

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, August 28, 2019

7:00 PM

**Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA**

City Council

PEOPLE OF SOUTH SAN FRANCISCO

You are invited to offer your suggestions. In order that you may know our method of conducting Council business, we proceed as follows:

The regular meetings of the City Council are held on the second and fourth Wednesday of each month at 7:00 p.m. in the Municipal Services Building, Council Chambers, 33 Arroyo Drive, South San Francisco, California.

The City Clerk will read successively the items of business appearing on the Agenda. As she completes reading an item, it will be ready for Council action.

KARYL MATSUMOTO, Mayor
RICHARD A. GARBARINO, Vice Mayor
MARK ADDIEGO, Councilman
MARK NAGALES, Councilman
BUENAFLORE NICOLAS, Councilwoman
FRANK RISSO, City Treasurer
ROSA GOVEA ACOSTA, City Clerk
MIKE FUTRELL, City Manager
SKY WOODRUFF, City Attorney

PLEASE SILENCE CELL PHONES AND PAGERS**HEARING ASSISTANCE EQUIPMENT AVAILABLE FOR USE BY THE HEARING IMPAIRED AT
CITY COUNCIL MEETINGS**

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Presentation of a proclamation recognizing September as National Childhood Cancer Awareness Month in South San Francisco. \(Karyl Matsumoto, Mayor\)](#)
2. [Presentation of a proclamation recognizing September 15 - October 15 as National Hispanic Heritage Month in South San Francisco. \(Karyl Matsumoto, Mayor\)](#)
3. [Presentation of New Employees \(Mich Mercado, Human Resources Manager\)](#)

PUBLIC COMMENTS

For those wishing to address the City Council on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the Council Chamber's and submit it to the City Clerk. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. California law prevents the City Council from taking action on any item not on the Agenda (except in emergency circumstances). Your question or problem may be referred to staff for investigation and/or action where appropriate or the matter may be placed on a future Agenda for more comprehensive action or a report. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

4. [Motion to approve the Minutes for the meetings of July 10, 2019, July 22, 2019 and July 24, 2019.](#)
5. [Motion confirming payment registers for August 28, 2019. \(Janet Salisbury, Director of Finance\)](#)
6. [Motion to cancel the regular meeting of the City Council for September 11, 2019.](#)

7. [Report regarding a motion to accept the construction improvements of the South San Francisco ADA Curb Ramp Replacement Project \(Project No. st1903\) as complete in accordance with plans and specifications \(Total Construction Cost \\$195,642.00\). \(Matthew Ruble, Principal Engineer\)](#)
8. [Report regarding a resolution approving the South San Francisco Green Infrastructure Plan in accordance with provision C.3.j of the Municipal Regional Permit. \(Matthew Ruble, Principal Engineer\)](#)
- 8a. [Resolution approving the South San Francisco Green Infrastructure Plan in accordance with provision C.3.j of the Municipal Regional Permit.](#)
9. [Report regarding a resolution approving the Second Amendment to a Consulting Services Agreement with Metropolitan Planning Group for staff augmentation services for an additional amount of \\$130,000 and a total contract amount of \\$320,000, and authorizing the City Manager to execute the second amendment. \(Tony Rozzi, Principal Planner\)](#)
- 9a. [Resolution approving the Second Amendment to a Consulting Services Agreement with Metropolitan Planning Group for staff augmentation services for an additional amount of \\$130,000 and a total contract amount of \\$320,000, and authorizing the City Manager to execute the second amendment.](#)
10. [Report regarding adoption of an Ordinance amending Title 20 of the South San Francisco Municipal Code to make minor revisions, corrections, and clarifications; and improve and streamline the development standards in accordance with the General Plan \(Tony Rozzi, Principal Planner\).](#)
- 10a. [Ordinance amending Title 20 of the South San Francisco Municipal Code to make minor revisions, corrections and clarifications; and improve and streamline the development standards in accordance with the General Plan, and determination that the proposed amendments are categorically exempt from the California Environmental Quality Act \(CEQA\).](#)
11. [Report regarding a resolution rejecting all bids for the Linden Ave. Complete Streets \(Aspen to Miller\) Phase II/ Spruce Ave \(Lux Ave to Maple Ave\) Project. \(Matthew Ruble, Principal Engineer\)](#)
- 11a. [Resolution rejecting all bids for the Linden Ave. Complete Streets \(Aspen to Miller\) Phase II/ Spruce Ave \(Lux Ave to Maple Ave\) Project. \(Matthew Ruble, Principal Engineer\)](#)

ADMINISTRATIVE BUSINESS

12. [Report recommending the adoption of a resolution to approve consulting services agreement with Matrix Consulting to conduct a Comprehensive User Fee Study, Cost Allocation Plan, and Impact Fee Study Review in an amount not to exceed \\$100,000. \(Heather Enders, Management Analyst II\)](#)
- 12a. [Resolution approving a consulting services agreement with Matrix Consulting Group for a Comprehensive User Fee Study, Cost Allocation Plan, and Impact Fee Study Review in an amount not to exceed \\$100,000 and authorizing the City Manager to execute said agreement.](#)
13. [Report regarding a resolution approving the final parcel map for 988 El Camino Real, authorizing the City Manager to execute the improvement agreement, encroachment and maintenance agreement, storm drain easement encroachment agreement, COM \(construction, operation, and maintenance\) agreement, stormwater treatment measures maintenance agreement, and authorizing the recordation of the final parcel map, the improvement agreement and all related documents. \(Jason Hallare, Associate Civil Engineer\)](#)
- 13a. [Resolution approving the final parcel map for 988 El Camino Real, authorizing the City Manager to execute the improvement agreement, the encroachment and maintenance agreement, the storm drain easement encroachment agreement, the construction, operation and maintenance \(COM\) agreement, and the stormwater treatment measures maintenance agreement, and authorizing the recordation of the final parcel map, the improvement agreement and all related documents.](#)
14. [Report regarding an ordinance increasing the Minimum Wage to \\$15 per hour effective January 1, 2020. \(Christina Fernandez, Assistant to the City Manager\)](#)
- 14a. [Ordinance adding Chapter 8.70 of the South San Francisco Municipal Code relating to a citywide minimum wage.](#)
15. [Report regarding an Ordinance adding Chapter 2.81 to the South San Francisco Municipal Code establishing a Traffic Safety Commission. \(Sarah Henricks, Management Analyst II\)](#)
- 15a. [Ordinance adding Chapter 2.81 of the City of South San Francisco Municipal Code establishing a Traffic Safety Commission.](#)
16. [Report regarding a resolution determining the continued existence of an emergency and the need to continue emergency repairs for the Hillside \(Terrabay\) Field Light Replacement Project. \(Sharon Ranals, Assistant City Manager/Parks and Recreation Director\)](#)

- 16a. [Resolution determining the continued existence of an emergency and the need to continue emergency repairs for the Hillside \(Terrabay\) Field Light Replacement Project.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

17. [Designation of Voting Delegates and Alternates in advance of the League of CA Cities Annual Conference October 16-18 \(Mayor Matsumoto\)](#)

ADJOURNMENT