

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, May 13, 2020**

**7:00 PM**

**TELECONFERENCE MEETING**

**City Council**

**TELECONFERENCE MEETING NOTICE**

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 ALLOWING FOR DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT & PURSUANT TO THE ORDER OF THE HEALTH OFFICER OF SAN MATEO COUNTY DATED MARCH 31, 2020 AS THIS MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT NECESSARY BUSINESS AND IS PERMITTED UNDER THE ORDER AS AN ESSENTIAL GOVERNMENTAL FUNCTION.**

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Matsumoto, Nagales and Nicolas, Vice Mayor Addiego and Mayor Garbarino and essential City staff will participate via Teleconference. Members of the public may submit their comments on any agenda item or public comment via email or City Council hotline.

PURSUANT TO RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO COUNCIL MEMBERS PARTICIPATING BY TELECONFERENCE.

MEMBERS OF THE PUBLIC MAY VIEW A VIDEO BROADCAST OF THE MEETING BY:

Internet: <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

Local cable channel: Astound, Channel 26 or Comcast, Channel 27

## PEOPLE OF SOUTH SAN FRANCISCO

You are invited to offer your suggestions. In order that you may know our method of conducting Council business, we proceed as follows:

The regular meetings of the City Council are held on the second and fourth Wednesday of each month at 7:00 p.m.

The City Clerk will read successively the items of business appearing on the Agenda. As she completes reading an item, it will be ready for Council action.

RICHARD A. GARBARINO, Mayor  
MARK ADDIEGO, Vice Mayor  
MARK NAGALES, Councilmember  
BUENAFLOR NICOLAS, Councilmember  
KARYL MATSUMOTO, Councilmember  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
MIKE FUTRELL, City Manager  
SKY WOODRUFF, City Attorney

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Recitation of a proclamation recognizing National Public Works Week, May 17-23, 2020, in South San Francisco. \(Eunejune Kim, Director of Public Works/City Engineer\)](#)
2. [Recitation of a Proclamation Condemning Discrimination Against Asian-Americans and Asian Immigrants Caused by COVID-19 Outbreak \(Richard Garbarino, Mayor\)](#)
3. [Recitation of a proclamation recognizing May as Mental Health Awareness Month in South San Francisco \(Richard Garbarino, Mayor\)](#)
4. [Recitation of a proclamation to recognize Asian Pacific American Heritage Month in South San Francisco. \(Richard Garbarino, Mayor\)](#)

REMOTE PUBLIC COMMENTS

Members of the public wishing to participate are encouraged to submit public comments in writing in advance of the meeting by 6:00 p.m. on Wednesday, May 13th. Public comments must identify the Agenda Item Number in the SUBJECT Line of the email. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Mayor's discretion.

All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting and read into the record. Comments that are not in compliance with the City Council's rules of decorum may be summarized for the record rather than read verbatim. The email and phone line below will be monitored during the meeting.

Your entire electronic comment will become part of the record and will be available for public inspection.

**Email: [all-cc@ssf.net](mailto:all-cc@ssf.net)**

Members of the public wishing to participate are encouraged to submit public comments in writing in advance of the meeting by 6:00 p.m. on Wednesday, May 13th. Public comments must identify the Agenda Item Number in the SUBJECT Line of the email. The comments will be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Mayor's discretion. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting and read into the record.

**City Council Hotline: (650) 829-4670**

Voice Messages will be monitored during the meeting and read into the record. We ask that you limit your voicemail to comply with the 3 minute time limitation for public comment.

COUNCIL COMMENTS/REQUESTSCONSENT CALENDAR

5. [Motion to approve the Minutes for the meetings of February 28, 2020 and March 11, 2020.](#)
6. [Report regarding a resolution approving the Third Amendment to the Disposition and Development Agreement with Hisense REUS, LLC for the development of the properties located at 200 Linden and 212-216 Baden Avenue and authorizing the City Manager to execute the amendment. \(Julie Barnard, Economic Development Coordinator\)](#)
- 6a. [Resolution approving the Third Amendment to the Disposition and Development Agreement with Hisense REUS, LLC for the development of the properties located at 200 Linden and 212-216 Baden Avenue and authorizing the City Manager to execute the amendment](#)
7. [Staff report regarding adoption of a resolution approving the California Governor's Office of Emergency Services Form 130 in order to pursue state financial assistance. \(Christina Fernandez, Assistant to the City Manager and Heather Enders, Management Analyst II\)](#)
- 7a. [Resolution approving the California Governor's Office of Emergency Services Form 130 in order to pursue state financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988 and the California Disaster Assistance Act.](#)
8. [Report regarding a resolution approving and authorizing the City Manager to execute a Letter of Engagement with Squire Patton Boggs to extend an existing contract for national advocacy and policy services, for a term through June 2021 and for an amount not to exceed \\$90,000. \(Christina Fernandez, Assistant to the City Manager\)](#)
- 8a. [Resolution approving and authorizing the City Manager to execute a Letter of Engagement with Squire Patton Boggs to extend an existing contract for national advocacy and policy services, for a term through June 2021 and for an amount not to exceed \\$90,000.](#)
9. [Report regarding a resolution approving and authorizing the City Manager to enter into a Lease Agreement with the California Department of Transportation to allow for the subsurface installation of tie back supports adjacent to State Route 82 \(El Camino Real\) as part of the construction of the Civic Campus project. \(Jacob Gilchrist, Director of Capital Projects\)](#)

- 9a. [Resolution approving and authorizing the City Manager to enter into a Lease Agreement with the California Department of Transportation to allow for the subsurface installation of tie back supports adjacent to State Route 82 \(El Camino Real\) as part of the construction of the Civic Campus project.](#)
10. [Report regarding a Resolution approving the proposed Grant of Easement to California Water Service Company on the City of South San Francisco property to become the future Oyster Point Boulevard and Marina Boulevard Public Right-of-Way and authorizing the City Manager to execute said Grant of Easement. \(Matthew Ruble, Principal Engineer\)](#)
- 10a. [Resolution approving the proposed Grant of Easement to California Water Service Company on the City of South San Francisco property to become the future Oyster Point Boulevard and Marina Boulevard Public Right-of-Way and authorizing the City Manager to execute said Grant of Easement.](#)
11. [Report regarding a resolution amending and updating the City of South San Francisco's Local Health Emergency Declaration related to the Novel Coronavirus 2019 \(COVID-19\). \(Christina Fernandez, Assistant to the City Manager\)](#)
- 11a. [Resolution of the City Council of the City of South San Francisco amending and updating the proclamation of a local health emergency related to the novel coronavirus 2019 \(COVID-19\)](#)
12. [Report regarding a resolution approving and authorizing the City Manager to execute a First Amendment to the Consulting Services Agreement with Townsend Public Affairs extending the contract through June 30, 2021 for an additional 60,000, and approving budget amendment 20.042 in the amount of \\$30,000. \(Christina Fernandez, Assistant to the City Manager\)](#)
- 12a. [Resolution approving and authorizing the City Manager to execute a First Amendment to the Consulting Services Agreement with Townsend Public Affairs extending the contract through June 30, 2021 for an additional 60,000, and approving budget amendment 20.042 in the amount of \\$30,000.](#)
13. [Report regarding a resolution approving the final map for 200 Airport Boulevard, authorizing the City Manager to execute an Improvement Agreement and an Encroachment and Maintenance Agreement, and authorizing the recordation of the final map, the agreements, and all related documents. \(Jason Hallare, Senior Engineer\)](#)

- 13a.** [Resolution approving the final map for 200 Airport Boulevard, authorizing the City Manager to execute the Improvement Agreement and Encroachment and Maintenance Agreement, and authorizing the recordation of the final map, agreements, and all related documents.](#)

PUBLIC HEARING

- 14.** [Report regarding proposed amendments to Title 20 of the South San Francisco Municipal Code to modify regulations pertaining to Accessory Dwelling Units, and determination that the proposed amendments are statutorily exempt from the California Environmental Quality Act \(CEQA\). \(Gaspare Annibale, Associate Planner & Stephanie Skangos, Associate Planner\)](#)
- 14a.** [Ordinance amending Title 20 \(Zoning\) of the South San Francisco Municipal Code pertaining to accessory dwelling units and determination that the proposed amendments are statutorily exempt from the California Environmental Quality Act \(CEQA\).](#)

ADMINISTRATIVE BUSINESS

- 15.** [Report regarding the status of San Mateo County Health Officer Shelter in Place Orders related to COVID-19, the modified delivery of City government services and operation of programs and facilities, and departmental plans for the phased restoration of operations as restrictions are eased by the County Health Officer. \(Sharon Ranals, Assistant City Manager / Parks and Recreation Director\)](#)
- 16.** [Report regarding a resolution awarding a construction contract to Columbia Electric, Inc. of San Leandro, California for the Spruce Avenue and Commercial Avenue Traffic Improvements Project \(Project No. tr1801\) in an amount not to exceed \\$637,600, authorizing a total construction budget of \\$892,640, authorizing the City Manager to execute an agreement on behalf of the City. \(Angel Torres, Senior Civil Engineer\)](#)
- 16a.** [Resolution awarding a construction contract to Columbia Electric, Inc. of San Leandro, California for the Spruce Avenue and Commercial Avenue Traffic Improvements Project \(Project No. tr1801\) in an amount not to exceed \\$637,600, authorizing a total construction budget of \\$892,640, and authorizing the City Manager to execute agreements on behalf of the City.](#)



17. [Report regarding a resolution awarding a construction contract to G. Bortolotto & Co., Inc. of San Carlos, California for the OBAG 2: Street Rehabilitation Project \(Project No. st193d\) in an amount not to exceed \\$1,273,489.30, authorizing a total construction budget of \\$1,591,861.30, and authorizing the City Manager to execute an agreement on behalf of the City. \(Angel Torres, Senior Civil Engineer and Peter Vorametsanti, Consulting Project Manager\)](#)
- 17a. [Resolution awarding a construction contract to G. Bortolotto & Co., Inc. of San Carlos, California for the OBAG 2: Street Rehabilitation Project \(Project No. st193d\) in an amount not to exceed \\$1,273,489.30, authorizing a total construction budget of \\$1,591,861.30, and authorizing the City Manager to execute agreements on behalf of the City.](#)
18. [Report regarding a Resolution of Intention and Introduction of an Ordinance amending the contract between the Board of Administration, California Public Employees' Retirement System and the City of South San Francisco to implement the ability for Classic Local Miscellaneous members in the Executive Management Unit to pay a portion of the employer share of their CalPERS pension costs. \(Leah Lockhart, Human Resources Director\)](#)
- 18a. [Resolution of Intention to approve an Amendment to Contract between the Board of Administration California Public Employees' Retirement System and the City Council City of South San Francisco.](#)
- 18b. [Ordinance approving an amendment to the contract between the Board of Administration California Public Employees' Retirement System and the City Council of the City of South San Francisco.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

19. [Closed Session: Conference with Legal Counsel - Anticipated Litigation \(Pursuant to Government Code Section 54956.9\)](#)  
[Initiation of Litigation: One potential case](#)  
[\(Sky Woodruff, City Attorney and Sharon Ranals, Assistant City Manager\)](#)

ADJOURNMENT