

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, August 10, 2022

6:00 PM

HYBRID IN-PERSON/VIRTUAL MEETING

**Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA**

City Council

HYBRID IN-PERSON/VIRTUAL MEETING NOTICE

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Coleman, Flores and Addiego, Vice Mayor Nicolas and Mayor Nagales and essential City staff may participate via Teleconference.

Pursuant to Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call due to council members participating by teleconference.

The City Council may meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

Notification in advance of the meeting will enable the City of South San Francisco to make reasonable arrangements to ensure accessibility to the meeting.

ZOOM LINK BELOW -NO REGISTRATION REQUIRED

Join Zoom meeting

<https://ssf-net.zoom.us/j/81299211268>

(Enter your email and name)

Join by One Tap Mobile :

US: +16694449171,,81299211268# or +16699006833,,81299211268#

Join by Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 812 9921 1268

How to observe the Meeting (no public comment):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:

- 1) By Phone: (669) 900-6833. Webinar ID is 812 9921 1268. Click *9 to raise a hand to speak. Click *6 to unmute when called.

By One tap mobile: US: +16694449171,

- 2) Online at: <https://ssf-net.zoom.us/j/81299211268>

- a. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- b. When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
- c. When called, please limit your remarks to the time limit allotted.

IN-PERSON: Please complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

PEOPLE OF SOUTH SAN FRANCISCO

The City Council's regular meetings are held on the second and fourth Wednesday of each month at 6:00 p.m.

MARK NAGALES, Mayor (District 2)
BUENAFLORES NICOLAS, Vice Mayor (At-Large)
JAMES COLEMAN, Councilmember (District 4)
EDDIE FLORES, Councilmember (At-Large)
MARK ADDIEGO, Councilmember (At-Large)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
MIKE FUTRELL, City Manager
SKY WOODRUFF, City Attorney

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation Recognizing September as National Preparedness Month. \(Mark Nagales, Mayor\)](#)
2. [Presentation from California Department of Insurance \(CDI\). \(Tonya Martin, Supervisor, Community Relations, and Outreach Branch\)](#)
3. [Presentation from Star Vista on 988 Suicide & Crisis Lifeline \(Taylor Georgina Coutts, ASW, Program Manager - Crisis Intervention and Suicide Prevention Hotline\)](#)

PUBLIC COMMENTS

Comments received by the deadline will be included as part of the meeting record but will not be read aloud during the meeting.

The Public Comment portion of the meeting is reserved for persons wishing to address the Council on any matter NOT on the agenda. Comments on agenda items will be taken when that item is called. If joining the conference by phone you may raise your hand by dialing *9 and *6 to unmute.

State law prevents Council from responding to public comments or taking action on matters not on the agenda. The Council may refer comments to staff for follow-up. Speakers are limited to three minutes. If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3.(b)(1).). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

4. [Motion to approve the Minutes for the meeting of July 11, 2022. \(Rosa Govea Acosta, City Clerk\)](#)

5. [Report regarding an ordinance amending the South San Francisco Zoning Map \(RZ20-0001\) to create a Planned Development District to allow the construction of a multi-family residential development consisting of 292 units on 40 Airport Boulevard. \(Christopher Espiritu, Senior Planner and Tony Rozzi, Chief Planner\)](#)
- 5a. [Ordinance amending the South San Francisco Zoning Map \(RZ20-0001\) to create a Planned Development District to allow the construction of a multi-family residential development consisting of 292 units on 40 Airport Boulevard.](#)
6. [Report regarding a resolution authorizing the City Manager to execute an amendment to the consulting services agreement with MuniServices, LLC to extend its terms for an additional two-year period ending on June 30, 2024, for access to the Sales Tax Analytics & Reporting and Forecasting Services and Sales and Use Tax Audit Services and a resolution authorizing the examination of sales or transactions and use tax records by MuniServices, LLC. \(Karen Chang, Director of Finance\)](#)
- 6a. [Resolution authorizing the City Manager to execute an amendment to the consulting services agreement with MuniServices, LLC to extend its terms for an additional two-year period ending on June 30, 2024, for access to the Sales Tax Analytics & Reporting and Forecasting Services and Sales and Use Tax Audit Services.](#)
- 6b. [Resolution authorizing the examination of sales or transactions and use tax records by MuniServices, LLC, and authorizing the City Manager to execute a contract amendment with MuniServices, LLC.](#)
7. [Report regarding a resolution authorizing submission of the 2022 Infill Infrastructure Grant \(IIG\) Program to the California State Department of Housing and Community Development. \(Ernesto Lucero, Acting Deputy Director, Economic and Community Development Department\)](#)
- 7a. [Resolution of the City Council of the City of South San Francisco authorizing an application for the 2022 Infill Infrastructure Grant \(“IIG”\) Program.](#)
8. [Report regarding a resolution to continue conducting City Council and advisory body meetings remotely due to health and safety concerns for the public and making related findings \(Sky Woodruff, City Attorney\)](#)
- 8a. [Resolution of the City Council of the City of South San Francisco declaring the continuing need for the City legislative bodies to meet remotely to ensure the health and safety of the public and making related findings.](#)
9. [Report regarding approval of a resolution authorizing the acceptance of \\$3,200 in donation funding from the Stanford Gardner Center to support Healthy Places for a Healthy City, and approving Budget Amendment #23.005. \(Tamiko Huey, Management Analyst II\)](#)

- 9a. [Resolution authorizing the acceptance of \\$3,200 in donation funding from the Stanford Gardner Center to support Healthy Places for a Healthy City, and approving Budget Amendment #23.005.](#)
- 10. [Report regarding a resolution approving Amendment No. 23 to the Professional Services Agreement with Meyers Nave. \(Mike Futrell, City Manager\)](#)
- 10a. [Resolution approving Amendment No. 23 to the Professional Services Agreement Between the City of South San Francisco and Meyers Nave](#)
- 11. [Report regarding a resolution authorizing the City Manager to execute a First Amendment to the banking services agreement with JPMorgan Chase Bank N.A. for an additional two year term ending on August 31, 2024. \(Karen Chang, Director of Finance\)](#)
- 11a. [Resolution authorizing the City Manager to execute a First Amendment to the banking services agreement with JPMorgan Chase Bank N.A. for an additional two year term ending on August 31, 2024.](#)
- 12. [Report regarding adoption of an ordinance authorizing the City of South San Francisco to develop, construct, or acquire affordable, low-rent housing units pursuant to Article XXXIV of the California Constitution. \(Sky Woodruff, City Attorney\)](#)
- 12a. [An ordinance authorizing the City of South San Francisco to develop, construct, or acquire affordable, low-rent housing units pursuant to Article XXXIV of the California Constitution.](#)

ADMINISTRATIVE BUSINESS

- 13. [Report regarding a Resolution authorizing up to two members of the City Council to submit an argument in favor of a proposed ballot measure seeking voter authorization for the City of South San Francisco to develop, construct, or acquire affordable, low-rent housing units pursuant to Article XXXIV of the California Constitution and to submit a rebuttal argument if an argument against the measure is filed. \(Sky Woodruff, City Attorney and Mike Futrell, City Manager\)](#)
- 13a. [Resolution authorizing up to two members of the City Council to submit an argument in favor of a proposed ballot measure seeking voter authorization for the City of South San Francisco to develop, construct, or acquire affordable, low-rent housing units pursuant to Article XXXIV of the California Constitution and to submit a rebuttal argument if an argument against the measure is filed.](#)

14. [Report regarding approval and support of Assembly Bill 2407 \(O'Donnell\), Assembly Bill 1740 \(Maratsuchi\), Assembly Bill 2682 \(Gray\), Senate Bill 986 \(Umberg\), and Senate Bill 1087 \(Gonzalez\) to combat catalytic converter thefts \(Tamiko Huey, Management Analyst II\)](#)
15. [Report regarding adoption of an ordinance adding Chapter 10.74 to Title 10 \(Public Peace, Morals and Safety\) of the South San Francisco Municipal Code to prohibit the unlawful possession of used catalytic converters in the City and adoption of an urgency ordinance to immediately establish a temporary prohibition of the unlawful possession of used catalytic converters and establishing penalties for violation. \(Sky Woodruff, City Attorney\)](#)
- 15a. [Ordinance of the City of South San Francisco adding Chapter 10.74 to Title 10 \(Public Peace, Morals and Safety\) of the South San Francisco Municipal Code to prohibit the unlawful possession of used catalytic converters in the City and establishing penalties for violation.](#)
- 15b. [Urgency ordinance of the City of South San Francisco temporarily adding Chapter 10.74 to Title 10 \(Public Peace, Morals and Safety\) of the South San Francisco Municipal Code to prohibit the unlawful possession of used catalytic converters in the City and establishing penalties for violation.](#)
16. [Report regarding receipt of an Impact Report on a Citizens Initiative Ordinance of an Annual Parcel Tax on Some Commercial Office Properties for Early Care and Education and Childcare and Development Programs and adoption of a Resolution Calling for the submission to South San Francisco voters of an Initiative Ordinance to Enact an Annual Parcel Tax on Some Commercial Office Properties for Early Care and Education and Childcare and Development Programs at the General Municipal Election of November 8, 2022, establishing the schedule for submission of Ballot Arguments, and Authorizing the County of San Mateo Elections Division to Conduct the election. \(Mike Futrell, City Manager; Sharon Ranals, Assistant City Manager; Sky Woodruff, City Attorney\)](#)
- 16a. [Resolution Calling for the submission to South San Francisco voters of an Initiative Ordinance to Enact an Annual Parcel Tax on Some Commercial Office Properties for Early Care and Education and Childcare and Development Programs at the General Municipal Election of November 8, 2022, establishing the schedule for submission of Ballot Arguments, and Authorizing the County of San Mateo Elections Division to Conduct the election.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

17. [Council discussion on designation of voting delegates and alternates for the League of California Cities Annual Conference & Expo on September 7-9, 2022. \(Mark Nagales, Mayor\)](#)

ADJOURNMENT