

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, May 27, 2020**

**7:00 PM**

**TELECONFERENCE MEETING**

**City Council**

**TELECONFERENCE MEETING NOTICE**

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 ALLOWING FOR DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT & PURSUANT TO THE ORDER OF THE HEALTH OFFICER OF SAN MATEO COUNTY DATED MARCH 31, 2020 AS THIS MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT NECESSARY BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION.**

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Matsumoto, Nagales and Nicolas, Vice Mayor Addiego and Mayor Garbarino and essential City staff will participate via Teleconference. Members of the public may submit their comments on any agenda item or public comment via email or City Council hotline.

PURSUANT TO RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO COUNCIL MEMBERS PARTICIPATING BY TELECONFERENCE.

MEMBERS OF THE PUBLIC MAY VIEW A VIDEO BROADCAST OF THE MEETING BY:

Internet: <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

Local cable channel: Astound, Channel 26 or Comcast, Channel 27

## PEOPLE OF SOUTH SAN FRANCISCO

You are invited to offer your suggestions. In order that you may know our method of conducting Council business, we proceed as follows:

The regular meetings of the City Council are held on the second and fourth Wednesday of each month at 7:00 p.m.

The City Clerk will read successively the items of business appearing on the Agenda. As she completes reading an item, it will be ready for Council action.

RICHARD A. GARBARINO, Mayor  
MARK ADDIEGO, Vice Mayor  
MARK NAGALES, Councilmember  
BUENAFLOR NICOLAS, Councilmember  
KARYL MATSUMOTO, Councilmember  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
MIKE FUTRELL, City Manager  
SKY WOODRUFF, City Attorney

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Presentation by the San Mateo County Office of Elections in preparation of the City's November 2020 District Elections \(Jim Irizarry, Assistant Assessor-County Clerk-Recorder & Assistant Chief Elections Officer\)](#)
2. [Recitation of a proclamation recognizing June as National Safety Month in South San Francisco, honoring and thanking our community's frontline medical professionals and healthcare workers who are caring for COVID-19 patients and their families. \(Richard Garbarino, Mayor\)](#)
3. [Recitation of a proclamation declaring June as LGBTQ Pride Month in South City and paying tribute to the 1969 Stonewall Uprising in Manhattan. \(Richard Garbarino, Mayor\)](#)

REMOTE PUBLIC COMMENTS

Members of the public wishing to participate are encouraged to submit public comments in writing in advance of the meeting by 6:00 p.m. on Wednesday, May 27th. Public comments must identify the Agenda Item Number in the SUBJECT Line of the email. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Mayor's discretion.

All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting and read into the record. Comments that are not in compliance with the City Council's rules of decorum may be summarized for the record rather than read verbatim. The email and phone line below will be monitored during the meeting.

**Email: [all-cc@ssf.net](mailto:all-cc@ssf.net)**

Members of the public wishing to participate are encouraged to submit public comments in writing in advance of the meeting by 6:00 p.m. on Wednesday, May 27th. Public comments must identify the Agenda Item Number in the SUBJECT Line of the email. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Mayor's discretion. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting and read into the record.

**City Council Hotline: (650) 829-4670**

Voice Messages will be monitored during the meeting and read into the record. We ask that you limit your voicemail to comply with the 3 minute time limitation for public comment.

COUNCIL COMMENTS/REQUESTSCONSENT CALENDAR

4. [Motion to approve the Minutes for the meetings of March 25, 2020 and April 8, 2020.](#)
5. [Report regarding a resolution rejecting all bids for the Water Quality Control Plant and Pump Station Coating and Corrosion Protection Project, Phase One \(Project No. ss1307 & ss1901\), authorizing the City Manager to reject all bids on behalf of the City \(Brian Schumacker, Water Quality Control Plant Superintendent and Peter Vorametsanti, Engineering Division Consultant\)](#)
- 5a. [Resolution rejecting all bids for the Water Quality Control Plant and Pump Station Coating and Corrosion Protection Project Phase One, \(Project No. ss1307 & ss1901\).](#)
6. [Report regarding a resolution approving an Outside Sewer Service Agreement with the owners of 340 Alta Vista Drive \(APN # 013-121-040\), and authorizing the City Manager to execute the agreement for recordation. \(Jason Hallare, Senior Civil Engineer\)](#)
- 6a. [Resolution approving an Outside Sewer Service Agreement with the property owners of 340 Alta Vista Drive \(APN # 013-121-040\), and authorizing the City Manager to execute the agreement for recordation.](#)
7. [Report regarding a resolution authorizing an agreement between the San Mateo County Library and the South San Francisco Public Library to provide staffing for the Big Lift Inspiring Summers program in South San Francisco and approving Budget Amendment 20.043 accepting up to \\$9,209 in reimbursement funding. \(Valerie Sommer, Library Director\)](#)
- 7a. [Resolution authorizing an agreement between the San Mateo County Library and the South San Francisco Public Library to provide staffing for the Big Lift Inspiring Summers program in South San Francisco and approving Budget Amendment 20.043 accepting up to \\$9,209 in reimbursement funding.](#)
8. [Report regarding a resolution authorizing the acceptance of \\$3,750 in grant funding from the California Library Association to support Pop-up Library Programming at local non-library community meal “grab and go lunch” sites and approving Budget Amendment 20.046. \(Valerie Sommer, Library Director\)](#)
- 8a. [Resolution authorizing the acceptance of \\$3,750 in grant funding from the California Library Association to support Pop-Up Library Programming at South San Francisco summer meals “grab and go” sites and approving Budget Amendment 20.046.](#)

9. [Report regarding a resolution approving purchase agreements for the furnishing of bulk process chemicals at the Water Quality Control Plant for the fiscal year 2020-21; and authorizing the City Manager to execute the necessary agreements. \(Brian Schumacker, Water Quality Control Plant Superintendent\).](#)
- 9a. [Resolution approving purchase agreements for the furnishing bulk process chemicals at the Water Quality Control Plant for fiscal year 2020-21; and authorizing the City Manager to execute the necessary agreements.](#)
10. [Report regarding a resolution authorizing the acceptance of \\$5,000 in grant funding from the California State Library in crisis collection funding to address the increased demand for e-resources as library buildings are closed and approving Budget Amendment 20.045. \(Valerie Sommer, Library Director\)](#)
- 10a. [Resolution authorizing the acceptance of \\$5,000 in grant funding from the California State Library in crisis collection funding to address the increased demand for e-resources as library buildings are closed and approving Budget Amendment 20.045.](#)
11. [Report regarding adoption of an Ordinance amending Title 20 of the South San Francisco Municipal Code to modify regulations pertaining to Accessory Dwelling Units. \(Gaspere Annibale, Associate Planner & Stephanie Skangos, Associate Planner\)](#)
- 11a. [Ordinance amending Title 20 \(Zoning\) of the South San Francisco Municipal Code pertaining to accessory dwelling units.](#)
12. [Report regarding a resolution to approve one-year extensions to the Memorandums of Understanding between the City of South San Francisco and AFSCME Local 829, Teamsters Local 856 \(Confidential Unit and Mid-Management Unit\), and IUOE Local 39, including a three percent \(3%\) wage increase effective July, 2020 \(Leah Lockhart, Human Resources Director\)](#)
- 12a. [Resolution to approve one-year extensions to the Memorandums of Understanding between the City of South San Francisco and AFSCME Local 829, Teamsters Local 856 \(Confidential and Mid-Management Units\), and IUOE Local 39 including a three percent \(3%\) wage increase effective July, 2020.](#)
13. [Report regarding a resolution amending an existing agreement with the County of San Mateo for continued facilitation and coordination of animal control and licensing services for an additional one-year term beginning July 1, 2020 through June 30, 2021, and authorize the City Manager to execute the amendment. \(Sharon Ranals, Assistant City Manager\)](#)

- 13a.** [Resolution amending an existing agreement with the County of San Mateo for a one-year extension of animal control services beginning July 1, 2020 through June 30, 2021 for an additional annual amount not to exceed \\$708,050, and authorizing the City Manager to execute the amendment.](#)

ADMINISTRATIVE BUSINESS

- 14.** [Report regarding a resolution amending the existing landscape maintenance services agreement with Brightview Landscape Services, Inc. of Menlo Park, California for citywide landscape maintenance services in order to extend the term of the agreement by twelve months beginning July 1, 2020 through June 30, 2021 for an additional amount not to exceed \\$583,146, for a total amount not to exceed \\$1,749,438. \(Greg Mediati, Deputy Director of Parks and Recreation\)](#)
- 14a.** [Resolution amending the existing landscape maintenance services agreement with Brightview Landscape Services, Inc. of Menlo Park, California for citywide landscape maintenance services in order to extend the term of the agreement by twelve months beginning July 1, 2020 through June 30, 2021 for an additional annual amount not to exceed \\$583,146, for a total amount not to exceed \\$1,749,438.](#)
- 15.** [Report regarding a resolution approving and authorizing the City Manager to execute various Consulting Services Agreements for On-Call Architectural, Engineering and Other Professional Services for various approved City-funded projects in the amount not to exceed \\$300,000 per fiscal year per agreement with selected consultant. \(Jeffrey Chou, Associate Civil Engineer\)](#)
- 15a.** [Resolution approving and authorizing the City Manager to enter into various consulting services agreements for on-call architectural, engineering, and other professional services for various City-funded projects in an amount not to exceed \\$300,000 per fiscal year for a three year period per agreement with selected consultants.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

- 16.** [Conference with Real Property Negotiators  
\(Pursuant to Government Code Section 54956.8\)  
Properties: 201 Baden Avenue \(APN 012-335-100 and APN 012-335-110\)  
City Negotiators: Julie Barnard, Economic Development Coordinator  
Negotiating Parties: City of South San Francisco and Firehouse Work, LLC and  
Habitat for Humanity Greater San Francisco.  
Under Negotiation: Review of Price and Terms](#)



ADJOURNMENT