

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, June 26, 2019**

**7:00 PM**

**Municipal Services Building, Council Chambers  
33 Arroyo Drive, South San Francisco, CA**

**City Council**

## PEOPLE OF SOUTH SAN FRANCISCO

You are invited to offer your suggestions. In order that you may know our method of conducting Council business, we proceed as follows:

The regular meetings of the City Council are held on the second and fourth Wednesday of each month at 7:00 p.m. in the Municipal Services Building, Council Chambers, 33 Arroyo Drive, South San Francisco, California.

The City Clerk will read successively the items of business appearing on the Agenda. As she completes reading an item, it will be ready for Council action.

KARYL MATSUMOTO, Mayor  
RICHARD A. GARBARINO, Vice Mayor  
MARK ADDIEGO, Councilman  
MARK NAGALES, Councilman  
BUENAFLORE NICOLAS, Councilwoman  
FRANK RISSO, City Treasurer  
ROSA GOVEA ACOSTA, City Clerk  
MIKE FUTRELL, City Manager  
JASON ROSENBERG, City Attorney

**PLEASE SILENCE CELL PHONES AND PAGERS****HEARING ASSISTANCE EQUIPMENT AVAILABLE FOR USE BY THE HEARING IMPAIRED AT  
CITY COUNCIL MEETINGS**

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PUBLIC COMMENTS

For those wishing to address the City Council on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the Council Chamber's and submit it to the City Clerk. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. California law prevents the City Council from taking action on any item not on the Agenda (except in emergency circumstances). Your question or problem may be referred to staff for investigation and/or action where appropriate or the matter may be placed on a future Agenda for more comprehensive action or a report. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

1. [Motion to approve the Minutes for the meetings on April 24, 2019 and May 22, 2019.](#)
2. [Motion confirming payment registers for June 26, 2019. \(Christina Crosby, Interim Director of Finance\)](#)
3. [Report regarding a motion to accept the construction improvements of the South San Francisco Bicycle and Vehicle Pavement Delineation Project \(Project No. tr1503\) as complete in accordance with plans and specifications \(Total Construction Cost \\$224,443.87\). \(Jason Hallare, Associate Civil Engineer\)](#)
4. [Report regarding resolution approving the City's Investment Policy for Fiscal Year 2019-20. \(Frank Risso, City Treasurer and Justin Lovell, Financial Services Manager\)](#)
- 4a. [Resolution approving the City's Investment Policy for Fiscal Year 2019-20](#)

5. [Report regarding a resolution accepting an award of \\$55,010 from the Department of Alcoholic Beverage Control \(ABC\) in grant funding made available through the Alcohol Policing Partnership \(APP\) administered by the ABC, and becoming effective, July 1, 2019, pending approval of the Police Department's Fiscal Year 2019-20 Operating Budget pursuant to Budget Amendment No. 20.001. \(Jeff Azzopardi, Police Chief\)](#)
- 5a. [Resolution accepting an award of \\$55,010 from the Department of Alcoholic Beverage Control \(ABC\) in grant funding made available through the Alcohol Policing Partnership \(APP\) administered by the ABC, and becoming effective, July 1, 2019, pending approval of the Police Department's Fiscal Year 2019-20 Operating Budget pursuant to Budget Amendment No. 20.001.](#)
6. [Report regarding a resolution approving and authorizing the City Manager to execute a purchase agreement with Atlantis Water Management Victoria for the purchase of storage tank materials for the construction of the Orange Memorial Park Storm Water Capture Project, in an amount not to exceed \\$509,500. \(Bianca Liu, Associate Engineer and Robert Dusenbury, Lotus Water\)](#)
- 6a. [Resolution approving and authorizing the City Manager to execute a purchase agreement with Atlantis Water Management Victoria for the purchase of storage tank materials for the construction of the Orange Memorial Park Storm Water Capture Project, in an amount not to exceed \\$509,500.](#)
7. [Report regarding a resolution accepting \\$12,500 in grant funds from Kaiser Permanente Northern California Community Benefit Programs and approve Budget Amendment 20.002 \(Sharon Ranals, Director of Parks and Recreation\)](#)
- 7a. [Resolution authorizing the acceptance of \\$12,500 in grant funding from Kaiser Permanente Northern California Community Benefit Programs in support of the Parks and Recreation Department's "Get Moving South San Francisco!" initiative and approve Budget Amendment 20.002.](#)
8. [Report regarding resolution approving a consulting services agreement with Daryl D. Jones, Inc. for Telecommunications Engineering and Police Information Technology Management Services for a three-year term in an amount not to exceed \\$608,940.00 and authorizing the City Manager to execute the consulting services agreement. \(Police Chief Jeff Azzopardi\)](#)
- 8a. [Resolution approving a consulting services agreement with Daryl D. Jones, Inc. for Telecommunications Engineering and Police Information Technology Management Services for a three-year term in an amount not to exceed \\$608,940.00 and authorizing the City Manager to execute the consulting services agreement](#)

9. [Report regarding adoption of an Ordinance amending Title 20 of the South San Francisco Municipal Code related to Short Term Vacation Rentals and a resolution authorizing the City Manager to execute collection agreements for remittance of Transit Occupancy Taxes collected through Short Term Vacation Rental platforms \(Tony Rozzi, Principal Planner\).](#)
- 9a. [Ordinance Amending Title 20 of the South San Francisco Municipal Code to allow and regulate Short-Term Vacation Rental Uses Citywide.](#)
- 9b. [Resolution authorizing the City Manager to enter into a transient occupancy tax remittance agreement with short term vacation rental platforms](#)

#### PUBLIC HEARING

10. [Report regarding an Ordinance amending Chapter 8.67 of the South San Francisco Municipal Code revising the method of calculation for the Parkland Acquisition Fee and a Park Construction Fee for new development projects, and revising the timing for calculation of Fees \(Sharon Ranals, Director of Parks and Recreation\)](#)
- 10a. [Ordinance amending Chapter 8.67 of the South San Francisco Municipal Code revising the method of calculation for the Parkland Acquisition Fee and a Park Construction Fee for new development projects, and revising the timing for calculation of the fees](#)

#### ADMINISTRATIVE BUSINESS

11. [Report regarding adoption of a resolution adjusting the cannabis business license tax rate set forth in Section 6.16.037 of the South San Francisco Municipal Code, consistent with the authority granted by the voter approved Ordinance No. 1556. \(Christina Crosby, Interim Director of Finance\)](#)
- 11a. [A resolution adjusting the cannabis business license tax rate set forth in Section 6.16.037 of the South San Francisco Municipal Code, consistent with the authority granted by the voter approved Ordinance No. 1556.](#)
12. [Report regarding resolution approving the Fiscal Years 2019-21 Biennial Operating Budget for the City of South San Francisco, and approving the Gann Appropriations limit. \(Justin Lovell, Financial Services Manager\)](#)
- 12a. [Resolution approving the Fiscal Years 2019-21 Biennial Operating Budget for the City of South San Francisco, and approving the Gann Appropriations limit.](#)
13. [Report regarding a resolution approving interim spending authority for the first 90 days of Fiscal Year 2019-20. \(Justin Lovell, Financial Services Manager\)](#)

- 13a. [Resolution approving interim spending authority for the first 90 days of Fiscal Year 2019-20.](#)
14. [Report regarding a resolution approving interim funding for the first 90 days of Fiscal Year 2019-20 for the South San Francisco Conference Center Authority. \(Dean Grubl, Executive Director, South San Francisco Conference Center\)](#)
- 14a. [Resolution approving interim funding for the first 90 days of Fiscal Year 2019-20 for the South San Francisco Conference Center Authority.](#)
15. [Report regarding a resolution approving the South San Francisco Conference Center Authority Fiscal Year 2019-2020 Budget \(Dean Grubl, South San Francisco Conference Center Executive Director\)](#)
- 15a. [Resolution approving the South San Francisco Conference Center Authority Fiscal Year 2019-2020 Budget.](#)
16. [Report regarding a resolution approving the Capital Improvement Program for Fiscal Year 2019-20, approving the appropriations request of \\$53,821,000, and authorizing city staff to prepare plans and specifications to advertise for construction bids for the projects under this program. \(Matt Ruble, Acting Principal Engineer and Eunejune Kim, Public Works Director/City Engineer\)](#)
- 16a. [Resolution approving the Capital Improvement Program for fiscal year 2019-20, approving the appropriations request of \\$53,821,000, and authorizing city staff to prepare plans and specifications to advertise for construction bids for the projects under this program.](#)
17. [Report regarding an Ordinance repealing and replacing Title 8, Chapter 8.20 of the South San Francisco Municipal Code relating to illegal dumping and littering. \(Sarah Henricks, Management Analyst II\).](#)
- 17a. [Ordinance repealing and replacing Chapter 8.20 of the South San Francisco Municipal Code regarding illegal dumping and littering.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

18. [Closed Session](#)  
[CONFERENCE WITH REAL PROPERTY NEGOTIATORS](#)  
[Property: Hotel Site at Oyster Point \(APN 015-010-600 and more particularly](#)  
[described as Parcel 6 on Parcel Map 17-0002\)](#)  
[Agency negotiator: Ernesto Lucero, Alex Greenwood, and Nell Selander](#)  
[Negotiating parties: City of South San Francisco and Ensemble Investments](#)  
[Under negotiation: Price and Terms of City property disposition.](#)

ADJOURNMENT