

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, June 12, 2019**

**7:00 PM**

**Municipal Services Building, Council Chambers  
33 Arroyo Drive, South San Francisco, CA**

**City Council**

## PEOPLE OF SOUTH SAN FRANCISCO

You are invited to offer your suggestions. In order that you may know our method of conducting Council business, we proceed as follows:

The regular meetings of the City Council are held on the second and fourth Wednesday of each month at 7:00 p.m. in the Municipal Services Building, Council Chambers, 33 Arroyo Drive, South San Francisco, California.

The City Clerk will read successively the items of business appearing on the Agenda. As she completes reading an item, it will be ready for Council action.

KARYL MATSUMOTO, Mayor  
RICHARD A. GARBARINO, Vice Mayor  
MARK ADDIEGO, Councilman  
MARK NAGALES, Councilman  
BUENAFLORE NICOLAS, Councilwoman  
FRANK RISSO, City Treasurer  
ROSA GOVEA ACOSTA, City Clerk  
MIKE FUTRELL, City Manager  
JASON ROSENBERG, City Attorney

**PLEASE SILENCE CELL PHONES AND PAGERS****HEARING ASSISTANCE EQUIPMENT AVAILABLE FOR USE BY THE HEARING IMPAIRED AT  
CITY COUNCIL MEETINGS**

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Presentation of a proclamation recognizing June as Lesbian, Gay, Bisexual, and Transgender Pride Month in South San Francisco. \(Karyl Matsumoto, Mayor\).](#)
2. [Presentation of a Life Saving Award Certificate to Officer Daniel Finnegan for his quick and decisive actions in saving a toddler's life. \(Jeff Azzopardi, Police Chief\).](#)

PUBLIC COMMENTS

For those wishing to address the City Council on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the Council Chamber's and submit it to the City Clerk. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. California law prevents the City Council from taking action on any item not on the Agenda (except in emergency circumstances). Your question or problem may be referred to staff for investigation and/or action where appropriate or the matter may be placed on a future Agenda for more comprehensive action or a report. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

3. [Motion to approve the Minutes for the meetings of April 10, 2019.](#)
4. [Motion confirming payment register for June 12, 2019. \(Christina Crosby, Interim Director of Finance\).](#)

5. [Report regarding a resolution approving an agreement between the San Mateo County Library and the South San Francisco Public Library to provide staffing for the Big Lift Inspiring Summers program in the City of South San Francisco, and approving Budget Amendment 19.055 to accept up to \\$12,700 in reimbursement funding. \(Valerie Sommer, Library Director\).](#)
- 5a. [Resolution approving an agreement between the San Mateo County Library and the South San Francisco Public Library to provide staffing for the Big Lift Inspiring Summers program in the City of South San Francisco, and approving Budget Amendment 19.055 to accept up to \\$12,700 in reimbursement funding.](#)
6. [Report regarding a resolution approving an amendment to a license agreement with EVgo Services LLC for the installation and operation of electric vehicle chargers at the Miller Avenue Parking Garage located at 329 Miller Avenue, South San Francisco. \(Matthew Ruble, Acting Principal Engineer\).](#)
- 6a. [Resolution approving an amendment to a license agreement with EVgo Services LLC for the installation and operation of electric vehicle chargers at the Miller Avenue Parking Garage located at 329 Miller Avenue, South San Francisco.](#)
7. [Report regarding a resolution approving two \(2\) one-year extensions of an existing consulting services agreement with Primex Municipal Water Control Solutions of Vacaville, California for the calibration, maintenance, and service of electrical instrumentation and Supervisory Control and Data Acquisition \(SCADA\) equipment at the Water Quality Control Plant and pumping stations in an amount not to exceed \\$185,000 annually for fiscal years 2019-2020 and 2020-2021 and authorizing the City Manager to execute the extensions. \(Brian Schumacker, Plant Superintendent\).](#)
- 7a. [Resolution approving two \(2\) one-year extensions of an existing consulting services agreement with Primex Municipal Water Control Solutions of Vacaville, California for the calibration, maintenance, and service of electrical instrumentation and Supervisory Control and Data Acquisition \(SCADA\) equipment at the Water Quality Control Plant and pumping stations in an amount not to exceed \\$185,000 annually for fiscal years 2019-2020 and 2020-2021 and authorizing the City Manager to execute the First Amendment to the Consulting Services Agreement.](#)
8. [Report regarding a resolution approving purchase agreements for the furnishing of bulk process chemicals at the Water Quality Control Plant for fiscal year 2019-20; and authorizing the City Manager to execute the necessary agreements. \(Brian Schumacker, Water Quality Control Plant Superintendent\).](#)

- 8a. [Resolution approving purchase agreements for the furnishing bulk process chemicals at the Water Quality Control Plant for fiscal year 2019-20; and authorizing the City Manager to execute the necessary agreements.](#)
- 9. [Report regarding a resolution approving the First Amendment to a consulting services agreement with Metropolitan Planning Group for staff augmentation services in an amount not to exceed \\$60,000, authorizing the City Manager to execute the agreement, and authorizing a corresponding increase in the total budget to \\$190,000. \(Tony Rozzi, Principal Planner\).](#)
- 9a. [Resolution approving a First Amendment to the consulting services agreement with the Metropolitan Planning Group of Campbell, California for staff augmentation services in an amount not to exceed \\$60,000, authorizing the City Manager to execute the agreement, and authorizing a budget of \\$190,000.](#)
- 10. [Report regarding adoption of an Ordinance amending Title 20 of the South San Francisco Municipal Code related to Water Efficient Landscaping Regulations \(Adena Friedman, Senior Planner\).](#)
- 10a. [Ordinance amending South San Francisco Municipal Code Section 20.300.007 \(Landscaping\) relating to Water Efficient Landscaping Regulations.](#)

#### PUBLIC HEARING

- 11. [Report regarding a resolution approving the report of stormwater management service charges, approving the stormwater management service charges for Fiscal Year 2019-20 and directing the stormwater management service charges to be collected on the official tax assessment roll. \(Andrew Wemmer, Environmental Compliance Supervisor\).](#)
- 11a. [Resolution approving the report of stormwater management service charges for Fiscal Year 2019-20, approving the stormwater management service charges for Fiscal Year 2019-20 and directing the stormwater management service charges to be collected on the official tax assessment roll.](#)
- 12. [Report regarding a resolution approving the Fiscal Year 2019-20 Master Fee Schedule. \(Christina Crosby, Interim Director of Finance\).](#)
- 12a. [Resolution approving the Fiscal Year 2019-20 Master Fee Schedule.](#)

13. [Report regarding a resolution establishing sewer service rates for Fiscal Year 2019-2020; amending the Master Fee Schedule to include the Fiscal Year 2019-2020 Sewer Service Rates; adopting the Report of Annual Sewer Rentals Charges for Fiscal Year 2019-2020, and continuing the low income sewer rebate program. \(Mike Futrell, City Manager & Brian Schumacker, Plant Superintendent\).](#)
- 13a. [Resolution establishing sewer service rates for Fiscal Year 2019-2020; amending the Master Fee Schedule to include the Fiscal Year 2019-2020 Sewer Service Rates; adopting the Report of Annual Sewer Rentals Charges for Fiscal Year 2019-2020, and continuing the low income sewer rebate program.](#)
14. [Report regarding a Zoning Text Amendment to establish regulations related to short-term vacation rental uses, in accordance with Title 20 of the South San Francisco Municipal Code \(Tony Rozzi, Principal Planner\).](#)
- 14a. [Ordinance Amending Title 20 of the South San Francisco Municipal Code to allow and regulate Short-Term Vacation Rental Uses Citywide.](#)

#### ADMINISTRATIVE BUSINESS

15. [Report regarding a motion to accept the Community Civic Campus Schematic Design and advance the project to the next phase of design, Design Development. \(Marian Lee, Assistant City Manager and SmithGroup, Project Master Architect\).](#)

#### ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

#### ADJOURNMENT