

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, September 25, 2019

7:00 PM

**Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA**

City Council

PEOPLE OF SOUTH SAN FRANCISCO

You are invited to offer your suggestions. In order that you may know our method of conducting Council business, we proceed as follows:

The regular meetings of the City Council are held on the second and fourth Wednesday of each month at 7:00 p.m. in the Municipal Services Building, Council Chambers, 33 Arroyo Drive, South San Francisco, California.

The City Clerk will read successively the items of business appearing on the Agenda. As she completes reading an item, it will be ready for Council action.

KARYL MATSUMOTO, Mayor
RICHARD A. GARBARINO, Vice Mayor
MARK ADDIEGO, Councilman
MARK NAGALES, Councilman
BUENAFLORE NICOLAS, Councilwoman
FRANK RISSO, City Treasurer
ROSA GOVEA ACOSTA, City Clerk
MIKE FUTRELL, City Manager
SKY WOODRUFF, City Attorney

PLEASE SILENCE CELL PHONES AND PAGERS**HEARING ASSISTANCE EQUIPMENT AVAILABLE FOR USE BY THE HEARING IMPAIRED AT
CITY COUNCIL MEETINGS**

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Presentation of a proclamation recognizing Fire Prevention Week in the City of South San Francisco. \(Karyl Matsumoto, Mayor\)](#)
2. [Presentation of Fire Prevention Week Poster Contest Winners. \(Karyl Matsumoto, Mayor\)](#)

PUBLIC COMMENTS

For those wishing to address the City Council on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the Council Chamber's and submit it to the City Clerk. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. California law prevents the City Council from taking action on any item not on the Agenda (except in emergency circumstances). Your question or problem may be referred to staff for investigation and/or action where appropriate or the matter may be placed on a future Agenda for more comprehensive action or a report. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

3. [Motion to approve the Minutes for the meetings of August 14, 2019, August 27, 2019 and August 28, 2019.](#)
4. [Motion confirming payment registers for September 25, 2019. \(Janet Salisbury, Director of Finance\)](#)

5. [Report regarding approval of Second Modification to Regulatory Agreement and Declaration of Restrictive Covenants, and Second Modification of Deed of Trust and Assignment of Rents for the 1999 Willow Gardens Neighborhood Rehabilitation Project. \(Deanna Talavera, Management Analyst II\)](#)
- 5a. [Resolution approving Second Modification to Regulatory Agreement and Declaration of Restrictive Covenants, and Second Modification of Deed of Trust and Assignment of Rents for the 1999 Willow Gardens Neighborhood Rehabilitation Project; and authorizing the City Manager to execute said documents.](#)
6. [Report regarding a resolution authorizing the acceptance of \\$25,000 in grant funding from the California State Library to support Project Read's family literacy services through the Families for Literacy \(FFL\) program and, approving Budget Amendment 20.017. \(Valerie Sommer, Library Director\)](#)
- 6a. [Resolution authorizing the acceptance of \\$25,000 in grant funding from the California State Library to support Project Read's Literacy Services through the Families for Literacy \(FFL\) program and, approving Budget Amendment 20.017.](#)
7. [Report regarding a resolution determining the continued existence of an emergency and the need to continue emergency repairs for the Hillside \(Terrabay\) Field Light Replacement Project. \(Sharon Ranals, Assistant City Manager/Parks and Recreation Director\)](#)
- 7a. [Resolution determining the continued existence of an emergency and the need to continue emergency repairs for the Hillside \(Terrabay\) Field Light Replacement Project.](#)
8. [Report regarding a resolution authorizing the acceptance of \\$35,000 in grant funding from the Woodlawn Foundation to support Project Read's Learning Wheels family literacy program and, approving Budget Amendment 20.016. \(Valerie Sommer, Library Director\)](#)
- 8a. [Resolution authorizing the acceptance of \\$35,000 in grant funding from the Woodlawn Foundation to support Project Read's Learning Wheels family literacy program and approving Budget Amendment 20.016.](#)
9. [Report regarding a resolution authorizing the acceptance of \\$10,000 in grant funding from the Silicon Valley Community Foundation \(SVCF\) to support the South San Francisco Public Library's literacy services' Census 2020 project and approving Budget Amendment 20.018. \(Valerie Sommer, Library Director\)](#)
- 9a. [Resolution authorizing the acceptance of \\$10,000 in grant funding from the Silicon Valley Community Foundation to support the South San Francisco Public Library's literacy services' project, Census 2020 and approving Budget Amendment 20.018.](#)

- 10. [Report regarding a resolution accepting \\$90,000 from the State of California, Office of Traffic Safety for the “Selective Traffic Enforcement Program” to be used for personnel overtime, training and equipment expenses and amend the Police Department’s Operating Budget for Fiscal Year 2019-20 by approving Budget Amendment 20.015. \(Jeff Azzopardi, Police Chief\)](#)
- 10a. [Resolution accepting \\$90,000 grant award from the State of California, Office of Traffic Safety for the “Selective Traffic Enforcement Program” to be used for personnel overtime, training and equipment expenses and amending the Police Department’s Operating Budget for Fiscal Year 2019-20 by approving Budget Amendment 20.015.](#)
- 11. [Report regarding adoption of an Ordinance adding Chapter 2.81 to the South San Francisco Municipal Code establishing a Traffic Safety Commission \(Sarah Henricks, Management Analyst II\)](#)
- 11a. [Ordinance adding Chapter 2.81 to the City of South San Francisco Municipal Code establishing a Traffic Safety Commission.](#)
- 12. [Report regarding adoption of an ordinance adding Chapter 8.71 of the South San Francisco Municipal Code relating to a citywide minimum wage. \(Christina Fernandez, Assistant to the City Manager\)](#)
- 12a. [Ordinance adding Chapter 8.71 of the South San Francisco Municipal Code relating to a citywide minimum wage.](#)

PUBLIC HEARING

- 13. [Report regarding holding a public hearing on the Program Year 2018-19 Consolidated Annual Performance and Evaluation Report for the Community Development Block Grant Program and adopting a resolution approving the Program Year 2018-19 Consolidated Annual Performance and Evaluation Report \(CAPER\) and authorizing its submittal to the U.S. Department of Housing and Urban Development \(Kris Romasanta, Community Development Coordinator\)](#)
- 13a. [Resolution approving the Program Year 2018-19 Consolidated Annual Performance and Evaluation Report for the Community Development Block Grant Program and authorizing its submittal to the U.S. Department of Housing and Urban Development.](#)

14. [Report recommending adoption of resolution approving a Relocation Agreement and Sign Permit to allow an existing double-faced, static billboard to be converted to a double-faced, digital billboard located at 150 Airport Boulevard, and determining that the 2015 IS/MND continues to serve as the applicable environmental review document pursuant to CEQA, and introduction and waiver of further reading of an ordinance approving a Development Agreement for the installation of the billboard. \(Billy Gross, Senior Planner\)](#)
- 14a. [Resolution approving a Relocation Agreement and Sign Permit to allow for the conversion of an existing 114 foot tall, double faced, static billboard to a double faced, digital billboard on property located at 150 Airport, and determining that the 2015 IS/MND continues to serve as the applicable environmental review document pursuant to CEQA.](#)
- 14b. [Ordinance approving a Development Agreement to allow for the conversion of an existing 114 foot tall, double faced, static billboard to a double faced, digital billboard on property located at 150 Airport.](#)

ADMINISTRATIVE BUSINESS

15. [Report regarding the General Plan Update progress \(Lisa Costa Sanders, Project Administrator\)](#)
16. [Report regarding a Resolution adopting a revised Fee Schedule regarding increasing the fine and penalties for double parking pursuant to Vehicle Code Section 42001. \(Master Sergeant Danny Gil\)](#)
- 16a. [Resolution adopting a revised Fee Schedule regarding increasing the fine and penalties for double parking pursuant to Vehicle Code Section 42001](#)
17. [Report Regarding a Resolution Approving a Professional Services Agreement with Liebert Cassidy Whitmore in an Amount Not to Exceed \\$100,000 for Labor Relations Consulting Services, and authorizing the City Manager to execute the agreement. \(Leah Lockhart, Human Resources Director\)](#)
- 17a. [Resolution approving a Professional Services Agreement with Liebert Cassidy Whitmore in the Amount Not to Exceed \\$100,000 for Labor Relations Consulting Services, and authorizing the City Manager to execute the agreement.](#)
18. [Report regarding an ordinance amending Title 8, Chapter 8.50 and Title 20, Chapter 20.420 and adding Title 6, Chapter 6.47 of the South San Francisco Municipal Code pertaining to the sale of tobacco, flavored tobacco, and electronic smoking devices. \(Christina Fernandez, Assistant to the City Manager\)](#)

- 18a.** [Ordinance amending Title 8, Chapter 8.50 and Title 20, Chapter 20.420, and adding Title 6, Chapter 6.47, of the South San Francisco Municipal Code pertaining to sale of tobacco, flavored tobacco, and electronic smoking devices](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

- 19.** [Public Employee Performance Evaluation](#)
[Title: City Attorney](#)

ADJOURNMENT