

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, November 9, 2022

6:00 PM

HYBRID IN-PERSON/VIRTUAL MEETING NOTICE

**Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA**

City Council

HYBRID IN-PERSON/VIRTUAL MEETING NOTICE

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Coleman, Flores and Addiego, Vice Mayor Nicolas and Mayor Nagales and essential City staff may participate via Teleconference.

Pursuant to Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call due to council members participating by teleconference.

The City Council may meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

Notification in advance of the meeting will enable the City of South San Francisco to make reasonable arrangements to ensure accessibility to the meeting.

ZOOM LINK BELOW -NO REGISTRATION REQUIRED

Join Zoom meeting

<https://ssf-net.zoom.us/j/89300060937>

(Enter your email and name)

Join by One Tap Mobile :

US: +16699006833,,89300060937#

Join by Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or 833 548 0276 (Toll Free)

Webinar ID: 893 0006 0937

How to observe the Meeting (no public comment):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:

- 1) By Phone: (669) 900-6833. Webinar ID is 893 0006 0937. Click *9 to raise a hand to speak. Click *6 to unmute when called.

By One tap mobile: US: +16699006833,,89300060937#

- 2) Online at: <https://ssf-net.zoom.us/j/89300060937>

- a. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- b. When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
- c. When called, please limit your remarks to the time limit allotted.

IN-PERSON: Please complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

PEOPLE OF SOUTH SAN FRANCISCO

The City Council's regular meetings are held on the second and fourth Wednesday of each month at 6:00 p.m.

MARK NAGALES, Mayor (District 2)
BUENAFLORES NICOLAS, Vice Mayor (At-Large)
JAMES COLEMAN, Councilmember (District 4)
EDDIE FLORES, Councilmember (At-Large)
MARK ADDIEGO, Councilmember (At-Large)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
MIKE FUTRELL, City Manager
SKY WOODRUFF, City Attorney

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation celebrating November 14th as Ruby Bridges Day. \(Mark Nagales, Mayor\)](#)
2. [Presentation from PG&E for Tower Safety Project.](#)

PUBLIC COMMENTS

Comments received by the deadline will be included as part of the meeting record but will not be read aloud during the meeting.

The Public Comment portion of the meeting is reserved for persons wishing to address the Council on any matter NOT on the agenda. Comments on agenda items will be taken when that item is called. If joining the conference by phone you may raise your hand by dialing *9 and *6 to unmute.

State law prevents Council from responding to public comments or taking action on matters not on the agenda. The Council may refer comments to staff for follow-up. Speakers are limited to three minutes. If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3.(b)(1).). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

3. [Motion to approve the minutes the Minutes for the meeting of September 14, 2022 and September 28, 2022. \(Rosa Govea Acosta, City Clerk\)](#)
4. [Report regarding a motion to accept the construction improvements of Police Operations & 911 Dispatch Center Project as complete in accordance with plans and specifications \(total construction cost \\$52,785,285\). \(Jacob Gilchrist, Director of Capital Projects\)](#)

5. [Report regarding a resolution to continue conducting City Council and advisory body meetings remotely due to health and safety concerns for the public and making related findings \(Sky Woodruff, City Attorney\)](#)
- 5a. [Resolution of the City Council of the City of South San Francisco declaring the continuing need for the City legislative bodies to meet remotely to ensure the health and safety of the public and making related findings.](#)
6. [Report regarding a resolution to amend the wage and salary schedule for the City of South San Francisco for Fiscal Year 2022-2023 and approving budget amendment number 23.032 \(Leah Lockhart, Human Resources Director\)](#)
- 6a. [Resolution to amend the wage and salary schedule for the City of South San Francisco for Fiscal Year 2022-2023 and approving budget amendment number 23.032](#)
7. [Report regarding a resolution authorizing the acceptance of \\$7,918.09 in grant funding from the Department of Justice for soft armor vests for the South San Francisco Police Department and approving Budget Amendment 23.021. \(Ken Chetcuti, Police Lieutenant\)](#)
- 7a. [Resolution authorizing the acceptance of \\$7,918.09 in grant funding from the Department of Justice for soft armor vests for the South San Francisco Police Department and approving Budget Amendment 23.021.](#)
8. [Report regarding a resolution authorizing the acceptance of \\$40,000 in grant funding from the Woodlawn Foundation to support Project Read's Learning Wheels Family Literacy Program and amending the Library Department's Fiscal Year 2022 - 2023 Operating Budget via Budget Amendment 23.031. \(Valerie Sommer, Library Director\)](#)
- 8a. [Resolution authorizing the acceptance of \\$40,000 in grant funding from the Woodlawn Foundation to support Project Read's Learning Wheels Family Literacy Program and amending the Library Department's Fiscal Year 2022- 2023 Operating Budget via Budget Amendment 23.031.](#)
9. [Report regarding a resolution authorizing acceptance of grant funds from the State of California Budget Act of 2021, SB 129 for Building Forward Library Infrastructure Grant Program funding and execution of an agreement with the State related to the grant. \(Valerie Sommer, Library Director\)](#)
- 9a. [Resolution authorizing acceptance of grant funds from the State of California Budget Act of 2021, SB 129, in the amount of \\$4,492,310 in Building Forward Library Infrastructure Grant Program funding with a \\$4,492,310 match and execution of an agreement with the State related to the grant](#)

10. [Report regarding a resolution authorizing the City Manager to execute a grant agreement to the South San Francisco Women's Club for a grant award of \\$25,000.00 allocated to façade and tenant improvement repairs to the Women's Club building located at 470 Grand Avenue in South San Francisco. \(Katie Donner, Management Analyst I\)](#)
- 10a. [Resolution authorizing the City Manager to execute a grant agreement to the South San Francisco Women's Club for a grant award of \\$25,000.00 allocated to façade and tenant improvement repairs to the Women's Club building located at 470 Grand Avenue in South San Francisco.](#)
11. [Report regarding a resolution for the procurement of library equipment and authorizing the City Manager to execute a purchasing contract with Lyngsoe Systems for the Library | Parks & Recreation facility \(pf2103\), in the amount not to exceed \\$307,846.00. \(Jacob Gilchrist, Director of Capital Projects\)](#)
- 11a. [A resolution approving a purchase agreement with Lyngsoe Systems to purchase library media management equipment in an amount not to exceed \\$307,846.00.](#)
12. [Report regarding a resolution authorizing the City Manager to execute the Second Amendment to the purchase and services agreement with Edgeworth Integration, LLC for the replacement of security cameras, video management software and server equipment in an additional amount not to exceed \\$139,429.80, and a total not to exceed amount of \\$355,546.80. \(Tony Barrera, Director of Information Technology\)](#)
- 12a. [Resolution approving Second Amendment to the Purchase and Services Agreement with Edgeworth Integration, LLC for the installation of Avigilon security cameras, video management software and server equipment at Miller Garage in an additional amount not to exceed \\$139, 429.80 which includes a twenty percent contingency and a total not to exceed amount of \\$355,546.80; and authorize the City Manager to execute the amendment.](#)
13. [Report regarding a resolution approving a purchase agreement for the procurement of information technology \(IT\) equipment / computer hardware and authorizing the City Manager to execute the agreement with Dell Marketing L.P. in the amount not to exceed \\$240,396.66. \(Jacob Gilchrist, Director of Capital Projects\)](#)
- 13a. [A resolution approving a purchase agreement for the procurement of information technology \(IT\) equipment / computer hardware and authorizing the City Manager to execute the agreement with Dell Marketing L.P. in the amount not to exceed \\$240,396.66.](#)

14. [Report regarding a resolution authorizing the City Manager to execute the First Amendment to the Consulting Services Agreement between the City of South San Francisco with Swinerton Management and Consulting, of San Francisco, California for Construction Management Services of the Orange Memorial Park Sports Field project in an amount not to exceed \\$271,850 for consulting services. \(Philip Vitale, Deputy Director of Capital Projects\)](#)
- 14a. [Resolution amending an existing consulting services agreement with Swinerton Management and Consulting for Construction Management Services of the Orange Memorial Park Sports Field projects in an amount not to exceed \\$271,850.00.](#)
15. [Report regarding a resolution approving the grant of utility easement on City of South San Francisco property, APN 093-312-050, for the Civic Campus Phase 2: Library | Parks & Recreation and Community Theater/Council Chamber \(pf2103 & pf2207\) to Pacific Gas & Electric for electrical lines and related infrastructure and authorizing the City Manager to execute an easement deed to grant the easement. \(Jacob Gilchrist, Director of Capital Projects\)](#)
- 15a. [Resolution authorizing the City Manager to execute a utility services easement deed to Pacific Gas & Electric for electric services required on its Civic Campus Phase 2: Library | Parks & Recreation and Community Theater/Council Chamber project \(pf2103 & pf2207\).](#)
16. [Report regarding two resolutions authorizing the City Manager to approve a Lease Agreement with the Boys & Girls Club of the Peninsula for a portion of City-owned land at 201 West Orange Avenue for an existing building and a Consent, Assignment, Assumption and Amendment Agreement to assign an existing loan related to the building. \(Sharon Ranals, Assistant City Manager\)](#)
- 16a. [Resolution authorizing the City Manager to approve a Lease Agreement with the Boys & Girls Club of the Peninsula for a portion of City-owned property at 201 West Orange Avenue for an building located on the property.](#)
- 16b. [Resolution authorizing the City Manager to approve a Consent, Assignment, Assumption and Amendment Agreement with the Boys & Girls Club of the Peninsula for a \\$100,000 forgivable Community Development Block Grant loan for repairs to a building located on City-owned property at 201 West Orange Avenue.](#)
17. [Report regarding a resolution supporting the Junipero Serra Boulevard/Westborough Boulevard Pedestrian and Bicycles Connectivity and Safety Project and submission of an application to the San Mateo County Transportation Authority for Cycle 6 Pedestrian and Bicycle Program Funding \(Project No. st3201\). \(Matthew Ruble, Principal Engineer\)](#)

- 17a. [Resolution Supporting the Junipero Serra Blvd/Westborough Blvd Pedestrian and Bicycles Connectivity and Safety Project and submitting an application to the San Mateo County Transportation Authority for Cycle 6 Pedestrian and Bicycle Program Funding.](#)
18. [Report regarding a resolution supporting the El Camino Real Bicycle and Pedestrian Corridor Study and submitting an application to the San Mateo County Transportation Authority for Cycle 6 Pedestrian and Bicycle Program Funding. \(Christopher Espiritu, Senior Transportation Planner\)](#)
- 18a. [Resolution supporting the El Camino Real Bicycle And Pedestrian Corridor Study and submitting an application to the San Mateo County Transportation Authority For Cycle 6 Pedestrian And Bicycle Program Funding](#)

PUBLIC HEARING

19. [Report regarding a resolution adopting the Active South City Bicycle and Pedestrian Master Plan. \(Christopher Espiritu, Senior Transportation Planner and Tony Rozzi, Chief Planner\)](#)
- 19a. [Resolution making findings and adopting the Active South City Bicycle and Pedestrian Master Plan.](#)
20. [Report regarding an ordinance repealing current Building Code regulations under Title 15 of the South San Francisco Municipal Code, and adopting by reference the 2022 California Building Standards Codes with certain local amendments. \(Phillip Perry, Chief Building Official\)](#)
- 20a. [An ordinance repealing Chapters 15.06 \(California Administrative Code\), 15.08 \(California Building Code\), 15.10 \(International Property Maintenance Code, 2018 Edition\), 15.12 \(California Plumbing Code\), 15.14 \(California Residential Code\), 15.16 \(California Mechanical Code\), 15.20 \(California Electrical Code\), 15.22 \(California Green Building Standards Code\), 15.24 \(California Fire Code\), 15.26 \(California Energy Code\), 15.32 \(California Historical Building Code\), 15.34 \(California Existing Building Code\), and 15.36 \(California Referenced Standards Code\) of the South San Francisco Municipal Code and making findings, adopting by reference, making local amendments to the 2022 Edition of the California Building Standards Code, California Code of Regulations, Title 24, parts 1, 2, 2.5, 3, 4, 5, 6, 8, 9, 10, 11, 12 and International Property Maintenance Code, 2021 Edition.](#)

ADMINISTRATIVE BUSINESS

21. [Motion to approve the use of the acronym LPR when referring to the Library | Parks & Recreation building at the Community Civic Campus. \(Jacob Gilchrist, Director of Capital Projects\)](#)
22. [Report regarding a resolution renaming Antoinette Lane north of Chestnut Avenue as Civic Campus Way. \(Sharon Ranals, Assistant City Manager\)](#)
- 22a. [Resolution authorizing the renaming of Antoinette Lane North of Chestnut Avenue as Civic Campus Way.](#)
23. [Report regarding a resolution authorizing acceptance of \\$232,387.53 in fundraising via the South San Francisco Public Library Foundation, appropriating these new funds as well as funding in the amount of \\$9,361,310 previously accepted by City Council and amending the fiscal year 2022-23 budget in the amount of \\$9,593,697.53 via Budget Amendment 23.017 to support the capital improvement project for the new Library, Parks and Recreation Center. \(Valerie Sommer, Library Director\)](#)
- 23a. [Resolution authorizing acceptance of \\$232,387.53 in fundraising via the South San Francisco Public Library Foundation, appropriating these new funds as well as funding in the amount of \\$9,361,310 previously accepted by City Council and amending the fiscal year 2022-23 budget in the amount of \\$9,593,697.53 via Budget Amendment 23.017 to support the capital improvement project for the new Library, Parks and Recreation Center.](#)
24. [Report regarding a Resolution accepting \\$476,487 in grant funding from Metropolitan Transportation Commission's Transportation Improvement Program, approving Budget Amendments #23.027 and #23.028, awarding a construction contract to Golden Bay Construction, Inc. in an amount not to exceed \\$537,056.00, authorizing a total construction contract authority of \\$617,656.00, and authorizing the City Manager to execute the agreements on behalf of the City for the E101 Transit Expansion Project \(CIP No. tr2203\). \(Jason Hallare, Senior Civil Engineer\)](#)
- 24a. [Resolution approving the program supplemental agreement No. F032 with the State of California for E101 Transit Expansion Project \(CIP# tr2203\) in the amount of \\$476,487, authorizing the City Manager to execute said agreement, and approving Budget Amendments #23.027 and #23.028.](#)

- 24b.** [Resolution accepting \\$476,487 in grant funding from Metropolitan Transportation Commission's Transportation Improvement Program, awarding a construction contract to Golden Bay Construction, Inc. in an amount not to exceed \\$537,056, authorizing a total construction contract authority budget of \\$617,656, approving Budget Amendments #23.027 and #23.028, and authorizing the City Manager to execute the agreement on behalf of the City for the E101 Transit Expansion Project \(CIP No. tr2203, Bid No. 2673\).](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

ADJOURNMENT