

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, January 9, 2019

7:00 PM

**Municipal Services Building, Council Chambers
33 Arroyo Drive, South San Francisco, CA**

City Council

PEOPLE OF SOUTH SAN FRANCISCO

You are invited to offer your suggestions. In order that you may know our method of conducting Council business, we proceed as follows:

The regular meetings of the City Council are held on the second and fourth Wednesday of each month at 7:00 p.m. in the Municipal Services Building, Council Chambers, 33 Arroyo Drive, South San Francisco, California.

The City Clerk will read successively the items of business appearing on the Agenda. As she completes reading an item, it will be ready for Council action.

KARYL MATSUMOTO, Mayor
RICHARD A. GARBARINO, Vice Mayor
MARK ADDIEGO, Councilman
MARK NAGALES, Councilman
FLOR NICOLAS, Councilwoman
FRANK RISSO, City Treasurer
ROSA GOVEA ACOSTA, City Clerk
MIKE FUTRELL, City Manager
JASON ROSENBERG, City Attorney

PLEASE SILENCE CELL PHONES AND PAGERS**HEARING ASSISTANCE EQUIPMENT AVAILABLE FOR USE BY THE HEARING IMPAIRED AT
CITY COUNCIL MEETINGS**

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Presentation honoring Martin Luther King, Jr. Day \(Karyl Matsumoto, Mayor\)](#)

PUBLIC COMMENTS

For those wishing to address the City Council on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the Council Chamber's and submit it to the City Clerk. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. California law prevents the City Council from taking action on any item not on the Agenda (except in emergency circumstances). Your question or problem may be referred to staff for investigation and/or action where appropriate or the matter may be placed on a future Agenda for more comprehensive action or a report. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

2. [Motion to approve the Minutes for the meetings of December 11, 2018, December 17, 2018 and December 18, 2018.](#)
3. [Motion confirming payment registers for January 09, 2019. \(Christina Crosby, Interim Director of Finance\)](#)
4. [Report regarding a resolution approving the Annual Impact Fee and Sewer Capacity Charge Report for Fiscal Year 2017-18. \(Christina Crosby, Interim Finance Director\)](#)
- 4a. [Resolution approving the Annual Impact Fee and Sewer Capacity Charge Report for Fiscal Year 2017-18.](#)

5. [Report regarding a resolution authorizing the acceptance of materials and services valued at \\$2,000 from the California Center for the Book to support Library participation in the 2019 Book to Action program. \(Valerie Sommer, Library Director\)](#)
- 5a. [Resolution authorizing the acceptance of materials and services valued at \\$2,000 from the California Center for the Book to support Library participation in the 2019 Book to Action program](#)
6. [Report regarding a resolution authorizing the acceptance of \\$10,000 from the Atkinson Foundation, via the South San Francisco Friends of the Library, to support Project Read's Literacy Services through its Financial Well-being program and approving Budget Amendment 19.036. \(Valerie Sommer, Library Director\)](#)
- 6a. [Resolution authorizing the acceptance of \\$10,000 from the Atkinson Foundation, via the South San Francisco Friends of the Library, to support Project Read's Literacy Services through its Financial Well-being program and approving Budget Amendment 19.036](#)
7. [Report regarding a resolution authorizing the acceptance of \\$20,000 from the San Bruno Community Foundation to support Project Read's Literacy Services through the Learning Wheels program and approving Budget Amendment 19.035. \(Valerie Sommer, Library Director\)](#)
- 7a. [Resolution authorizing the acceptance of \\$20,000 from the San Bruno Community Foundation to support Project Read's Literacy Services through the Learning Wheels program and approving Budget Amendment 19.035.](#)
8. [Report regarding a resolution authorizing the acceptance of \\$20,000 from the Broadcom Foundation, via the South San Francisco Friends of the Library, to support STEM programming in South San Francisco through the Bay Area STEM Ecosystem and accepting Budget Amendment 19.037. \(Valerie Sommer, Library Director\)](#)
- 8a. [Resolution authorizing the acceptance of \\$20,000 from the Broadcom Foundation, via the South San Francisco Friends of the Library, to support STEM programming in South San Francisco through the Bay Area STEM Ecosystem and accepting Budget Amendment 19.037.](#)
9. [Report regarding a resolution authorizing the acceptance of furnishings valued at up to \\$10,000 and design services from the California State Library and the Southern California Library Cooperative as well as \\$500 from the South San Francisco Friends of the Library, to support a redesign of the Main Library MakerSpace. \(Valerie Sommer, Library Director\)](#)

- 9a. [Resolution authorizing the acceptance of furnishings valued at up to \\$10,000 and design services from the California State Library and the Southern California Library Cooperative as well as \\$500 from the South San Francisco Friends of the Library, to support a redesign of the Main Library MakerSpace.](#)
- 10. [Report regarding a resolution amending the City of South San Francisco's Salary Schedule, effective January 9, 2019, amending job titles and councilmembers' salary, adjusting the salary schedule for Payroll Administrator, establishing the new classification of Business Manager; and amending Appendix 4 of the City Council Handbook, Summary of Elected Officials Benefits. \(Leah Lockhart, Human Resources Director\)](#)
- 10a. [Resolution amending the City's Salary Schedule, effective January 9, 2019, amending job titles and councilmembers' salary, adjusting the salary schedule for the Payroll Administrator, establishing the classification of Business Manager; and amending the City Council Handbook and Appendix 4 Summary of Elected Officials Benefits.](#)

LEGISLATIVE BUSINESS

- 11. [Report regarding an ordinance amending Chapter 13.04 "Excavation and Construction On Public Property Regulated", and adding Chapter 13.40 "Open Trench Notification and Telecommunication Infrastructure Improvements" of the South San Francisco Municipal Code pertaining to open trench notifications and telecommunication infrastructure improvements. \(Tony Barrera, Information Technology Director and Eunejune Kim, Public Works Director\)](#)
- 11a. [Ordinance amending Section 13.04 of the South San Francisco Municipal Code, adding Section adding Chapter 13.40 of the South San Francisco Municipal Code pertaining to open trench notification and telecommunication infrastructure improvements.](#)

ADMINISTRATIVE BUSINESS

- 12. [Report regarding a resolution awarding a construction contract to Golden Bay Construction, Inc. of Hayward, California for the ADA Curb Ramp Replacement Project \(Project No. st1903\) in an amount not to exceed \\$206,127 and authorizing a total construction budget of \\$267,966. \(Matthew Ruble, Senior Civil Engineer\)](#)
- 12a. [Resolution awarding a construction contract to Golden Bay Construction, Inc. of Hayward, California for the ADA Curb Ramp Replacement Project \(Project No. st1903\) in an amount not to exceed \\$206,127 and authorizing a total construction budget of \\$267,966.](#)

13. [Report regarding a resolution approving a Project Labor Agreement \(Project Stability Agreement\) specifically for the Community Civic Campus project. \(Marian Lee, Assistant City Manager and Dolores Montenegro, Kitchell Program Manager\)](#)
- 13a. [Resolution approving a Project Labor Agreement for the Community Civic Campus project between the City of South San Francisco and the Union, and authorizing the City Manager, or his designee, to execute the Project Labor Agreement.](#)
14. [Report regarding a motion to approve the General Plan Update Request for Proposal and add two members to the General Plan Community Advisory Committee. \(Marian Lee, Assistant City Manager and Lisa Costa Sanders, Project Administrator\)](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

ADJOURNMENT