



MINUTES

REGULAR MEETING

**CITY COUNCIL
CITY OF SOUTH SAN FRANCISCO**

**WEDNESDAY, JANUARY 11, 2023
6:00 p.m.**

HYBRID IN-PERSON/VIRTUAL MEETING

**Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA
Via Zoom**

The City Council may meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting.

CALL TO ORDER

Mayor Nicolas called the meeting to order at 6:00 p.m.

ROLL CALL

Councilmember Addiego, present in Council Chambers
Councilmember Coleman, present in Council Chambers
Councilmember Flores, present via Zoom
Vice Mayor Nagales, present in Council Chambers
Mayor Nicolas, present in Council Chambers

PLEDGE OF ALLEGIANCE

Deputy City Manager Fernandez led the pledge.

AGENDA REVIEW

No changes.

ANNOUNCEMENTS FROM STAFF

Emergency Operations Center January Winter Storm Staff Presentation was introduced by Interim City Manager Sharon Ranals, Emergency Services Manager Ken Anderson, and members of the Executive team.

Vice Mayor Nagales thanked staff for their hard work and dedication to the community. He requested clarification in funding to address the damages and repairs caused by the storm. Finance Director Chang provided an overview of the funding limitations of the City's Impact Fee but stated General Funds could be used to cover those expenses. Interim City Manager Ranals shared the cost were evolving. Parks and Recreation Director Mediati indicated that calls for service could be placed by calling Public Works at (650) 877-8550, Parks and Facility Maintenance (650) 829-3837, or by submitting requests on the City website or Engage SSF.

Councilmember Addiego congratulated staff for their rapid response, particularly Public Safety staff that responded to calls during the storm.

Councilmember Flores thanked staff for their work during the storm. He represents South San Francisco Emergency Services through the County and joined calls during the weekend. At his request, Parks and Recreation Director Mediati provided clarification on the City's liability of trees and noted that not all trees belong to the City. Councilmember Flores requested an update on the number of residents affected at Susie Way due to the storm causing building damage. Emergency Services Manager Anderson provided an overview of the services being offered through San Mateo County and noted that the landlord has placed tenants in apartment complexes. He shared that there was a total of fourteen adults and six children affected and thank CERT members for their work.

Councilmember Coleman inquired about the fallen tree in Brentwood neighborhood. Director Mediati provided an overview of the incident which caused the tree to fall and noted that staff will continue to monitor. Interim City Manager Ranals provided an overview of the work staff is actively doing to continue addressing the tree damage throughout the City.

Mayor Nicolas thanked staff for their work and noted the importance of reaching out to the community that is not connected to social media and suggested reaching out with volunteers through phone such as telephone tree. Councilmember Coleman suggested text messages for future notifications.

PUBLIC COMMENTS

The following individuals provided public comment:

In-Person:

- Tom Carney

Via Zoom:

- Cynthia Marcopulos
- Fionnola Villamejor

COUNCIL COMMENTS/REQUESTS

Councilmember Addiego shared Janet Ingersoll, former Principal of Ponderosa Elementary School, recently lost her husband, Brad Ingersoll and father-in-law, Frank Ingersoll. He requested the meeting be adjourned in memory of them.

Vice Mayor Nagales stated Leona (Lee) Brian, wife of Bob Brian, former SSFHS Baseball Coach, had passed away and requested the meeting be adjourned in memory of her. He also noted that AB 2449 which allows for remote and hybrid meetings, is to end in March of 2023. He acknowledged the flexibility of Zoom participation and shared that the City of San Carlos is asking for amendments to the legislation. He requested that the City sign the letter and send a letter similar to theirs. Mayor Nicolas suggested adding the conversation to the next Council meeting agenda. Vice Mayor Nagales also shared that he was appointed to represent the city on the Association of Bay Area Governments (ABAG) and will be discussing housing matters for the region.

Councilmember Flores congratulated newly elected San Mateo County Sheriff Christina Corpus. He also thanked staff for their work and noted his request to establish a local vaccination clinic for District

5 and South San Francisco residents. Management Analyst Huey provided an overview of the recent clinic that occurred. Councilmember Flores thanked Fire Department personnel for coordinating this year's Toy Drive and congratulated Monte Verde and Buri Buri Elementary for their recent selection as distinguished schools by Superintendent Thurman.

Mayor Nicolas invited the community to join the Lunar New Year celebration on Saturday, January 14, 2023. She requested to adjourn the meeting in memory of Diana Wang's brother (Public Works), Raymond Wang, Irene Malabed, Joe Ventura of Mater Dolorosa Church, and Eduardo Aquino.

CONSENT CALENDAR

The City Clerk duly read the Consent Calendar, after which Council voted and engaged in discussion of specific item as follows. Item No. 3 was pulled for further discussion.

1. Motion to approve the Minutes for the meetings of December 5, 2022, December 13, 2022, December 14, 2022, and December 19, 2022. (Rosa Govea Acosta, City Clerk)
2. Report regarding Resolution No. 01-2023 ratifying the Interim City Manager's proclamation of the existence of a local emergency relating to major storm and flooding events. (Sharon Ranals, Interim City Manager and Sky Woodruff, City Attorney)
3. Report regarding Resolution No. 02-2023 approving an employment agreement between the City of South San Francisco and Sharon Ranals for service as Interim City Manager and amending the Fiscal Year 2022-23 Salary Schedule to add an Interim City Manager position. (Sky Woodruff, City Attorney)
4. Report regarding Resolution No. 03-2023 approving an amended and restated employment agreement between the City of South San Francisco and Rosa Govea Acosta for service as City Clerk. (Sky Woodruff, City Attorney)
5. Report regarding Resolution No. 04-2023 to continue conducting City Council and advisory body meetings remotely due to health and safety concerns for the public and making related findings. (Sky Woodruff, City Attorney)
6. Report regarding Resolution No. 05-2023 approving and authorizing the City Manager to execute a second amendment to the existing consulting agreement with Contractor Compliance and Monitoring, Inc. of San Mateo, California, for \$35,000 for a total not to exceed amount of \$183,802 for the construction phase of the Wet Weather and Digester Improvements Project (CIP Project No. ss1301). (Brian Schumacker, Water Quality Control Plant Superintendent - Project Manager)
7. Report regarding Resolution No. 06-2023 authorizing the filing of a grant application for Community Development Block Grant funds allocated through the City of Daly City to support Project Read and authorizing the Finance Director to adjust the 2023 - 2024 Revenue Budget upon receipt of grant award. (Valerie Sommer, Library Director)
8. Report regarding Resolution No. 07-2023 approving the Annual Impact Fee and Sewer Capacity Charge Report for Fiscal Year 2021-22. (Karen Chang, Director of Finance)

Item 3: Mayor Nicolas stated that according to the California Government Code Section 54953 required a legislative body of a local agency to orally provide a summary of proposed actions on salary schedules or fringe benefits of executive level employees before approving them. She provided an overview of the employment agreement between Interim City Manager Sharon Ranals and the City of South San Francisco which sets the annual base salary for the position at \$336,689.20, which is 10% above the current base salary for the Assistant City Manager and 4.86% above the base salary of the Police Chief.

Motion – Vice Mayor Nagales /Second – Councilmember Addiego: To approve Consent Calendar 1-8 by roll call vote: AYES: Councilmembers Addiego, Coleman, and Flores, Vice Mayor Nagales, and Mayor Nicolas; NAYS: None; ABSTAIN: None

ADMINISTRATIVE BUSINESS

9. Study Session on the Draft Housing Element and Response to Review Comments by the Department of Housing and Community Development (Tony Rozzi, Chief Planner)

City Planner Rozzi presented the report.

Vice Mayor Nagales thanked staff for their hard work and for being ahead other cities submitting their housing element. He requested clarification on the calculated ADU's as noted in the report. City Planner Rozzi provided an overview of the services offered by Hello Housing to assist residents in the process of adding ADU's and noted the importance of working with the SSFUSD in their future development of teacher housing in the district's excess property. He also discussed Veteran Housing as previously discussed with Supervisor Slocum and requested to be added to the Housing Element. At his request City Planner Rozzi provided an overview of parking requirements.

Councilmember Flores thanked staff and noted the significant data that was included in the report along with the need for housing. At this request, City Planner Rozzi discussed the preferred land use in the Lindenville area balancing housing without displacing businesses of the industrial area.

Mayor Nicolas commented on the California Department of Housing and Community Development letter to the city regarding the city's Housing element and noted the minimal revisions. She thanked staff for the hard work.

Councilmember Coleman acknowledged the City's high rent and noted the excellent work of staff in preparing the housing element report. City Planner Rozzi stated he would return to Council with additional information. He also indicated that Measure AA will not add to RHNA projection as it is just an identified program.

PUBLIC COMMENTS

The following individuals provided public comment:

Via Zoom:

- Kenneth Do
- Kiana Simmons
- Brian Shields

Vice Mayor Nagales requested clarification on commercial linkage fees and future allocations of affordable housing. City Planner Rozzi noted that his request and labor standards will be included in future reports. He also noted that it is part of the General Plan and changes will be incorporated and brought back to Council.

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

None.

ADJOURNMENT

Being no further business Mayor Nicolas adjourned the meeting in memory of Brad Ingersoll, Frank Ingersoll, Irene Malabed, Jo Ventura, Raymond Wang and Eduardo Acquino at 8:15 p.m.

Submitted by:

Approved by:

Jazmine Miranda
Assistant City Clerk

Buenaflor Nicolas
Mayor

Approved by the City Council: ____ / ____ / ____