

# City of South San Francisco

P.O. Box 711  
South San Francisco, CA



## Regular Meeting Agenda

Wednesday, September 11, 2024

6:30 PM

Library Parks & Recreation Building, Council Chambers  
901 Civic Campus Way, South San Francisco, CA

### City Council

JAMES COLEMAN, Mayor (District 4)  
EDDIE FLORES, Vice Mayor (District 5)  
MARK ADDIEGO, Councilmember (District 1)  
MARK NAGALES, Councilmember (District 2)  
BUENAFLORES NICOLAS, Councilmember (District 3)  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
SHARON RANALS, City Manager  
SKY WOODRUFF, City Attorney

**How to observe the Meeting (no public comment, including via Zoom):**

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council>
- 3) <https://www.youtube.com/@CityofSouthSanFrancisco/streams>
- 4) Zoom meeting (streaming only): <https://ssf-net.zoom.us/j/88636346631>  
Webinar ID: 886 3634 6631 Join by Telephone: +1 669 900 6833

**How to submit written Public Comment before the City Council Meeting:**

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

**How to provide Public Comment during the City Council Meeting:****COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Certificate of Recognition to Nelly Santana of Nelly's Bridal Boutique. \(James Coleman, Mayor\)](#)
2. [Certificate of Recognition Celebrating The Garden Club's 60th Anniversary. \(James Coleman, Mayor\)](#)
3. [Proclamation recognizing September as National Suicide Prevention Awareness Month. \(James Coleman, Mayor\)](#)
4. [Proclamation celebrating Hispanic Heritage Month September 15 - October 15, 2024. \(James Coleman, Mayor\)](#)
5. [Proclamation celebrating the 237th Anniversary of the United States Constitution during the week of September 17 - 23, 2024. \(James Coleman, Mayor\)](#)
6. [Presentation by Cal Water on their Residential Water Rate Restructure. \(Kevin Williams, Operations Manager\)](#)
7. [Presentation from Caltrain on electrification and more. \(Isabella Conferti, Government and Community Affairs Specialist\)](#)

COUNCIL COMMENTS/REQUESTS

PUBLIC COMMENTS

*Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.*

*If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.*

CONSENT CALENDAR

*Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.*

8. [Motion to approve the Minutes for August 27, 2024, and August 28, 2024. \(Rosa Govea Acosta, City Clerk\)](#)
9. [Report regarding a resolution authorizing the acceptance of \\$4,069.14 in funding from San Mateo County Registration and Elections Division to support a 29-Day Vote Center at the Main Library, Library | Parks and Recreation Center, for the November 5, 2024 Presidential General Election and amending the Library Department's Fiscal Year 2024-25 Operating Budget via Budget Amendment Number 25.013. \(Valerie Sommer, Library Director\)](#)
- 9a. [Resolution authorizing the acceptance of \\$4,069.14 in funding from San Mateo County Registration and Elections Division to support a 29-Day Vote Center at the Main Library, Library | Parks and Recreation Center, for the November 5, 2024 Presidential General Election and approving Budget Amendment Number 25.013.](#)
10. [Report regarding a resolution to approve a Second Amendment with CSS Environmental Services, Inc. of Novato, California, for the Environmental Monitoring of the former Oyster Point Landfill in an amount not to exceed \\$257,039 for an additional two years, authorizing a total budget of \\$949,139, and authorizing the City Manager to execute the agreement. \(Amanda Parker, Management Analyst I\)](#)

- 10a. [Resolution approving a Second Amendment to the Consulting Services Agreement with CSS Environmental Services, Inc. of Novato, California, for the Environmental Monitoring of the former Oyster Point Landfill in an amount not to exceed \\$257,039 for an additional two years, authorizing a total budget of \\$949,139, and authorizing the City Manager to execute the agreement.](#)
11. [Report regarding a resolution authorizing the City Manager to enter into a services agreement with the South San Francisco Unified School District in an amount not to exceed \\$635,378 for the Parks and Recreation Department to operate an extended learning program for students enrolled in the South San Francisco Unified School District's Expanded Learning Opportunities Program \(ELOP\) for the 2024-2025 school year. \(Angela Duldulao, Deputy Director of Parks and Recreation\)](#)
- 11a. [Resolution authorizing the City Manager to enter into a services agreement with the South San Francisco Unified School District in an amount not to exceed \\$635,378 for the Parks and Recreation Department to operate an extended learning program for students enrolled in the South San Francisco Unified School District's Expanded Learning Opportunities Program for the 2024-2025 school year.](#)
12. [Report regarding an ordinance adding Chapter 8.78 \("Mooring Regulations"\) to the South San Francisco Municipal Code to provide regulations for mooring in the City's navigable waterways. \(Rich Lee, Assistant City Manager; Kimia Mahallati, Assistant City Attorney\)](#)
- 12a. [Ordinance adding Chapter 8.78 \("Mooring Regulations"\) to the South San Francisco Municipal Code to provide regulations for mooring in the City's navigable waterways.](#)
13. [Report regarding a second reading and adoption of an ordinance amending Chapter 8.72 of the Disposable Foodservice Ware Ordinance to prohibit the sale of polystyrene foam products. \(Christina Fernandez, Deputy City Manager\)](#)
- 13a. [Ordinance amending Chapters 8.72 of the South San Francisco Municipal Code to prohibit the retail sale of polystyrene.](#)
14. [Report regarding a resolution approving and authorizing the City Manager to execute a fifteen-year lease agreement with New Cingular Wireless PCS, LLC for the construction of a wireless communication facility at 323 Miller Avenue and authorizing the City Manager to approve the agreement. \(Tony Barrera, Director of Information Technology\)](#)
- 14a. [Resolution approving a fifteen-year lease agreement with New Cingular Wireless PCS, LLC., for the construction of a wireless communication facility at 323 Miller Avenue and authorizing the City Manager to execute the lease agreement.](#)

15. [Report regarding a resolution approving the City Council’s response to the San Mateo County Civil Grand Jury Report, dated July 11, 2024, entitled, “The State of Compost Compliance in San Mateo County” and authorizing the City Manager to send the response letter on behalf of the City Council. \(Marissa Garren, Public Works Management Analyst II\)](#)
- 15a. [Resolution approving the City Council’s response to the San Mateo County Civil Grand Jury Report, dated July 11, 2024, entitled, “The State of Compost Compliance in San Mateo County” and authorizing the City Manager to send the response letter on behalf of the City Council.](#)

#### ADMINISTRATIVE BUSINESS

16. [Report regarding the formation of the Eastern Neighborhoods CFD. \(Christina Fernandez, Deputy City Manager; Jason Wong, Deputy Finance Director; Noah Christman, Lighthouse Public Affairs; Brian Forbath, Stradling Law; Susan Goodwin, Goodwin Consulting Services\)](#)
17. [Report regarding an ordinance amending Chapter 8.27 "Mandatory Organic Waste Disposal Reduction" of Title 8 of the South San Francisco Municipal Code relating to organic waste disposal and related regulations pursuant to Senate Bill 1383. \(Marissa Garren, Public Works Management Analyst II\)](#)
- 17a. [Ordinance amending Chapter 8.27 “Mandatory Organic Waste Disposal Reduction” of Title 8 of the South San Francisco Municipal Code relating to organic waste disposal and related regulations pursuant to Senate Bill 1383.](#)
18. [Report regarding awarding a construction contract to Bayside Stripe & Seal, Inc. of Petaluma, California for the Citywide School Traffic Safety Improvement Project \(No. st2402, Bid No. 2694\) in an amount not to exceed \\$677,930, authorizing a total construction contract authority budget of \\$745,723. \(Jeffrey Chou, Senior Civil Engineer\)](#)
- 18a. [Resolution awarding a construction contract to Bayside Stripe & Seal, Inc. of Petaluma, California for the Citywide School Traffic Safety Improvement Project \(No. ST2402, Bid No. 2694\) in an amount not to exceed \\$677,930, authorizing a total construction contract authority budget of \\$745,723, and authorizing the City Manager to execute the agreement on behalf of the City.](#)
19. [Report regarding awarding a construction contract to G. Bortolotto & Company, Inc. of San Carlos, California for the 2024 Concrete and Base Repair Project \(Project No. st2402, Bid No. 2696\) in an amount not to exceed \\$722,604.00 for a total construction budget of \\$867,124.80. \(Audriana Hossfeld, Senior Civil Engineer\)](#)

- 19a.** [Resolution awarding a construction contract to G. Bortolotto & Company, Inc. of San Carlos, California for the 2024 Concrete and Base Repair Project \(Project No. st2402, Bid No. 2696\) in an amount not to exceed \\$722,604.00 for a total construction budget of \\$867,124.80, authorizing the City Manager to execute the agreement on behalf of the City.](#)
- 20.** [Report regarding a resolution authorizing the City of South San Francisco's application for \\$5,000,000 from the State of California's Local Housing Trust Fund Program and a resolution approving funding commitment letters for Rotary Gardens and 1051 Mission Road. \(Nell Selander, Economic & Community Development Director\)](#)
- 20a.** [Resolution of the City Council of the City of South San Francisco authorizing the City's application to the State of California's Local Housing Trust Fund Program for \\$5,000,000 to support affordable housing production within the City.](#)
- 20b.** [Resolution of the City Council of the City of South San Francisco approving Letters of Intent to fund two affordable rental housing projects with Local Housing Trust Fund funds, if awarded.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

- 21.** [Closed Session: Conference with Real Property Negotiators \(Pursuant to Government Code Section 54956.8\)](#)  
[Property: 366 Grand Avenue \(APN 012-312-310\)](#)  
[Agency negotiator: Nell Selander, Economic & Community Development Director, and Ernesto Lucero, Economic Development Manager](#)  
[Negotiating Party: Stacey S. Dobos Trust](#)  
[Under negotiation: Price and Terms](#)

ADJOURNMENT