

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, October 26, 2022**

**6:00 PM**

**HYBRID IN-PERSON/VIRTUAL MEETING**

**Municipal Services Building, Council Chambers  
33 Arroyo Drive, South San Francisco, CA**

**City Council**

**HYBRID IN-PERSON/VIRTUAL MEETING NOTICE**

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Coleman, Flores and Addiego, Vice Mayor Nicolas and Mayor Nagales and essential City staff may participate via Teleconference.

Pursuant to Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call due to council members participating by teleconference.

The City Council may meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 72-hours before the meeting.

Notification in advance of the meeting will enable the City of South San Francisco to make reasonable arrangements to ensure accessibility to the meeting.

**ZOOM LINK BELOW -NO REGISTRATION REQUIRED**

Join Zoom meeting

<https://ssf-net.zoom.us/j/82910579318>

(Enter your email and name)

Join by One Tap Mobile :

US: +16694449171,,82910579318#

Join by Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or 833 548 0276 (Toll Free)

Webinar ID: 829 1057 9318

**How to observe the Meeting (no public comment):**

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

**How to submit written Public Comment before the City Council Meeting:**

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

**How to provide Public Comment during the City Council Meeting:**

- 1) By Phone: (669) 900-6833. Webinar ID is 829 1057 9318. Click \*9 to raise a hand to speak. Click \*6 to unmute when called.

By One tap mobile: US: +16694449171,,82910579318#

- 2) Online at: <https://ssf-net.zoom.us/j/82910579318>

- a. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- b. When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
- c. When called, please limit your remarks to the time limit allotted.

IN-PERSON: Please complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

## PEOPLE OF SOUTH SAN FRANCISCO

The City Council's regular meetings are held on the second and fourth Wednesday of each month at 6:00 p.m.

MARK NAGALES, Mayor (District 2)  
BUENAFLORES NICOLAS, Vice Mayor (At-Large)  
JAMES COLEMAN, Councilmember (District 4)  
EDDIE FLORES, Councilmember (At-Large)  
MARK ADDIEGO, Councilmember (At-Large)  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
MIKE FUTRELL, City Manager  
SKY WOODRUFF, City Attorney

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation recognizing October as National Disability Employment Awareness Month \(NDEAM\). Mark Nagales, Mayor](#)
2. [Proclamation recognizing October as Breast Cancer Awareness Month. \(Mark Nagales, Mayor\)](#)

PUBLIC COMMENTS

Comments received by the deadline will be included as part of the meeting record but will not be read aloud during the meeting.

The Public Comment portion of the meeting is reserved for persons wishing to address the Council on any matter NOT on the agenda. Comments on agenda items will be taken when that item is called. If joining the conference by phone you may raise your hand by dialing \*9 and \*6 to unmute.

State law prevents Council from responding to public comments or taking action on matters not on the agenda. The Council may refer comments to staff for follow-up. Speakers are limited to three minutes. If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3.(b)(1).). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

3. [Motion to approve the Minutes for the meeting of September 20, 2022. \(Rosa Govea Acosta, City Clerk\)](#)
4. [Motion to cancel the Regular City Council meetings of November 23, 2022, and December 28, 2022. \(Rosa Govea Acosta, City Clerk\)](#)

5. [Report regarding a resolution approving the City Clerk's response to the San Mateo County Civil Grand Jury Report, dated August 9, 2022, entitled "A Delicate Balance between Knowledge and Power: Government Transparency and the Public's Right to Know" and authorizing the City Clerk to send the response letter on behalf of the City Council. \(Rosa Govea Acosta, City Clerk\)](#)
- 5a. [Resolution approving the City Clerk's response to the San Mateo County Civil Grand Jury Report, dated August 9, 2022, entitled "A Delicate Balance between Knowledge and Power: Government Transparency and the Public's Right to Know" and authorizing the City Clerk to send the response letter on behalf of the City Council.](#)
6. [Report regarding a resolution accepting \\$29,454.17 from the South San Francisco Friends of the Library to support an opening day collection in the New Main Library, and approving budget amendment 23.030. \(Valerie Sommer, Library Director\)](#)
- 6a. [Resolution accepting \\$29,454.17 from the South San Francisco Friends of the Library to support an opening day collection in the New Main Library, and approving budget amendment 23.030.](#)
7. [Report regarding a second reading and adoption of an Ordinance repealing certain sections of Title 20 of the South San Francisco Municipal Code and adopting the Zoning Ordinance Update, including a new Title 20 and Zoning Map, and an Ordinance relocating the existing Childcare Fee chapter from Title 20 Zoning to Title 8 Health and Welfare, where other impact fee regulations are contained. \(Billy Gross, Principal Planner\)](#)
- 7a. [Ordinance repealing certain sections of Title 20 of the South San Francisco Municipal Code and adopt the Zoning Ordinance Update, including a new Title 20 and Zoning Map.](#)
- 7b. [Ordinance relocating the existing Childcare Fee chapter from Title 20 Zoning to Title 8 Health and Welfare, where other impact fee regulations are contained.](#)

#### ADMINISTRATIVE BUSINESS

8. [Report regarding a resolution approving the acceptance of a grant in the amount of \\$50,000 from the San Mateo County Strong Out of School Grant Program for the Parks and Recreation Department's Los Cerritos Recreation, Enrichment, and Learning \(REAL\) Program, and amending the Parks and Recreation Department's Fiscal Year 2022-23 Operating Budget pursuant to budget amendment #23.029. \(Greg Mediati, Parks and Recreation Director\)](#)

- 8a. [Resolution authorizing the acceptance of a grant in the amount of \\$50,000 from the San Mateo County Strong Out of School Grant Program for the Parks and Recreation Department's Los Cerritos Recreation, Enrichment, and Learning \(REAL\) Program, and amending the Parks and Recreation Department's Fiscal Year 2022-23 Operating Budget pursuant to budget amendment #23.029.](#)
9. [Study session regarding commercial reach codes outreach efforts. \(Christina Fernandez, Chief Sustainability Officer; Phil Perry, Chief Building Official, and Melanie Jacobson, Integrative Designs 360\)](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

ADJOURNMENT