

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, April 11, 2018**

**7:00 PM**

**Municipal Services Building, Council Chambers  
33 Arroyo Drive, South San Francisco, CA**

**City Council**

## PEOPLE OF SOUTH SAN FRANCISCO

You are invited to offer your suggestions. In order that you may know our method of conducting Council business, we proceed as follows:

The regular meetings of the City Council are held on the second and fourth Wednesday of each month at 7:00 p.m. in the Municipal Services Building, Council Chambers, 33 Arroyo Drive, South San Francisco, California.

The City Clerk will read successively the items of business appearing on the Agenda. As she completes reading an item, it will be ready for Council action.

LIZA NORMANDY, Mayor  
KARYL MATSUMOTO, Mayor Pro Tempore  
RICHARD A. GARBARINO, Councilman  
MARK ADDIEGO, Councilman  
PRADEEP GUPTA, Councilman  
FRANK RISSO, City Treasurer  
KRISTA MARTINELLI, City Clerk  
MIKE FUTRELL, City Manager  
JASON ROSENBERG, City Attorney

**PLEASE SILENCE CELL PHONES AND PAGERS****HEARING ASSISTANCE EQUIPMENT AVAILABLE FOR USE BY THE HEARING IMPAIRED AT  
CITY COUNCIL MEETINGS**

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Presentation of new employees. \(Mich Mercado, HR Manager\)](#)
2. [Presentation of proclamation to recognize April as “Celebrate Diversity Month”. \(Karyl Matsumoto, Mayor Pro Tempore\)](#)
3. [Presentation of Distinguished Budget Presentation Award from the Government Finance Officers Association. \(Richard Lee, Finance Director\)](#)

PUBLIC COMMENTS

For those wishing to address the City Council on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the Council Chamber’s and submit it to the City Clerk. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. California law prevents the City Council from taking action on any item not on the Agenda (except in emergency circumstances). Your question or problem may be referred to staff for investigation and/or action where appropriate or the matter may be placed on a future Agenda for more comprehensive action or a report. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

COUNCIL COMMENTS/REQUESTS

PUBLIC HEARING

4. [Report regarding a resolution approving the Fiscal Year 2018-19 Master Fee Schedule. \(Richard Lee, Director of Finance\)](#)
- 4a. [Resolution approving the Fiscal Year 2018-19 Master Fee Schedule.](#)

5. [Report regarding an ordinance amending Chapter 20.410 of the South San Francisco Municipal Code to permit and regulate indoor commercial cultivation of cannabis. \(Rozalynne Thompson, Associate Planner\)](#)
- 5a. [Ordinance amending Chapter 20.410 of the South San Francisco Municipal Code to permit and regulate indoor commercial cultivation of cannabis.](#)

#### ADMINISTRATIVE BUSINESS

6. [Report regarding a resolution of the City Council of the City of South San Francisco declaring its intent to transition from at-large elections to district-based councilmember elections pursuant to California Elections Code Section 10010. \(Jason Rosenberg, City Attorney\)](#)
- 6a. [Resolution of the City Council of the City of South San Francisco declaring its intent to transition from at-large elections to district-based councilmember elections pursuant to Elections Code Section 10010.](#)
7. [Report regarding a resolution approving a consulting services agreement with Fehr & Peers of San Francisco, California for the East of 101 Transportation Plan in an amount not to exceed \\$150,000, authorizing the City Manager to execute the agreement, and authorizing a total budget of \\$150,000. \(Tony Rozzi, Principal Planner\)](#)
- 7a. [Resolution approving a consulting services agreement with Fehr & Peers of San Francisco, California for the East of 101 Transportation Plan in an amount not to exceed \\$150,000, authorizing the City Manager to execute the agreement, and authorizing a budget of \\$150,000.](#)
8. [Report regarding a resolution authorizing the City Manager to execute a consulting services agreement with EKI Environment & Water, Inc. of Burlingame, California for program management for the Water Quality Control Plant Wet Weather and Digester Improvements Project in an amount not to exceed of \\$1,094,700, for a total budget of \\$1,204,170. \(Sam Bautista, Principal Engineer and Brian Schumacker, Plant Superintendent\)](#)
- 8a. [Resolution authorizing the City Manager to execute a consulting services agreement with EKI Environment & Water, Inc. of Burlingame, California for program management for the Water Quality Control Plant Wet Weather and Digester Improvements Project in an amount not to exceed of \\$1,094,700, for a total budget of \\$1,204,170.](#)

9. [Report regarding a resolution approving a Master License Agreement for small cell wireless facilities installation; approving administrative and license fees proposed pursuant to the Agreement; authorizing the City Manager to execute the Agreement; and authorizing the Finance Director to amend the Master Fee Schedule. \(Sailesh Mehra, Chief Planner and Jason Rosenberg, City Attorney\)](#)
- 9a. [Resolution approving a Master License Agreement for small cell wireless facilities installation; approving administrative and license fees proposed pursuant to the Agreement; authorizing the City Manager to execute the Agreement; and authorizing the Finance Director to amend the Master Fee Schedule.](#)
10. [Report regarding a resolution authorizing the write-off of \\$145,747 in uncollectable ambulance billing accounts receivable. \(Richard Walls, Emergency Medical Services Chief\)](#)
- 10a. [Resolution authorizing the write-off of \\$145,747 in uncollectable ambulance billing accounts receivable.](#)

#### CONSENT CALENDAR

11. [Motion to approve the Minutes from the meeting of March 28, 2018.](#)
12. [Motion confirming payment registers for April 11, 2018. \(Richard Lee, Director of Finance\)](#)
13. [Report regarding a motion to accept the construction improvements of Junipero Serra & King Drive Intersection Improvements Project as complete in accordance with plans and specifications, with a total construction cost of \\$717,186. \(Sam Bautista, Principal Engineer\)](#)
14. [Report regarding a resolution in support of Assembly Bill 2500, the Safe Consumer Lending Act \(Kalra\), and authorizing the Mayor to sign a letter in support of Assembly Bill 2500. \(Mike Futrell, City Manager\)](#)
- 14a. [Resolution in support of Assembly Bill 2500, the Safe Consumer Lending Act \(Kalra\), and authorizing the Mayor to sign a letter in support of Assembly Bill 2500.](#)
15. [Report regarding a resolution adopting the proposed list of projects to be funded by Senate Bill 1 - Road Repair and Accountability Act funds for Fiscal Year 2018-19 in accordance with Streets and Highways Code Section 2034. \(Justin Lovell, Public Works Administrator\)](#)

- 15a. [Resolution adopting the proposed list of projects to be funded by Senate Bill 1 - Road Repair and Accountability Act funds for Fiscal Year 2018-19 in accordance with Streets and Highways Code Section 2034.](#)
- 16. [Report regarding a resolution authorizing the continuation of emergency repair work to address the storm drain failure and related repairs on Junipero Serra Boulevard near Westborough Boulevard. \(Eunejune Kim, Director of Public Works\)](#)
- 16a. [Resolution authorizing the continuation of emergency repair work to address the storm drain failure and related repairs on Junipero Serra Boulevard near Westborough Boulevard.](#)
- 17. [Report regarding resolution authorizing investment of monies in the Local Agency Investment Fund. \(Richard Lee, Director of Finance\)](#)
- 17a. [Resolution authorizing investment of monies in the Local Agency Investment Fund.](#)
- 18. [Report regarding a resolution authorizing the write-off of \\$40,502 in uncollectable accounts receivable for parks and recreation program services. \(Sharon Ranals, Parks and Recreation Director\)](#)
- 18a. [Resolution authorizing the write-off of \\$40,502 in uncollectable accounts receivable for parks and recreation program services.](#)
- 19. [Report regarding resolution opposing Senate Bill 827, and authorizing the City Manager to electronically sign a League of California Cities action letter. \(Mike Futrell, City Manager\)](#)
- 19a. [Resolution opposing Senate Bill 827, and authorizing the City Manager to electronically sign a League of California Cities action letter.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

- 20. [Closed Session: Public Employee Performance Evaluation  
\(Pursuant to Government Code Section 54957\)  
Title: City Manager](#)
- 21. [Closed Session: Conference with Labor Negotiators  
\(Pursuant to Government Code Section 54957.6\)  
Agency designated representatives: Liza Normandy, Mayor and Jason Rosenberg, City Attorney  
Unrepresented employee: City Manager](#)

22. [Closed Session](#)  
[Conference with Legal Counsel - Anticipated Litigation](#)  
[\(Pursuant to Government Code Section 54956.9\)](#)  
[Significant Exposure to Litigation: One Case](#)

ADJOURNMENT