

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, June 10, 2020**

**7:00 PM**

**TELECONFERENCE MEETING**

**City Council**

**TELECONFERENCE MEETING NOTICE**

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 ALLOWING FOR DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT & PURSUANT TO THE ORDER OF THE HEALTH OFFICER OF SAN MATEO COUNTY DATED MARCH 31, 2020 AS THIS MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT NECESSARY BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION.**

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Matsumoto, Nagales and Nicolas, Vice Mayor Addiego and Mayor Garbarino and essential City staff will participate via Teleconference. Members of the public may submit their comments on any agenda item or public comment via email or City Council hotline.

PURSUANT TO RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO COUNCIL MEMBERS PARTICIPATING BY TELECONFERENCE.

MEMBERS OF THE PUBLIC MAY VIEW A VIDEO BROADCAST OF THE MEETING BY:

Internet: <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

Local cable channel: Astound, Channel 26 or Comcast, Channel 27

## PEOPLE OF SOUTH SAN FRANCISCO

You are invited to offer your suggestions. In order that you may know our method of conducting Council business, we proceed as follows:

The regular meetings of the City Council are held on the second and fourth Wednesday of each month at 7:00 p.m.

The City Clerk will read successively the items of business appearing on the Agenda. As she completes reading an item, it will be ready for Council action.

RICHARD A. GARBARINO, Mayor  
MARK ADDIEGO, Vice Mayor  
MARK NAGALES, Councilmember  
BUENAFLORE NICOLAS, Councilmember  
KARYL MATSUMOTO, Councilmember  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
MIKE FUTRELL, City Manager  
SKY WOODRUFF, City Attorney

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Presentation of a Certificate of Appreciation to Ken Taylor of The Wine Vault for celebrating 20 years of business at 216 Linden Ave. in South San Francisco. \(Richard Garbarino, Mayor\)](#)
2. [Presentation of a Certificate of Recognition to Helen Wilborn, student at South San Francisco High School, as the 2020 Jack Drago Cultural Arts Commission Youth Art Scholarship Award Recipient. \(Rich Garbarino, Mayor\)](#)
3. [Report regarding development of a shared streets pilot program in the City of South San Francisco to enhance physical distancing during COVID-19. \(Christopher Espiritu, Senior Planner and Sailesh Mehra, Planning Manager\)](#)

REMOTE PUBLIC COMMENTS

**3a. [Remote Public Comments Received](#)**

Members of the public wishing to participate are encouraged to submit public comments in writing in advance of the meeting by 6:00 p.m. on Wednesday, June 10th. Public comments must identify the Agenda Item Number in the SUBJECT Line of the email. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Mayor's discretion.

All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting and read into the record. Comments that are not in compliance with the City Council's rules of decorum may be summarized for the record rather than read verbatim. The email and phone line below will be monitored during the meeting.

**Email: [all-cc@ssf.net](mailto:all-cc@ssf.net)**

Members of the public wishing to participate are encouraged to submit public comments in writing in advance of the meeting by 6:00 p.m. on Wednesday, June 10th. Public comments must identify the Agenda Item Number in the SUBJECT Line of the email. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Mayor's discretion. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting and read into the record.

**City Council Hotline: (650) 829-4670**

Voice Messages will be monitored during the meeting and read into the record. We ask that you limit your voicemail to comply with the 3 minute time limitation for public comment.

COUNCIL COMMENTS/REQUESTSCONSENT CALENDAR

4. [Motion to approve the Minutes for the meeting of April 22, 2020.](#)
5. [Report regarding a resolution authorizing the acceptance of \\$41,895 in grant funding from the California Public Utilities Commission to support the South San Francisco Digital Literacy Project at the Community Learning Center and approving Budget Amendment 20.047. \(Valerie Sommer, Library Director\)](#)
- 5a. [Resolution authorizing the acceptance of \\$41,895 in grant funding from the California Public Utilities Commission \(CPUC\) to support the South San Francisco Digital Literacy Project at the Community Learning Center and approving Budget Amendment 20.047.](#)
6. [Report regarding a resolution calling for district-based elections to fill City Council District 2 and 4, setting candidate statement requirements pursuant to section 13307 of the California Elections Code, requesting: \(1\) that the Board of Supervisors of San Mateo County consolidate the district-based election with the regular election to be held on November 3, 2020; and \(2\) that the County Registrar perform certain election services in connection with such election including conducting the November 3, 2020 district election for the City of South San Francisco; and \(3\) authorizing the City Manager to reimburse the County for election service costs associated with the November 3, 2020 Election \(Rosa Govea Acosta, City Clerk\).](#)
- 6a. [Resolution calling a general election, setting candidate statement requirements pursuant to Elections Code Section 13307, and requesting that the Board of Supervisors of San Mateo County consolidate a district-based municipal election with the regular election to be held on November 3, 2020; requesting that the County Registrar perform certain election services in connection with such election, and authorizing the City Manager to reimburse the County for said election services.](#)
7. [Report regarding a resolution approving and authorizing the City Manager to execute various Consulting Services Agreements for On-Call Architectural, Engineering and Other Professional Services for various approved City-funded projects in the amount not to exceed \\$300,000 per fiscal year per agreement with selected consultant. \(Jeffrey Chou, Associate Civil Engineer\)](#)
- 7a. [Resolution approving and authorizing the City Manager to enter into various consulting services agreements for on-call architectural, engineering, and other professional services for various City-funded projects in an amount not to exceed \\$300,000 per fiscal year for a three year period per agreement with selected consultants.](#)

8. [Report regarding adoption of an ordinance amending the contract between the Board of Administration, California Public Employees' Retirement System and the City of South San Francisco to implement the ability for Classic Miscellaneous members in the Executive Management Unit to pay a portion of the employer share of their CalPERS pension costs. \(Leah Lockhart, Human Resources Director\)](#)
- 8a. [An Ordinance Approving an Amendment to the Contract Between the Board of Administration California Public Employees' Retirement System and the City Council of the City of South San Francisco](#)

PUBLIC HEARING

9. [Report regarding a resolution approving the report of stormwater management service charges, approving the stormwater management service charges for the fiscal year 2020-21, and directing the county to collect stormwater management service charges on the official tax assessment roll. \(Andrew Wemmer, Environmental Compliance Supervisor\).](#)
- 9a. [Resolution approving the report of stormwater management service charges for fiscal year 2020-21, approving the stormwater management service charges for fiscal year 2020-21 and directing the stormwater management service charges to be collected on the official tax assessment roll.](#)
10. [Report regarding a resolution to update the City of South San Francisco's transportation impact analysis thresholds, as required by the California Environmental Quality Act \(CEQA\), to comply with state-mandated change from level of service \(LOS\) to vehicle miles traveled \(VMT\), pursuant to Senate Bill 743 \(2013\) and new 2019 CEQA Guidelines. \(Chris Espiritu, Senior Planner and Billy Gross, Senior Planner\)](#)
- 10a. [Resolution updating the City of South San Francisco's transportation impact analysis thresholds, as required by the California Environmental Quality Act \(CEQA\), to comply with state-mandated change from level of service \(LOS\) to vehicle miles traveled \(VMT\), pursuant to Senate Bill 743 \(2013\) and new 2019 CEQA Guidelines.](#)
11. [Report regarding a resolution establishing sewer service rates for the fiscal year 2020-2021; amending the Master Fee Schedule to include the fiscal year 2020-2021 Sewer Service Rates; adopting the Report of Annual Sewer Rentals Charges for the fiscal year 2020-2021. \(Mike Futrell, City Manager & Brian Schumacker, Plant Superintendent\).](#)

- 11a.** [Resolution establishing sewer service rates for fiscal year 2020-2021; amending the Master Fee Schedule to include the fiscal year 2020-2021 Sewer Service Rates; adopting the Report of Annual Sewer Rentals Charges for fiscal year 2020-2021.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

- 12.** [Public Employee Performance Evaluation](#)  
[\(Pursuant to Government Code Section 54957\)](#)  
[Title: City Attorney](#)

ADJOURNMENT