee required to remain in attendance pursuant to a subpoena	Per Day	[9]	\$ 150	\$ 153
CC10	Daily cost for a public safety employee required to remain in attendance pursuant to a subpoena	Per Day		\$ 275	\$ 281
	Police - Sworn	Per Day	[9]		
	Fire	Per Day	[9]		
CC11	Daily cost for a custodian of records to appear to describe records	Per Day	[9]	\$ 150	\$ 153
CC12	Daily cost for public safety custodian of records to appear to describe records	Per Day		\$ 275	\$ 281
	Police - Sworn	Per Day	[9]		
	Fire	Per Day	[9]		
<b>Other Fees</b>					
CC13	Campaign Disclosure Statements (FPPC)	Per Page	[8]	\$ 0.10	\$ 0.10
CC14	Candidate Statements	Deposit	[3]	\$ 1,000	\$ 1,000.00
CC15	Candidates Election Manual (for non-candidates, persons who fail to file nomination papers, or withdraw candidacy)	Flat	[8]	No Charge	No Charge
CC16	Duplication of Videotapes onto DVDs/CDs	Flat		\$ 53	\$ 55

City of South San Francisco  
City Clerk  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
CC17	Preparing Proof of Residence Letters or Notarizing Proof of Living Documents	Flat		\$ 9	\$ 9
CC18	Postage	Flat		Actual Cost	Actual Cost
CC19	Duplication of Council meeting audio file to CD	Per CD		\$ 18	\$ 19
CC20	Copy of CD/DVD				
	External file	Per CD		\$ 13	\$ 13
	Non-existing file	Per CD		\$ 18	\$ 19
	City Clerk Meeting	Per CD		\$ 27	\$ 27
<b>City-Wide Reproduction of Printed Matter</b>					
CC21	Blueprinting:				
	Blue Line copies	Per s.f.	[8]	Actual Cost	Actual Cost
	Sepia Line copies (\$4 minimum)	Per s.f.	[8]	Actual Cost	Actual Cost
CC22	Photocopying of all items not otherwise listed in this Master Fee Schedule	Per Page	[4,6,8]	\$ 0.10	\$ 0.10
CC23	<i>deleted</i>				
CC24	Published materials for which there is a stated cost.	Flat	[8]	Actual Cost	Actual Cost
CC25	Hourly Rate:				
	City Clerk			\$ 107	\$ 109

City of South San Francisco  
City Clerk  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				
<b>TOTAL</b>					

**[Notes]**

- [1] Sourced from client provided PDF "FY 16-17 Master Fee Schedule"  
The only fee for complying with the subpoena shall not exceed fifteen dollars (\$15), plus the actual cost, if any, charged to the witness by a third person for retrieval and return of records held offsite by that third person. If the records are retrieved from microfilm, the reasonable cost, as defined in paragraph (1), shall also apply.
- [2] The amount of two hundred seventy-five dollars (\$275), together with the subpoena, shall be tendered to the person accepting the subpoena for each day that the peace officer, firefighter, state employee, trial court employee, or specified county employee is required to remain in attendance pursuant to the subpoena.  
(c) If the actual expenses should later prove to be less than the amount tendered, the excess of the amount tendered shall be refunded.
- [3] Proportionate share of actual cost imposed by San Mateo County Clerk / Elections Office. [December 19, 1979, R:143-1979]
- [4] Under the Public Records Act, the City may charge users for photocopying or duplicating records. If a Citizen claims that they are economically disadvantaged or

City of South San Francisco  
City Clerk  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
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- [5] *This fee does not include charges for time spent by City staff gathering City records under the Public Records Act. Rather, it charges for time spent compiling and gathering data and putting it into another format requested by a member of the public, which is not covered under the Public Records Act. Note that requests for analysis or compilation of City data are discretionary requests, and are dependent on staff availability and time constraints.*
- [6] *Per Public Records Act (\$ .10 per page). Ten cents (\$0.10) per page for standard*
- [7] *Agendas that are emailed have no charge.*
- [8] *Placeholder for Master Fee Schedule (MFS); not included in cost analysis*
- [9] *Maximum daily cost.*

City of South San Francisco  
City Manager  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
CM1	Film Permit	Per Permit		\$ 542	\$ 554
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				
TOTAL					

**[Notes]**

- [1] Sourced from client provided PDF "FY 16-17 Master Fee Schedule"



City of South San Francisco  
Finance Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
<b>Fees for the Annual Budget, Comprehensive Annual Financial Report, and Other Materials</b>					
<b>F1</b>	<b>Business License:</b>				
	Master List	Per List		\$ 9	\$ 9
	Monthly Update	Per Update		\$ 9	\$ 9
	Database Maintenance	Per License		\$ 15	\$ 15
<b>F2</b>	<b>Overdue Invoices (\$10 minimum)</b>	Monthly	[2,4]	1% of Bill	
<b>F3</b>	<b>Cannabis Opeartor Fees</b>				
	Cannabis Operator Permit Application	Per Application		\$ 7,528	\$ 7,528
	Cannabis Business Inspection	Per Inspection		\$ 360	\$ 360
	Cannabis Operator Permit	Per Business		\$ 15,274	\$ 15,274
<b>F4</b>	<b>Returned Checks Due to Insufficient Funds</b>	Per Check	[3]	\$ 25	\$ 25
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				
<b>TOTAL</b>					

**[Notes]**

- [1] Sourced from client provided PDF "FY 16-17 Master Fee Schedule"
- [2] One percent monthly beginning 60 days after the date on which the bill was due.  
Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee
- [3] Placeholder for Master Fee Schedule (MFS); not included in cost analysis
- [4]

City of South San Francisco  
Economic & Community Development Department -Planning Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	<b>Planning Division</b>				
	<b>Public Hearing Cases</b>				
PL1	Planned Unit Development	Deposit	[7]	\$ 9,308	\$ 9,511
PL2	Precise Plan	Deposit	[7]	\$ 9,308	\$ 9,511
PL3	Precise Plan Modification (Residential Only)	Deposit	[7]	\$ 6,043	\$ 6,175
PL4	Conditional Use Permit:				
	Residential or Civic Use	Per Application	[7]	\$ 3,273	\$ 3,344
	All Others	Per Application	[7]	\$ 4,244	\$ 4,336
PL5	Conditional Use Permit Modification	Flat	[2,7]	\$ 2,206	\$ 2,254
PL6	Temporary Use Permit	Per Permit	[7]	\$ 1,557	\$ 1,591
PL7	Minor Use Permit				
	Residential	Per Permit	[7]	\$ 1,797	\$ 1,836
	All Others	Per Permit		\$ 1,631	\$ 1,667
	Small Cell				
PL51	Master Licensing Agreement (MLA) Deposit	Deposit			\$ 4,000
	for City-owned poles or structures				
	Use Permit	Deposit			\$ 4,200
	For privately-owned poles or structures				
	Administrative Deposit	per pole			\$ 950
	Attachment Fee / Annual Rent	per pole			\$ 1,500
PL8	Zoning Amendment (Text)	Deposit		\$ 8,155	\$ 8,333

City of South San Francisco  
Economic & Community Development Department -Planning Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
PL9	Rezoning Map	Deposit		\$ 8,155	\$ 8,333
PL10	Site Clearance/Zoning Verification	Per Verification		\$ 163	\$ 167
PL11	Specific Plan	Deposit	[7]	\$ 19,926	\$ 20,361
PL12	Variance	For each variance		\$ 4,077	\$ 4,166
PL13	General Plan Amendments	Deposit	[7]	\$ 9,305	\$ 9,508
PL14	Master Plan	Deposit	[7]	\$ 19,760	\$ 20,191
PL15	Development Agreement	Deposit	[7]	\$ 17,419	\$ 17,799
PL16	Appeal of the Planning Commission's Decision to the City Council by:				
	Applicant	Flat		\$ 1,631	\$ 1,667
	Adjacent Property Owner	Flat		\$ 815	\$ 833
	City Resident	Flat		\$ 1,631	\$ 1,667
	Homeowners Association	Flat		\$ 1,631	\$ 1,667
	All Others	Flat		\$ 1,631	\$ 1,667
PL17	Appeal of the Chief Planner's decision to the Planning Commission by any party	Per Appeal		\$ 815	\$ 833
PL18	Time Extension-Non-Conforming Use	Per Extension		\$ 815	\$ 833
PL19	Time Extension for a Use Permit, Planned Unit Development Permit, Non-Conforming Status Permit, and for all Other Permits and Maps	Per Extension		\$ 815	\$ 833
PL20	Transportation Demand Management Plan:				

City of South San Francisco  
Economic & Community Development Department -Planning Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	Initial Filing Fee	Deposit		\$ 1,142	\$ 1,167
	Annual Monitoring (plus survey cost)	Deposit		\$ 1,631	\$ 1,667
	Tri-annual	Deposit	[3]	\$ 1,631	\$ 1,667
<b>PL21</b>	Modifications & Waivers				
	Minor (Staff Review)	Flat		\$ 245	\$ 250
	Major (Planning Commission Review)	Deposit		\$ 1,631	\$ 1,667
<b>PL22</b>	Design Review - Signs:				
	Type A (up to 25 sq.ft.)	Per Application		\$ 163	\$ 167
	Type B (up to 100 sq.ft.)	Per Application		\$ 815	\$ 833
	Type C / Master Sign	Per Application		\$ 1,631	\$ 1,667
<b>PL23</b>	Design Review - Single Family Residential/New or Additions to 2 or 3 Units	Per Application	[7]	\$ 1,146	\$ 1,171
<b>PL24</b>	Design Review - Multi-Family Residential / Subdivisions 4 or More Units/ Modifications / Additions to 4 or More Units	Per Application	[7]	\$ 2,043	\$ 2,088
<b>PL25</b>	Design Review - Commercial and Industrial	Per Application	[7]	\$ 2,458	\$ 2,511
<b>PL26</b>	Design Review - Projects Requiring Planning Commission Approval	Deposit	[7]	\$ 2,331	\$ 2,381
<b>PL27</b>	Design Review - Resubmitted (after 2 reviews by Design Review Board)	Flat	[7]	\$ 2,372	\$ 2,424
<b>PL28</b>	Environmental Document Fees - Categorical Exemption	Flat		\$ 163	\$ 167

City of South San Francisco  
Economic & Community Development Department -Planning Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
PL29	Environmental Document Fees - Initial Study, Negative Declaration, Mitigated Negative Declaration and other Contract Planning Studies	Deposit	[3]	\$ 4,893	\$ 5,000
PL30	Environmental Document Fees - Environmental Impact Report (EIR)	Deposit	[4]	\$ 9,786	\$ 9,999
PL31	Subdivisions - Tentative Subdivision Map	Flat		\$ 815	\$ 833
PL32	Subdivisions - Tentative Parcel Map	Flat		\$ 163	\$ 167
PL33	Documents, Maps and Plans - Reproduction of Documents and Maps	Per Page		Refer to City Clerk Fee Schedule	Refer to City Clerk Fee Schedule
<b>Miscellaneous Fees</b>					
PL34	Minor Changes to Approved Permit	Flat		\$ 163	\$ 167
PL35	Permit Program Maintenance Fee	Per Building Permit	[5]	\$ 25	\$ 26
PL36	Inspection Fees: Additional visits	Per Inspection Per Application		\$ 326	\$ 333
PL37	Certificate of Alteration	Each		\$ 1,631	\$ 1,667
PL38	General Plan Maintenance Fee		[5]	0.16% of Building Permit valuation > \$100K	0.16% of Building Permit valuation > \$100K

City of South San Francisco  
Economic & Community Development Department -Planning Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
PL39	Cultural Arts Contribution/Unit Landscaping Cost	Per sq. ft.	[5]	\$ 8	\$ 8
PL40	City Attorney Cost Recovery Fee	Deposit	[5]	\$ 2,000	Actual Cost*
	*Actual cost with \$2,000 deposit; \$5,000 deposit for projects requiring Environmental Impact Reports, Development Agreements, Specific Plan, Precise Plan and/or GPA (Initial Deposit - any additional costs are required to be reimbursed by the applicant) [June 22, 2011; R 85-2011]				
PL41	Economic & Community Development Parking Exemption	Each		\$ 1,631	\$ 1,667
PL42	Economic & Community Development Parking District Annexation Fee	Deposit		\$ 8,155	\$ 8,333
PL43	Legal Notices, other than Zoning or General Plan Amendments	Deposit		\$ 489	\$ 500
PL44	Legal Notices for Zoning and General Plan Amendments	Deposit		\$ 489	\$ 500
PL45	Duplication of Planning Commission Meeting	Per Copy		Refer to City Clerk Fee Schedule	Refer to City Clerk Fee Schedule
PL46	Zoning Verification Letter	Flat		\$ 815	\$ 833
PL47	Zoning Administrator Decision	Flat		\$ 815	\$ 833
PL48	Certificate of Convenience and Necessity (taxi)	Flat		\$ 163	\$ 167
PL49	Sidewalk Dining Permit (Annual)	Flat		\$ 489	\$ 500

City of South San Francisco  
Economic & Community Development Department -Planning Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
PL50	Hourly Rate - Planning	Flat		\$ 163	\$ 167
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				
TOTAL [6]					

**[Notes]**

- [1] Sourced from client provided PDF "FY 16-17 Master Fee Schedule"
- [2] The greater of 1/2 the Conditional Use Permit fee or \$400 for each
- [3] Consultant costs, plus 15% or \$500, whichever is greater.
- [4] Consultant costs, plus 15% or \$1,000, whichever is greater.
- [5] Placeholder for Master Fee Schedule (MFS); not included in cost
- [6] Total "Annual Estimated Revenue at Current Fee" represents the total amounts collected, as many fees are structured
- [7] Includes support costs from other departments (PW-Eng, Fire and Police)

City of South San Francisco  
Economic & Community Development Department - Building Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	<b>Building Inspection Division</b>				
	<b><i>Inspections and Re-inspections</i></b>				
	<b><i>Building, Plumbing, Electrical, and Mechanical for Residential and Commercial</i></b>				
<b>BL1</b>	Inspections or Re-inspections Outside Normal Business Hours	Per Hour		\$ 106	\$ 108
<b>BL2</b>	Re-inspections During Normal Business Hours	Per Hour		\$ 106	\$ 108
<b>BL3</b>	Building Inspection				
	\$0 - \$500	base fee @ \$500		\$ 79	\$ 81
	\$ 501	base fee @ \$500		\$ 79	\$ 81
	each additional \$100 or fraction thereof	each add'l \$100		\$ 1.8	\$ 1.80
	\$ 2,001	base fee @ \$2,000		\$ 106	\$ 108
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 23.0	\$ 23.50
	\$ 25,001	base fee @ \$25,000		\$ 635	\$ 649
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 25.4	\$ 25.94
	\$ 50,001	base fee @ \$50,000		\$ 1,269	\$ 1,297
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 12.7	\$ 12.97
	\$ 100,001	base fee @ \$100,000		\$ 1,904	\$ 1,946



City of South San Francisco  
Economic & Community Development Department - Building Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 7.9	\$ 8.11
	\$ 500,001	base fee @ \$500,000		\$ 5,078	\$ 5,189
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 15.2	\$ 15.57
	\$ 1,000,001	base fee @ \$1,000,000		\$ 8,886	\$ 9,080
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.6	\$ 1.62
	\$ 3,000,001	base fee @ \$3,000,000		\$ 15,868	\$ 16,214
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.6	\$ 2
	\$ 5,000,001	base fee @ \$5,000,000		\$ 19,042	\$ 19,457
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.8	\$ 0.86
	\$ 10,000,001	base fee @ \$10,000,000		\$ 23,273	\$ 23,781
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.8	\$ 0.86

City of South San Francisco  
Economic & Community Development Department - Building Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	\$ 25,000,001	base fee @ \$25,000,000		\$ 35,968	\$ 36,752
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.4	\$ 0.43
	\$ 50,000,001	base fee @ \$50,000,000		\$ 46,546	\$ 47,561
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.9	\$ 0.95
<b>BL4</b>	Building Plan Checking (3 Plan Reviews) - Existing Residential				
	\$0 - \$500	base fee @ \$500		\$ 26	\$ 27
	\$ 501	base fee @ \$500		\$ 26	\$ 27
	each additional \$100 or fraction thereof	each add'l \$100		\$ 1.8	\$ 1.80
	\$ 2,001	base fee @ \$2,000		\$ 51	\$ 52
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 8.1	\$ 8.23
	\$ 25,001	base fee @ \$25,000		\$ 264	\$ 270
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 10.6	\$ 10.81
	\$ 50,001	base fee @ \$50,000		\$ 466	\$ 476
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 10.6	\$ 10.81

City of South San Francisco  
Economic & Community Development Department - Building Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	\$ 100,001	base fee @ \$100,000		\$ 1,058	\$ 1,081
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 5.3	\$ 5.40
	\$ 500,001	base fee @ \$500,000		\$ 3,174	\$ 3,243
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 4.2	\$ 4.32
	\$ 1,000,001	base fee @ \$1,000,000		\$ 5,289	\$ 5,405
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 5.3	\$ 5.40
<b>BL5</b>	Building Plan Checking (3 Plan Reviews) - New Residential & Commercial				
	\$0 - \$500	base fee @ \$500		\$ 29	\$ 30
	\$ 501	base fee @ \$500		\$ 29	\$ 30
	each additional \$100 or fraction thereof	each add'l \$100		\$ 1.8	\$ 1.80
	\$ 2,001	base fee @ \$2,000		\$ 67	\$ 68
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 12.7	\$ 12.93
	\$ 25,001	base fee @ \$25,000		\$ 328	\$ 336
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 14.8	\$ 15.13
	\$ 50,001	base fee @ \$50,000		\$ 532	\$ 543
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 14.8	\$ 15.13
	\$ 100,001	base fee @ \$100,000		\$ 1,481	\$ 1,513

City of South San Francisco  
Economic & Community Development Department - Building Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 3.7	\$ 3.78
	\$ 500,001	base fee @ \$500,000		\$ 2,962	\$ 3,027
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 6.8	\$ 6.92
	\$ 1,000,001	base fee @ \$1,000,000		\$ 6,347	\$ 6,486
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 2.1	\$ 2.16
	\$ 3,000,001	base fee @ \$3,000,000		\$ 10,579	\$ 10,809
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 3.2	\$ 3.24
	\$ 5,000,001	base fee @ \$5,000,000		\$ 16,926	\$ 17,295
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.3	\$ 1.30
	\$ 10,000,001	base fee @ \$10,000,000		\$ 23,273	\$ 23,781
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.6	\$ 0.58
	\$ 25,000,001	base fee @ \$25,000,000		\$ 31,736	\$ 32,428
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.2	\$ 0.17
	\$ 50,000,001	base fee @ \$50,000,000		\$ 35,968	\$ 36,752

City of South San Francisco  
Economic & Community Development Department - Building Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.7	\$ 0.74
<b>BL6 new</b>	Permit Processing - Initial Project Input, Fee Collection (Includes Existing/New Residential & Commercial Fees)			\$ 212	\$ 216
<b>BL6.1 new</b>	Permit Processing - Initial Project Input, Fee Collection (Includes Mechanical, Plumbing and Electrical Fees)			\$ 35	\$ 36
<b>BL7</b>	Plan Checking - Mechanical and Plumbing (Includes 3 Plan Reviews)				
	\$0 - \$500	base fee @ \$500		\$ 26	\$ 27
	\$ 500	base fee @ \$500		\$ 26	\$ 27
	each additional \$100 or fraction thereof	each add'l \$100		\$ 10.6	\$ 10.81
	\$ 1,000	base fee @ \$1,000		\$ 53	\$ 54
	each additional \$500 or fraction thereof	each add'l \$500		\$ 6.6	\$ 6.76
	\$ 3,000	base fee @ \$3,000		\$ 66	\$ 68
	each additional \$500 or fraction thereof	each add'l \$500		\$ 19.8	\$ 20.27
	\$ 5,000	base fee @ \$5,000		\$ 106	\$ 108
	each additional \$500 or fraction thereof	each add'l \$500		\$ 10.6	\$ 10.81
	\$ 10,000	base fee @ \$10,000		\$ 159	\$ 162
	each additional \$500 or fraction thereof	each add'l \$500		\$ 15.9	\$ 16.21
<b>BL8</b>	Plan Checking - Electrical (Includes 3 Plan Reviews)				

City of South San Francisco  
Economic & Community Development Department - Building Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	\$ 500	base fee @ \$500		\$ 26	\$ 27
	each additional \$100 or fraction thereof	each add'l \$100		\$ 10.6	\$ 10.81
	\$ 1,000	base fee @ \$1,000		\$ 53	\$ 54
	each additional \$500 or fraction thereof	each add'l \$500		\$ 6.6	\$ 6.76
	\$ 3,000	base fee @ \$3,000		\$ 66	\$ 68
	each additional \$500 or fraction thereof	each add'l \$500		\$ 19.8	\$ 20.27
	\$ 5,000	base fee @ \$5,000		\$ 106	\$ 108
	each additional \$500 or fraction thereof	each add'l \$500		\$ 10.6	\$ 10.81
	\$ 10,000	base fee @ \$10,000		\$ 159	\$ 162
	each additional \$500 or fraction thereof	each add'l \$500		\$ 15.9	\$ 16.21
BL9	Additional Plan Review Required by Changes, additions or revisions to approved plans	Per Half-Hour		\$ 53	\$ 54
	<b>Miscellaneous Fees</b>				
BL10	State Mandated Training Fee Cost	Per Permit		\$ 8	\$ 8
BL11	Digital Plan Retention	deleted micro filming - same as DPR		\$0.03 per standard page. \$0.95 per oversized page. \$0.04 per microfiche scan.	\$0.03 per standard page. \$0.97 per oversized page. \$0.04 per microfiche scan.

City of South San Francisco  
Economic & Community Development Department - Building Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
BL12	Record Copying	Per page		Refer to City Clerk Fee Schedule	Refer to City Clerk Fee Schedule
BL13	California Access Specialist Professional (CASP)			Actual Cost + CW overhead	Actual Cost + CW overhead
BL14	Construction and Demolition (Projects > \$5,000 demolition and new construction > \$50,000)	Deposit	[3]	\$50/ton; \$200 minimum	\$50/ton; \$200 minimum
BL15	Waste Management Plan Deposit	Deposit	[2]	\$50/ton; \$100 minimum	\$50/ton; \$100 minimum
BL16	Commercial Photovoltaic	Flat	[4]	\$ 370	\$ 378
BL17	Residential Photovoltaic	Flat	[4]	\$ 212	\$ 216
BL18	Hourly Rate - Building	Flat		\$ 106	\$ 108
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				
TOTAL					

**[Notes]**

- [1] Sourced from client provided PDF "FY 16-17 Master Fee Schedule"
- [2] Deposit required @ \$50/ton. \$100 minimum per
- [3] Deposit required @ \$50/ton. \$200 minimum per plan, \$50,000 maximum deposit
- [4] CA Govt. Code SS 66015 limits Res. \$500 maximum; Comm. \$1,000 Maximum

City of South San Francisco  
Police Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	<b>Alarms, Animal Control, Fingerprinting</b>				
<b>P1</b>	<b>Fingerprints</b>				
	All individuals (City Employees excluded)	Per Person	[2]	\$ 55	\$ 56
	Live Scan Fingerprinting			\$ 70	\$ 72
	<b>Permits</b>				
<b>P2</b>	<b>Alarm Registration (Commercial)</b>				
	New/ Renewal	Flat		\$ 25	\$ 26
<b>P3</b>	<b>False Alarm Fines</b>		[3]		
	2nd alarm (Within 12 months of 1st alarm)	Per alarm		\$ 100	\$ 102
	3rd alarm (Within 12 months of 1st alarm)	Per alarm		\$ 200	\$ 204
	4th and other additional alarms within 12 months of the 1st preventable alarm	Per alarm		\$ 500	\$ 511
	False Alarm Response (average)	Flat	[9]		
<b>P4</b>	<b>False Alarm Fine Appeal</b>	Per appeal		\$ 55	\$ 56
<b>P5</b>	<b>Bingo</b>	Per Permit	[8]	\$ 55	\$ 56
	Initial Permit (Refundable if denied)	Flat		\$ 55	\$ 56
	Annual Renewal	Per Renewal		\$ 510	\$ 521
<b>P6</b>	<b>Card room I.D. Card:</b>				
	Initial Operator Permit	Flat		\$ 1,705	\$ 1,742
	Initial Employee Permit	Flat		\$ 340	\$ 347
	Annual Renewal (for operator & employee permit)	Flat		\$ 85	\$ 87
	Replacement	Flat		\$ 85	\$ 87
<b>P7</b>	<b>Cab Company</b>	Per individual		\$ 55	\$ 56
	Driver Renewal Permit	Flat		\$ 55	\$ 56
<b>P8</b>	<b>Vehicles for Hire:</b>				
	Initial Certificate of Convenience and Necessity	Per individual		\$ 6,830	\$ 6,979
	Certificate of Renewal	Per Driver		\$ 170	\$ 174



City of South San Francisco  
Police Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
P9	<b>Special Event Permit</b>	Flat	[6]	\$ 250	\$ 255
	Non-Profit Group / Charity Event	Flat	[6]	\$ 175	\$ 179
P10	<b>Junk Collector</b>	Per individual		\$ 85	\$ 87
P11	<b>Massage Establishment or Bath House:</b>				
	Initial Permit	Per individual		\$ 1,705	\$ 1,742
	Annual Renewal	Per individual		\$ 170	\$ 174
P12	<i>deleted</i>				
P13	<b>Pawnbroker/Secondhand Goods Background Investigation:</b>				
	Dealer	Per Permit		\$ 1,705	\$ 1,742
	Employee	Per Permit		\$ 340	\$ 347
P14	<b>Fortune Telling</b>	Per Permit		\$ 1,705	\$ 1,742
P15	<b>Tow Vehicle Operator:</b>				
	Initial Permit/ Annual Renewal	Flat		\$ 170	\$ 174
	Tow Vehicle Driver Permit (Five-Year)	Per Driver		\$ 170	\$ 174
P16	<b>Renewal:</b>				
	Tow Service Franchise Fee	Per Vehicle		\$ 50	\$ 51
	Replacement of Lost, Stolen, or Mutilated Permits	Per Permit		\$ 40	\$ 41
	Reissued Permits	Per Permit		\$ 40	\$ 41
P17	<b>Photographs - Digital Photographs on Disks</b>	Per Copy		\$ 55	\$ 56
<b>Miscellaneous Fees</b>					
P18	<b>Vehicle Abatement</b>	Per Vehicle	[4]	\$ 340	\$ 347
P19	<b>Video Tape</b>	Per Copy		\$ 50	\$ 51
P20	<b>DVD Video</b>	Per Copy		\$ 50	\$ 51

City of South San Francisco  
Police Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
P21	In Car/ Bodycam Video - DVD	Per Copy		\$ 100	\$ 102
P22	Cassette Tape	Per Copy		\$ 50	\$ 51
P23	CD - Audio	Per Copy		\$ 50	\$ 51
P24	Police Reports	Per Page		Refer to City Clerk Fee Schedule	Refer to City Clerk Fee Schedule
P25	Special Personnel Services		[5]		
	Security Personnel (Police Officer)				
	Staff Police Officer	Per Hour		\$ 110	\$ 112
	Discounted Rate for SSFUSD	Per Hour		\$ 90	\$ 92
P26	Transcripts			Refer to City Clerk Fee Schedule	Refer to City Clerk Fee Schedule
P27	Emergency Response to Driving Under the Influence (DUI) Accidents		[6,7]	Actual Costs	Actual Costs
	Incident Response (includes Accident, Hazmat, DUI or other incident)		[6]	Actual Costs	Actual Costs
P28	Towed Vehicle Release, Negligent Operator	Per Vehicle		\$ 170	\$ 174
P29	Plan Check & Condition Formulation (Bldg)	flat		\$ 170	\$ 174
P30	Site Inspections	Hourly		\$ 170	\$ 174
P31	Firearm Storage Administration Fee				
	Single Firearm	Flat		\$ 340	\$ 347
	Each Additional Weapon	Flat		\$ 340	\$ 347
P32	Ammunition Storage Administration Fee			\$ 135	\$ 138
P33	Clearance Letter	Flat		\$ 10	\$ 10
P34	Hourly Rate:				

City of South San Francisco  
Police Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	Sworn			\$ 170	\$ 174
	Non-Sworn			\$ 100	\$ 102
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				
TOTAL					

**[Notes]**

- [1] Sourced from client provided PDF "FY 16-17 Master Fee Schedule"
- [2] Up to three cards per individual.
- [3] Resets every calendar year.
- [4] On public roadway only.
- [5] Hourly salary plus 40% for benefits plus 30% in administration charges; 30-minute
- [6] Placeholder for Master Fee Schedule (MFS); not included in cost analysis
- [7] CA GC 53150-53159 DUI Maximum \$12,000
- [8] Penal code: SSFMC Ch. 6.32
- [9] For Informational Purpose only

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
F6	Contracted BLS Inter-Facility	Flat	[6]	\$ 401	\$ 410
F7	Mileage (All levels)	Per Mile	[4]	\$ 50	\$ 51
F8	Oxygen	Flat	[4]	\$ 120	\$ 123
Fire Service EMS Training					
F9	First-Aid / CPR / AED Classes for Residents (cost of textbook and certification card)	Per person	[4]	\$ 15	\$ 15
F10	First-Aid / CPR / AED Classes for Non-Residents	Per person	[4]	\$ 100	\$ 102
F11	First-Aid / CPR Classes for SSF Businesses	Per person	[4]	\$ 55	\$ 56
F12	Heartsaver® CPR/AED	Per person	[4]	\$ 50	\$ 51
F13	Pediatric Education for Pre-hospital Professionals	Per person	[4]	\$ 120	\$ 123
F14	American Heart Association "Professional Level" courses for the public and other outside agencies				
	ACLS Knowledge and Skills Review Workshops	Per person	[4]	\$ 175	\$ 179
F15	Initial Recognition:				
	Pediatric Advanced Life Support (PALS)	Per person	[4]	\$ 235	\$ 240
	Advance Cardiac Life Support (ACLS)	Per person	[4]	\$ 235	\$ 240
	Basic Life Support-Health Care Provider (BLS-HCP)	Per person	[4]	\$ 75	\$ 77

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
<b>F16</b>	<b>Re-recognition:</b>				
	Pediatric Advanced Life Support (PALS)	Per person	[4]	\$ 190	\$ 194
	Advance Cardiac Life Support (ACLS)	Per person	[4]	\$ 190	\$ 194
	Basic Life Support-Health Care Provider (BLS-HCP)	Per person	[4]	\$ 50	\$ 51
<b>F17</b>	<b>Lead EKG Class</b>	Per person	[4]	\$ 200	\$ 204
<b>F18</b>	<b>Geriatric Education for Emergency Medical Services</b>	Per person	[4]	\$ 190	\$ 194
<b>F19</b>	<b>Infrequent Paramedic Skills</b>	Per person	[4]	\$ 80	\$ 82
<b>F20</b>	<b>Other EMS Continuing Education Classes</b>	Per Hour Per Person	[4]	\$ 8	\$ 8
<b>F21</b>	<b>Student Materials, Supplies, etc. Required to Participate</b>			Actual Cost	Actual Cost
<b>F22</b>	<b>Certification Fees required by Certifying Authority</b>	Flat		\$ 5	\$ 5
<b>Fire Training Division</b>					
<b>F23</b>	<b>Emergency Response Team Class</b>	Per Hour Per Person	[8]	\$ 28	\$ 28
<b>F24</b>	<b>Permit Required Confined Space Class</b>	Per Hour Per Person	[8]	\$ 28	\$ 28
<b>F25</b>	<b>Hazardous Materials Responder Class</b>	Per Hour Per Person	[8]	\$ 28	\$ 28

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
F26	Technical Rescue Class	Per Hour Per Person	[8]	\$ 28	\$ 28
F27	Vehicle Extrication Class	Per Hour Per Person	[8]	\$ 28	\$ 28
F28	Other Fire Training Continuing Education Classes	Per Hour Per Person	[8]	\$ 28	\$ 28
F29	Student Materials, Supplies, etc. Required to Participate			Actual Cost	Actual Cost
F30	Certification Fees required by Certifying Authority	Flat		Actual Cost	Actual Cost
Fire Prevention Division Permits and Fees					
	<i>Fire Protective Systems Construction Permit</i>				
F32	Construction Without a Permit		[4]	2 Times cost of Permit	2 Times cost of Permit
F33	Fire Protective Systems Inspection Fees (Inspection - includes 2 inspections; minimum \$125)				
	\$0 - \$6,000	Minimum base fee up to \$6,000		\$ 498	\$ 509
	\$ 6,001	base fee @ \$6,000		\$ 498	\$ 509
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 8.7	\$ 8.93

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	\$ 25,001	base fee @ \$25,000		\$ 664	\$ 679
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 13.3	\$ 13.58
	\$ 50,001	base fee @ \$50,000		\$ 997	\$ 1,018
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 6.6	\$ 6.79
	\$ 100,001	base fee @ \$100,000		\$ 1,329	\$ 1,358
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 4.2	\$ 4.24
	\$ 500,001	base fee @ \$500,000		\$ 2,990	\$ 3,055
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 7.3	\$ 7.47
	\$ 1,000,001	base fee @ \$1,000,000		\$ 6,644	\$ 6,789
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.8	\$ 0.85
	3,000,001	base fee @ \$3,000,000		\$ 8,305	\$ 8,486
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.8	\$ 0.85
	5,000,001	base fee @ \$5,000,000		\$ 9,966	\$ 10,183
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.4	\$ 0.46
	10,000,001	base fee @ \$10,000,000		\$ 12,180	\$ 12,446
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.4	\$ 0.46
	25,000,001	base fee @ \$25,000,000		\$ 18,824	\$ 19,235

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.2	\$ 0.22
	50,000,001	base fee @ \$50,000,000		\$ 24,361	\$ 24,892
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.5	\$ 0.50
<b>F108</b>	<b>Fire and Life Safety - Plan Check</b>				
	\$0 - \$6,000	Minimum base fee up to \$6,000		\$ 83	\$ 85
	\$ 6,001	base fee @ \$6,000		\$ 83	\$ 85
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 8.7	\$ 8.93
	\$ 25,001	base fee @ \$25,000		\$ 166	\$ 170
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 13.3	\$ 13.58
	\$ 50,001	base fee @ \$50,000		\$ 332	\$ 339
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 39.9	\$ 40.73
	\$ 100,001	base fee @ \$100,000		\$ 2,658	\$ 2,715
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 10.0	\$ 10.18
	\$ 500,001	base fee @ \$500,000		\$ 6,644	\$ 6,789
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 8.0	\$ 8.15
	\$ 1,000,001	base fee @ \$1,000,000		\$ 10,630	\$ 10,862



City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 3.5	\$ 3.61
	\$ 3,000,001	base fee @ \$3,000,000		\$ 17,717	\$ 18,103
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 5.3	\$ 5.43
	\$ 5,000,001	base fee @ \$5,000,000		\$ 28,347	\$ 28,965
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 2.1	\$ 2.17
	\$ 10,000,001	base fee @ \$10,000,000		\$ 38,977	\$ 39,827
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.9	\$ 0.97
	\$ 25,000,001	base fee @ \$25,000,000		\$ 53,151	\$ 54,310
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.3	\$ 0.29
	\$ 50,000,001	base fee @ \$50,000,000		\$ 60,237	\$ 61,551
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.2	\$ 1.23
<b>F109</b>	<b>Fire Protection Systems - Plan Check (Includes 2 checks &amp; 1 re-check)</b>				
	\$0 - \$6,000	Minimum base fee up to \$6,000		\$ 166	\$ 170
	\$ 6,001	base fee @ \$6,000		\$ 166	\$ 170
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 8.7	\$ 8.93
	\$ 25,001	base fee @ \$25,000		\$ 332	\$ 339

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 3.3	\$ 3.39
	\$ 50,001	base fee @ \$50,000		\$ 415	\$ 424
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.7	\$ 1.70
	\$ 100,001	base fee @ \$100,000		\$ 498	\$ 509
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.2	\$ 1.27
	\$ 500,001	base fee @ \$500,000		\$ 997	\$ 1,018
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 3.3	\$ 3.39
	\$ 1,000,001	base fee @ \$1,000,000		\$ 2,658	\$ 2,715
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.9	\$ 0.90
	3000001	base fee @ \$3,000,000		\$ 4,429	\$ 4,526
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1.3	\$ 1.36
	5000001	base fee @ \$5,000,000		\$ 7,087	\$ 7,241
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.5	\$ 0.54
	10000001	base fee @ \$10,000,000		\$ 9,744	\$ 9,957
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.2	\$ 0.24
	25000001	base fee @ \$25,000,000		\$ 13,288	\$ 13,577
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.1	\$ 0.07

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	50000001	base fee @ \$50,000,000		\$ 15,059	\$ 15,388
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 0.3	\$ 0.31
F34	Construction Without a Permit		[4]	Two Times Cost of Permit	Two Times Cost of Permit
<i>Other Fire Prevention Inspections</i>					
F35	Annual Fire Inspection (Basic)	Flat		\$ 249	\$ 255
F36	Non-Construction Fire Re-inspection Fee	Flat		\$ 166	\$ 170
F37	Inspections Outside Normal Business Hours	Flat		\$ 166	\$ 170
F38	Construction Re-inspection Fees	Flat		\$ 166	\$ 170
F39	Inspection for Which a Fee is not Specifically Indicated	Flat		\$ 166	\$ 170
F40	Annual High-rise Building (2 Hr. Minimum)	Flat		\$ 166	\$ 170
F41	New Occupancy / Business	Flat		\$ 332	\$ 339
F43	Group R, Division 1 Occupancies; Including Condominiums Classified as Group R, Division 3 with 3 or More Dwelling Units Per Building (\$125 minimum charge)				
	0-10	Per living unit		\$ 249	\$ 255
	11-30	Per living unit		\$ 332	\$ 339
	31-50	Per living unit		\$ 498	\$ 509

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	>50; each 50	Per living unit		\$ 664	\$ 679
F44	<i>deleted</i>				
F45	Title 19, 5 Year Automatic Fire Sprinkler Certification	Per System		\$ 332	\$ 339
F46	Pre-inspection of Residential Care Facilities	Flat		\$ 332	\$ 339
F47	<i>deleted</i>				
	<b>Operational Permits</b>				
F48	Operational Permit for multiple occupancy permits (fee to be charged for second and subsequent additional occupancy permits for inspections conducted on same site visit)	Flat		\$ 55	\$ 56
F49	Aerosol Products	Flat		\$ 332	\$ 339
F50	Assemblies	Flat		\$ 332	\$ 339
F51	Automobile Wrecking Yard	Flat		\$ 332	\$ 339
F52	Battery Systems	Per System		\$ 332	\$ 339
F53	Candles and Open Flames in Assembly Areas	Per Assembly		\$ 166	\$ 170
F54	Combustible Fiber Storage	Flat		\$ 332	\$ 339
F55	Combustible Material Storage	Flat		\$ 332	\$ 339
F56	Commercial Rubbish-handling Operation	Flat		\$ 332	\$ 339

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
F57	Compressed Gases	Per System		\$ 166	\$ 170
F58	Cryogenics	Per System		\$ 498	\$ 509
F59	Dry Cleaning Plants	Flat		\$ 498	\$ 509
F60	Dust Producing Operations	Flat		\$ 498	\$ 509
F61	Fire Alarm	Per Building		\$ 498	\$ 509
F62	Flammable or Combustible Liquids, Pipelines, Store, Handle, or Use.	Per Tank		\$ 498	\$ 509
F63	Hazardous Materials Storage, Transport on Site, Dispense, Use, or Handle Chemicals	Per Building	[2]	\$ 664	\$ 679
F64	Hazardous Materials in Excess by Classifications; Store, Transport on Site, Dispense, Use, or Handle Chemicals in Excess of Amounts Listed in Table 105-C	Per class of chemical at each location		\$ 332	\$ 339
F65	High-piled Storage	Per Location		\$ 664	\$ 679
F66	Institutions and Day Care	Per Location		\$ 332	\$ 339
F67	Large Family Day Care	Per Location		\$ 332	\$ 339
F68	Lumberyards	Flat		\$ 664	\$ 679
F69	Liquefied Petroleum Gases	Per Tank		\$ 332	\$ 339
F70	Magnesium Working	Flat		\$ 332	\$ 339
F71	Motor Vehicle Fuel Dispensing Stations	Per Location		\$ 332	\$ 339

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
F72	Organic Coatings	Flat		\$ 332	\$ 339
F73	Ovens, Industrial Baking or Drying	Per Oven		\$ 166	\$ 170
F74	Permit-Required Confined Space	Per Space		\$ 332	\$ 339
F75	Pyrotechnical Special Effects Material	Flat		\$ 664	\$ 679
F76	Radioactive Materials	Per Location		\$ 332	\$ 339
F77	Refrigeration Equipment	Per System		\$ 166	\$ 170
F78	Residential Care and Residential Care for the Elderly	Per Location		\$ 332	\$ 339
F79	Repair Garages	Flat		\$ 332	\$ 339
F80	Spraying or Dipping	Per Tank		\$ 332	\$ 339
F81	Tire Storage	Flat		\$ 498	\$ 509
F82	Wood Products	Flat		\$ 332	\$ 339
F83	Welding and Cutting Operations	Per Location		\$ 498	\$ 509
F84	Failure to Obtain a Permit	Varies	[4]	Two Times Permit Cost	Two Times Permit Cost
F86	Flammable or Combustible Liquids; Remove, Install, Construct, Alter or Abandon an Underground or Above Ground Tank	Per Tank		\$ 664	\$ 679

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
F87	Hazardous Materials; Install, Repair, Abandon, Remove, Place-Out-of-Service, Tanks or Piping, Close or Substantially Modify a Storage Facility	Per Tank		\$ 664	\$ 679
	<b>Special Activity Permits</b>				
F89	Candles or Open Flames in Assembly Areas	Per Event		\$ 332	\$ 339
F90	Carnivals and Fairs	Per Event		\$ 664	\$ 679
F91	Christmas Tree Lots	Per Event		\$ 664	\$ 679
F92	Explosives or Blasting Agents	Flat		\$ 664	\$ 679
F93	Fire Hydrants and Water-Control Valves	Per Event		\$ 332	\$ 339
F94	<i>deleted</i>				
F95	Fireworks Displays by a Licensed Professional	Per Event		\$ 664	\$ 679
F96	Fumigation/Thermal Insecticide	Per Occurrence		\$ 166	\$ 170
F97	<i>deleted</i>				
F98	Parade Floats	Per Event		\$ 332	\$ 339
F99	Temporary Membrane Structures (tents)	Per Structure		\$ 332	\$ 339
F100	<i>deleted</i>				
F101	Failure to Obtain a Permit	Varies	[4]	Two Times Permit Cost	Two Times Permit Cost

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	<i>Miscellaneous Fire Prevention Fees</i>				
F102	Hazard Mitigation Fee (Includes all other incident types)		[3,4]	Actual Cost	Actual Cost
F103	Minimum Fire Protection System Plan Check	For <\$6,000 valuation		\$ 166	\$ 170
F104	Application for Use of Alternate Methods of Protection	Per Request		\$ 250	\$ 255
F105	Emergency Response DUI Cost Recovery		[3,4,5]	Actual Cost	Actual Cost
F106	Emergency Response Hazmat Cost Recovery		[3,4]	Actual Cost	Actual Cost
F107	Investigations	Hourly		\$ 166	\$ 170
F108	<i>moved</i>				
F109	<i>moved</i>				
F110	<i>deleted</i>				
F111	Additional Fire Plan Review (2 hr. minimum)	Hourly		\$ 166	\$ 170
F112	Fire Watch		[3]	Actual Cost	Actual Cost
F113	Key Box Service	Per Location		\$ 83	\$ 85
F114	Preventable False Alarms				
	2nd alarm (Within 12 months of 1st alarm)	Flat	[4]	\$ 100	\$ 102
	3rd alarm (Within 12 months of 1st alarm)	Flat	[4]	\$ 200	\$ 204



City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	4th and other additional alarms within 12 months of the 1st preventable alarm	Flat	[4]	\$ 500	\$ 511
F117	Plan Digitizing Fee			\$0.05 per letter; \$0.75 per plan; \$0.05 per image	\$0.05 per letter; \$0.77 per plan; \$0.05 per image
	<i>Miscellaneous</i>				
F124	Reproduction of Printed Fire and Paramedic Reports	Per Page	[4]	Refer to City Clerk Fee Schedule	Refer to City Clerk Fee Schedule
F125	Administrative Code Enforcement Fee (for failure to correct violations after receiving Courtesy Notice from Fire Prevention Division 14 day grace period to correct)	Flat		\$ 332	\$ 339
F126	Hourly Rate:				
	Prevention			\$ 166	\$ 170
	Emergency Services				
	Engine Company (3 person)			\$ 419	\$ 429
	Ambulance (2 person)			\$ 280	\$ 286

City of South San Francisco  
Fire Department  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				
<b>TOTAL</b>					

**[Notes]**

- [1] Sourced from client provided PDF "FY 16-17 Master Fee Schedule"
- [2] For each location/building that contains 55 gallons or more of a liquid, 500 pounds or
- [3] The cost shall include the provision of scene supervision, overhead, equipment, hourly
- [4] Placeholder for Master Fee Schedule (MFS); not included in cost analysis
- [5] CA GC 53150-53159 DUI Maximum \$12,000
- [6] AMR/Kaiser Agreement; not included in cost analysis; fee set per agreement
- [7] For informational purpose only.
- [8] Class size ratio used is 1:6

City of South San Francisco  
Public Works Department - Engineering Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
<b>Engineering Division</b>					
<i>Plan Check / Inspection and Encroachment</i>					
PW1	Improvement Plan Check - (covers 2 plan checks and re-check)				
	Cost of Improvements				
	Up to \$50,000	Minimum base fee up to \$50,000		\$ 575	\$ 588
	\$ 50,001	base fee @ \$50,000		\$ 863	\$ 881
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 6	\$ 6
	\$ 100,001	base fee @ \$100,000		\$ 1,150	\$ 1,175
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 21	\$ 22
	\$ 250,001	base fee @ \$250,000		\$ 4,313	\$ 4,407
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 6	\$ 6
	\$ 500,001	base fee @ \$500,000		\$ 5,751	\$ 5,876
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 12	\$ 12
	\$ 1,000,001	base fee @ \$1,000,000		\$ 11,501	\$ 11,752
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 12	\$ 12
	4th and subsequent Plan Check			\$ 144	\$ 147
PW1.1	Improvement Inspection (covers 2 inspections)				
	Cost of Improvements				
	Up to \$50,000	Minimum base fee up to \$50,000		\$ 431	\$ 441
	\$ 50,001	base fee @ \$50,000		\$ 431	\$ 441
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 4	\$ 4
	\$ 100,001	base fee @ \$100,000		\$ 647	\$ 661
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 1	\$ 1
	\$ 250,001	base fee @ \$250,000		\$ 863	\$ 881
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 2	\$ 2
	\$ 500,001	base fee @ \$500,000		\$ 1,438	\$ 1,469
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 3	\$ 3
	\$ 1,000,001	base fee @ \$1,000,000		\$ 2,875	\$ 2,938
	each additional \$1,000 or fraction thereof	each add'l \$1,000		\$ 3	\$ 3
PW2	Encroachment Permit Fee (covers two inspections)	Flat	[8]	\$ 307	\$ 314

City of South San Francisco  
Public Works Department - Engineering Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	Additional Visits Beyond Two	Per Visit		\$ 144	\$ 147
PW3	<i>deleted</i>				
	<b>Miscellaneous Processing Fee</b>				
PW4	On-site inspection/processing fee for the recordation of the condition of the private sewer lateral.	Per Recordation		\$ -	\$ -
PW5	Off-site inspection/processing fee for the recordation of the condition of the private sewer lateral. (DVD Review)	Per Recordation		\$ 72	\$ 73
	<b>Maps</b>				
PW6	Inspection Deposit	Deposit	[6]	2% of public improvement costs	
PW7	Major Subdivision Tentative Map	Flat	[8]	\$ 307	\$ 314
	Per Lot	Per Unit		\$ 24	\$ 25
PW8	Final Map Filing Fee	Flat	[8]	\$ 307	\$ 314
	Per Lot	Per Unit		\$ 24	\$ 25
PW9	Minor Subdivision Tentative Map	Flat		\$ 144	\$ 147
	Per Lot	Per Unit		\$ 24	\$ 25
PW10	Parcel Map Filing Fee	Per Map		\$ 288	\$ 294
PW11	Lot Line Adjustment	Per Adjustment	[8]	\$ 307	\$ 314
PW12	After-hours Site Inspections		[2,6]	Actual Cost	Actual Cost
PW14	Easement Abandonment Request	Per easement		\$ 3,594	\$ 3,673

City of South San Francisco  
Public Works Department - Engineering Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
PW15	Subdivision and Parcel Map Plan Check (includes Coordination and administartion costs)	Deposit	[2,8]	\$ 1,026	\$ 1,048
PW16	Transportation - Single trip, or a modification of an original permit	Flat	[7]	\$ 16	\$ 16
PW17	Transportation - Annual or repetitive permit	Flat	[7]	\$ 90	\$ 92
PW18	Copy of CD/DVD			Refer To City Clerk Fee Schedule	Refer To City Clerk Fee Schedule
PW19	<i>deleted</i>				
PW20	<i>deleted</i>				
PW21	<i>deleted</i>				
	<b>Miscellaneous Fees</b>				
PW22	Grading Plan Check and Permit Processing (Cubic Yards)				
	50 Cubic Yards or Less	Flat		\$ 288	\$ 294
	51 to 1000 Cubic Yards	Flat		\$ 575	\$ 588
	1,001 to 10,000 Cubic Yards	Flat		\$ 1,150	\$ 1,175
	10,001	Base Fee @ 10,000		\$ 1,438	\$ 1,469
	each additional 10,000 cubic yards or fraction thereof	each add'l 10,000 cubic yards		\$ 8	\$ 8
	100,001	Base Fee @ 100,000		\$ 1,510	\$ 1,542
	each additional 10,000 cubic yards or fraction thereof	each add'l 10,000 cubic yards		\$ 7	\$ 7
	200,001	Base Fee @ 200,000		\$ 1,581	\$ 1,616
	each additional 10,000 cubic yards or fraction thereof	each add'l 10,000 cubic yards		\$ 79	\$ 81
PW23	Other plan checking and additional plan reviews required by changes, additions, or revisions to approved plans.		[2]	\$ 288	\$ 294

City of South San Francisco  
Public Works Department - Engineering Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
<b>PW24</b>	<b>Grading Inspection Fees (Cubic Yards)</b>				
	0 to 1,000 Cubic Yards	Flat		\$ 288	\$ 294
	1,001 to 10,000 Cubic Yards	Flat		\$ 431	\$ 441
	each additional 1,000 cubic yards or fraction thereof (Base Fee @ 1,000)	each add'l 1,000 cubic yards		\$ 16	\$ 16
	10,001 to 100,000 Cubic Yards	Flat		\$ 431	\$ 440
	each additional 10,000 cubic yards or fraction thereof (Base Fee @ 10,000)	each add'l 10,000 cubic yards		\$ 16	\$ 16
	100,001 to 200,000 Cubic Yards	Base Fee @ 100,000		\$ 575	\$ 588
	each additional 10,000 cubic yards or fraction thereof	each add'l 10,000 cubic yards		\$ 29	\$ 29
	200,001 Cubic Yards or greater	Base Fee @ 200,000		\$ 863	\$ 881
	each additional 10,000 cubic yards or fraction thereof	each add'l 10,000 cubic yards		\$ 43	\$ 44
	<i>Other Inspections</i>				
<b>PW25</b>	<b>Inspections Outside of Normal Business Hours</b>	Hourly	[3,6]	Actual Cost	Actual Cost
<b>PW26</b>	<b>Re-inspection Assessed Under Provisions of Section 305(h)</b>	Flat	[4]	Actual Cost	Actual Cost
<b>PW27</b>	<b>Inspections for which a fee is not specifically indicated</b>	Hourly	[4,6]	Actual Cost	Actual Cost
<b>Water Quality Control Division</b>					
<i>Pretreatment Fee Schedule</i>					
<b>PW28</b>	<b>Permits and Renewals: (valid for 3 year time intervals)</b>				
	Significant Industrial Users	Every 3 years	[5]	\$ 575	\$ 588
	All Other Required Businesses	Every 3 years		\$ 144	\$ 147
<b>PW29</b>	<i>deleted</i>				
<b>PW30</b>	<i>deleted</i>				
<b>PW31</b>	<b>Inspections - Outside of Normal Pretreatment Activities</b>	Per Hour		\$ 144	\$ 147

City of South San Francisco  
Public Works Department - Engineering Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
PW32	Inspections - Outside of Normal Business Hours	Per Hour		\$ 144	\$ 147
PW33	Special Monitoring Activities for Enforcement and Surveillance	Per Hour		\$ 144	\$ 147
PW34	Special Sampling/Equipment Use	Per Hour		\$ 144	\$ 147
PW35	Wastewater Analysis				
	BOD	Per Test	[6]	Actual Cost	Actual Cost
	COD	Per Test	[6]	Actual Cost	Actual Cost
	TSS	Per Test	[6]	Actual Cost	Actual Cost
	Oil & Grease	Per Test	[6]	Actual Cost	Actual Cost
	Metals (except Hg)	Per Test	[6]	Actual Cost	Actual Cost
	Hg	Per Test	[6]	Actual Cost	Actual Cost
	pH	Per Test	[6]	Actual Cost	Actual Cost
	Bioassay	Per Test	[6]	Actual Cost	Actual Cost
	CN	Per Test	[6]	Actual Cost	Actual Cost
	PAH	Per Test	[6]	Actual Cost	Actual Cost
	Phenol	Per Test	[6]	Actual Cost	Actual Cost
	Ammonia	Per Test	[6]	Actual Cost	Actual Cost
	Conductivity	Per Test	[6]	Actual Cost	Actual Cost
	Oxygen Uptake Rate	Per Test	[6]	Actual Cost	Actual Cost
	Others		[6]	Actual Cost	Actual Cost
	Hourly Rate:				
	Public Works - Engineering			\$ 144	\$ 147
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				

[Notes]

[1] Sourced from client provided PDF "FY 16-17 Master Fee Schedule"

City of South San Francisco  
Public Works Department - Engineering Division  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
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- [2] Hourly salary, plus 40% in benefits and another 30% in administrative costs; 1/2 hour minimum
- [3] Hourly salary, plus 50% overtime rate, plus 50% for benefits on base rate, plus 12% in administrative charges.
- [4] Hourly salary, plus 50% for benefits on base rate, plus 12% in administrative charges. One half-hour minimum.
- [5] Defined in federal regulations and municipal ordinance.
- [6] Placeholder for Master Fee Schedule (MFS); not included in cost analysis
- [7] Maximum per State law (\$16/ \$90)
- [8] Includes support costs from Planning



City of South San Francisco  
Library  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
	<b>Damaged and Missing Materials</b>				
L1	AV Materials (contents or item damage)		[4]	Actual Cost of each item	Actual Cost of each item
L3	CD/DVD Cases, Replacement of Lost or Damaged	Per Case		\$ 2	\$ 2
	Missing Book, DVD, etc. from Set		[4]	Actual Cost of each item	Actual Cost of each item
	Missing CD - from Audio Book Vendors that offer Replacement		[4]	Prorated Cost of set	Prorated Cost of set
L7	Books		[4]	Actual Cost of each item	Actual Cost of each item
L8	Equipment		[4]	Actual Cost of each item	Actual Cost of each item
L9	Fines for Overdue Materials - Adult Materials, Books, Audio, Video, Magazines, DVDs etc. (Only affects adult borrowers)	Daily	[4,5]	\$ 0.25	\$ 0.25
L10	Fines for Overdue Materials - Children's Materials - Books, Audio, Video, Magazines, DVDs, etc. (Only affects adult borrowers)	Daily	[4,5]	\$ 0.15	\$ 0.15
L16	Lost, Replacement Charges - Magazines - See Processing Fee Below		[4]	Actual Cost of each item	Actual Cost of each item
L18	Lost, Replacement Charges - Processing Fee (Peninsula Library Automated Network Policy) Applies to all Materials:				
	Catalogued Materials	Each	[5]	\$ 5	\$ 5
	Generic Materials	Each	[5]	\$ 2	\$ 2
	<b>Miscellaneous Charges</b>				
L19	Past Due Patron Accounts Referred to a Collection Agency	Per Referral	[5]	\$ 10	\$ 10

City of South San Francisco  
Library  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
L20	Paypal Convenience Fee	Per Transaction	[4]	\$ 0.50	\$ 0.50
L21	Computer Printouts				
	Black & White	Per Sheet	[4]	\$ 0.15	\$ 0.15
	Color	Per Sheet	[4]	\$ 0.50	\$ 0.50
L22	History Book - SSF	Each	[4]	\$ 5	\$ 5
L23	History Room Photographs - Digital Copies				
	Copy of CD/DVD (see City Clerk fee schedule)			Refer to City Clerk Fee Schedule	Refer to City Clerk Fee Schedule
L24	History Room Photographs Print Copies	Per Item		\$ 15	\$ 15
L25	Postcards - SSF, 3.5" x 5"				
	Black and White	Each	[4]	\$ 0.50	\$ 0.50
	Color	Each	[4]	\$ 1.00	\$ 1.00
L26	Microfilm Copies	Each	[4]	\$ 0.25	\$ 0.25
L27	Photocopy	Per Page	[4]	\$ 0.20	\$ 0.20
L28	Postcard, ID		[4]	Price set by United States Postal Service	Price set by United States Postal Service
L29	Reserve: Out of County Reserve / Inter-Library Loan				
	SSF residents	Flat	[4]	\$ 3	\$ 3
	non-residents	Flat	[4]	\$ 5	\$ 5
L30	Returned Check, Insufficient Funds			See Finance Department Section	See Finance Department Section
L33	USB Drives	Flat	[2,4]	Actual Cost	Actual Cost

City of South San Francisco  
Library  
FY 2018-19 Proposed Master Fee Schedule

Fee No.	Fee Description	Fee Unit	Notes	Current Fee	Proposed Fee
L34	Field Trip Fee	Flat	[3,4]	Actual Cost	Actual Cost
	Hourly Rate				
	Full-time			\$ 111	\$ 111
	Part-time			\$ 23	\$ 23
	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.				

**[Notes]**

- [1] Sourced from client provided PDF "FY 16-17 Master Fee Schedule"
- [2] \$4-\$10 depending upon unit cost
- [3] \$10-\$40 depending upon cost of transportation, admission, etc.
- [4] Placeholder for Master Fee Schedule (MFS); not included in cost
- [5] Fee set by Peninsula Library System (PLS)