

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, December 8, 2021**

**6:00 PM**

**HYBRID IN-PERSON/VIRTUAL MEETING**

**Municipal Services Building, Council Chambers  
33 Arroyo Drive, South San Francisco, CA**

**City Council**

**HYBRID IN-PERSON/VIRTUAL MEETING NOTICE**

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Coleman, Flores and Nicolas, Vice Mayor Nagales and Mayor Addiego and essential City staff may participate via Teleconference.

Pursuant to Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call due to council members participating by teleconference.

This meeting will be conducted pursuant to the provisions of the Governor's Executive Orders N-29-20, N-63-20 and N-08-21 allowing for deviation of Teleconference Rules required by the Brown Act & pursuant to the order of San Mateo County Department of Public Health regarding gatherings during the coronavirus (COVID-19) outbreak, and recommendations to follow social distancing procedures, the City of South San Francisco will hold the meeting through a hybrid of in-person attendance with the City Council, designated staff, and limited members of the public at the City Council Chambers and through the virtual platform, Zoom. In-person attendance by members of the public will be subject to maximum capacity and current health and safety protocols.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 72-hours before the meeting.

Notification in advance of the meeting will enable the City of South San Francisco to make reasonable arrangements to ensure accessibility to the meeting.

**ZOOM LINK BELOW -NO REGISTRATION REQUIRED**

Join Zoom meeting

<https://ssf-net.zoom.us/j/88295086977>

(Enter your email and name)

Join by One Tap Mobile :

US: +16699006833,,88295086977# or +13462487799,,88295086977#

Join by Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or 833 548 0276 (Toll Free)

Webinar ID: 882 9508 6977

**How to observe the Meeting (no public comment):**

- 1) Local cable channel: Astound, Channel 26 or Comcast, Channel 27
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

**How to submit written Public Comment before the City Council Meeting:**

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

**How to provide Public Comment during the City Council Meeting:**

- 1) By Phone: (669) 900-6833. Webinar ID is 882 9508 6977. Click \*9 to raise a hand to speak. Click \*6 to unmute when called.

By One tap mobile: US: +16699006833,,88295086977# or +13462487799,,88295086977#

- 2) Online at: <https://ssf-net.zoom.us/j/88295086977>

- a. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- b. When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
- c. When called, please limit your remarks to the time limit allotted.

IN-PERSON: Please complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

## PEOPLE OF SOUTH SAN FRANCISCO

The City Council's regular meetings are held on the second and fourth Wednesday of each month at 6:00 p.m.

MARK ADDIEGO, Mayor (At-Large)  
MARK NAGALES, Vice Mayor (District 2)  
BUENAFLORE NICOLAS, Councilmember (At-Large)  
JAMES COLEMAN, Councilmember (District 4)  
EDDIE FLORES, Councilmember (At-Large)  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
MIKE FUTRELL, City Manager  
SKY WOODRUFF, City Attorney

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PUBLIC COMMENTS

Comments received by the deadline will be included as part of the meeting record but will not be read aloud during the meeting.

The Public Comment portion of the meeting is reserved for persons wishing to address the Council on any matter NOT on the agenda. Comments on agenda items will be taken when that item is called. If joining the conference by phone you may raise your hand by dialing \*9 and \*6 to unmute.

State law prevents Council from responding to public comments or taking action on matters not on the agenda. The Council may refer comments to staff for follow-up. Speakers are limited to three minutes. If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3.(b)(1).). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

1. [Motion to approve the Minutes for the meetings of October 13, 2021, October 19, 2021, and October 26, 2021.](#)
2. [Report regarding a resolution authorizing the acceptance of \\$8,800 in grant funding from United Way Bay Area to support the Volunteer Income Tax Assistance Program at Project Read and amending the Library Department's Fiscal Year 2021-2022 Operating Budget via Budget Amendment 22.029. \(Valerie Sommer, Library Director\)](#)
- 2a. [Resolution authorizing the acceptance of \\$8,800 in grant funding from United Way Bay Area to support the Volunteer Income Tax Assistance \(VITA\) Program at Project Read and amending the Library Department's Fiscal Year 2021-2022 Operating Budget via Budget Amendment 22.029.](#)

3. [Report regarding a resolution authorizing the acceptance of \\$35,000 in grant funding from the Silicon Valley Community Foundation to support Project Read's Volunteer Income Tax Assistance and Financial Literacy Resource programs and amending the Library Department's Fiscal Year 2021-2022 Operating Budget via Budget Amendment 22.030. \(Valerie Sommer, Library Director\)](#)
- 3a. [Resolution authorizing the acceptance of \\$35,000 in grant funding from the Silicon Valley Community Foundation to support Project Read's Volunteer Income Tax Assistance \(VITA\) and Financial Literacy Resource programs and amending the Library Department's Fiscal Year 2021-2022 Operating Budget via Budget Amendment 22.030.](#)
4. [Report regarding a resolution renaming the Community Learning Center as the Gene Mullin Community Learning Center in honor of Gene Mullin. \(Valerie Sommer, Library Director\)](#)
- 4a. [Resolution renaming the Community Learning Center as the Gene Mullin Community Learning Center in honor of Gene Mullin.](#)
5. [Report regarding a Resolution to Amend the Salary Schedule for the City of South San Francisco effective January 1, 2022. \(Leah Lockhart, Human Resources Director\)](#)
- 5a. [Resolution of the City Council to Amend the Salary Schedule for the City of South San Francisco effective January 1, 2022.](#)
6. [Report regarding a resolution authorizing the acceptance of \\$19,950 in grant funding from the County of San Mateo to support COVID-19 outreach throughout South San Francisco and approving Budget Amendment 22.033. \(Adam Elsholz, Assistant Library Director\)](#)
- 6a. [Resolution authorizing the acceptance of \\$19,950 in grant funding from the County of San Mateo to support COVID-19 outreach throughout South San Francisco and approving Budget Amendment 22.033.](#)
7. [Report regarding a resolution authorizing the acceptance of \\$60,000 in federal Library Services and Technology Act grant funding from the California State Library to support "Community Connections", a project that will fund health, education, and social services outreach in South San Francisco and approving Budget Amendment 22.032. \(Adam Elsholz, Assistant Library Director\)](#)
- 7a. [Resolution authorizing the acceptance of \\$60,000 in federal Library Services and Technology Act grant funding from the California State Library to support "Community Connections", a project that will fund health, education, and social services outreach in South San Francisco and approving Budget Amendment 22.032.](#)

8. [Report regarding a resolution authorizing the adoption of the 2021 update to the San Mateo County Hazard Mitigation Plan and the South San Francisco Annex. \(Emergency Services Manager, Ken Anderson\)](#)
- 8a. [Resolution adopting the 2021 update to the San Mateo County Hazard Mitigation Plan and the South San Francisco Annex.](#)
9. [Report Regarding a Resolution to Extend the City Observance of the Christmas Eve Holiday from a Half Day to a Full Day for December 23, 2021. \(Leah Lockhart, Human Resources Director\)](#)
- 9a. [Resolution of the City Council to extend the City observance of the Christmas Eve Holiday from a half day to a full day for December 23, 2021.](#)
10. [Report recommending that the City Council reject all bids received for the Irish Town Green Rehabilitation Project \(pk1806\). \(Joshua Richardson, Parks Manager and Greg Mediati, Deputy Director of Parks and Recreation\)](#)
11. [Report regarding adoption of a resolution awarding a construction contract to Golden Bay Construction for the South Airport & Belle Aire Public Access Improvement. \(Jason Hallare, Senior Civil Engineer\)](#)
- 11a. [Resolution awarding a construction contract to Golden Bay Construction, Inc. of Hayward, California for the South Airport & Belle Aire Public Access Improvement Project \(CIP No. ST2004, Bid No. 2661\) in an amount not to exceed \\$617,781.00, authorizing a total construction contract authority budget of \\$741,337.00, and authorizing the City Manager to execute the agreement on behalf of the City.](#)

#### PUBLIC HEARING

12. [Report regarding consideration of applications for a General Plan Amendment, Downtown Station Area Specific Plan Amendment, Rezoning Map to Create a Planned Development District, Design Review, Transportation Demand Management Plan, and Affordable Housing Agreement proposal to allow a multi-family residential development consisting of 480 units on 124 Airport Boulevard and 100 Produce Avenue, and associated California Environmental Quality Act Analysis. \(Christopher Espiritu, Senior Planner and Tony Rozzi, Chief Planner\)](#)
- 12a. [Resolution adopting the Sustainable Communities Environmental Assessment consistent with the 2040 Plan Bay Area Environmental Impact Report in accordance with Section 21155.2 of the California Public Resources Code](#)

- 12b. [Ordinance amending the South San Francisco Zoning Map \(RZ18-0003\) to create a Planned Development District to allow the construction of a multi-family residential development consisting of 480 units on parcels comprising 124 Airport Boulevard and 100 Produce Avenue](#)
- 12c. [Resolution approving a General Plan Amendment, Downtown Station Area Specific Plan Amendment, Rezoning Map to create a Planned Development District, Design Review, Transportation Demand Management Plan, and Affordable Housing Agreement proposal to allow a multi-family residential development consisting of 480 units on parcels comprising 124 Airport Boulevard and 100 Produce Avenue](#)

#### ADMINISTRATIVE BUSINESS

13. [Report regarding a resolution approving a First Amendment to the Consulting Services Agreement with Wilsey Ham increasing the contract by \\$500,000 to an amount not to exceed \\$961,655 for the Harbor Master Spit Project \(Project No. pf2002\). \(Matthew Ruble, Principal Engineer\).](#)
- 13a. [Resolution approving a First Amendment to the Consulting Services Agreement with Wilsey Ham, increasing the contract by \\$500,000 to an amount not to exceed \\$961,655 for design services for the Harbor Master Spit Project \(Project No. pf2002\).](#)
14. [Report regarding an update on the Mental Health Clinician and Community Wellness and Crisis Response Team Pilot Program \(Mika Celli, Licensed Crisis Response Clinician, Amy Ferguson, Management Fellow, and Lieutenant Adam Plank, South San Francisco Police Department\)](#)

#### ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

#### CLOSED SESSION

15. [Conference with Legal Counsel - Existing Litigation](#)  
[\(Pursuant to Government Code of Section 54956.9\(d\)\(1\)\)](#)  
[Name of case: In re: National Prescription Opiate Litigation \(United States District Court, Northern District of Ohio, Case No. 1:17-MD-2804\)](#)

#### ADJOURNMENT