

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, April 24, 2024

6:30 PM

Library Parks & Recreation Building, Council Chambers
901 Civic Campus Way, South San Francisco, CA

City Council

JAMES COLEMAN, Mayor (District 4)
EDDIE FLORES, Vice Mayor (District 5)
MARK ADDIEGO, Councilmember (District 1)
MARK NAGALES, Councilmember (District 2)
BUENAFLORES NICOLAS, Councilmember (District 3)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
SHARON RANALS, City Manager
SKY WOODRUFF, City Attorney

How to observe the Meeting (no public comment, including via Zoom):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>
- 3) Zoom meeting (viewing/listening only): <https://ssf-net.zoom.us/j/88636346631>(Enter your email and name)
Webinar ID: 886 3634 6631 Join by Telephone: +1 669 900 6833

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Presentation by South San Francisco's Youth Poet-in-Residence \(Elizabeth Wong, Youth Poet-in-Residence\)](#)
2. [Certificates of Recognition honoring 2024 Women of the Year: Amanda Anthony, Daina Lujan, Lydia Pomposo, and Ava Romero. \(James Coleman, Mayor\)](#)
3. [Proclamation recognizing April as Arab American Heritage Month. \(James Coleman, Mayor\)](#)
4. [Proclamation recognizing April as Fair Housing Month. \(James Coleman, Mayor\)](#)
5. [Proclamation recognizing May as Older Americans Month. \(James Coleman, Mayor\)](#)
6. [Proclamation recognizing May as National Hepatitis Awareness Month. \(James Coleman, Mayor\)](#)
7. [Proclamation recognizing May as Mental Health Awareness Month. \(James Coleman, Mayor\)](#)

COUNCIL COMMENTS/REQUESTS

PUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

8. Motion to approve the Minutes for April 10, 2024. (Rosa Govea Acosta, City Clerk)
9. Report regarding a resolution authorizing the City Manager to execute a First Amendment to a Services Agreement with Kimley Horn, in the amount of \$90,455 for a total not to exceed amount of \$240,115. (Tony Barrera, Director of Information Technology)
- 9a. Resolution authorizing the City Manager to execute a First Amendment to the Services Agreement with Kimley-Horn and Associates, Inc. in the amount of \$90,455 for a total not to exceed amount of \$240,115.
10. Report regarding a resolution accepting the Single Audit report for Fiscal Year 2022-23 (Karen Chang, Finance Director)
- 10a. Resolution accepting the Single Audit Report for Fiscal Year 2022-23

ADMINISTRATIVE BUSINESS

11. [Update on City Council 2024 Priorities for the quarter ending March 31, 2024 \(Rich Lee, Assistant City Manager\)](#)
12. [Report regarding a resolution approving the Community Advisory Committee Charter for the Residential and Commercial Anti-Displacement Roadmap. \(Nori Dubon, Housing Fellow\)](#)
- 12a. [Resolution approving the Community Advisory Committee Charter for the Residential and Commercial Anti-Displacement Roadmap.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTSADJOURNMENT