

City of South San Francisco

P.O. Box 711 (City Hall, 400 Grand Avenue)
South San Francisco, CA



Regular Meeting Agenda

Tuesday, April 9, 2024

5:30 PM

Corporation Yard Conference Room

550 North Canal Street, South San Francisco, CA 94080

Joint Special Meeting of the Parking Place Commission and Traffic Safety Commission

Dana Abarca

Hermes Monzon

Justin Peter Yuen

David Carbone

Brandon Chan

WELCOME

If this is the first time you have been to a Committee meeting, please read the following procedures.

Under Public Comment at the beginning of the meeting, persons desiring to address the Committee on any subject not on the Agenda will be given three (3) minutes to present their item. If you wish to speak, please notify the Secretary to the Commission as soon as possible. Your name will be announced for the record when it is your turn.

Commissioners and essential City staff will participate in person. Members of the public may submit their comments on any agenda item or public comment via e-mail to Parking@ssf.net / TrafficSafety@ssf.net or the Public Works Department at (650) 877-8550.

Parking Place Commission Members:

Dana Abarca, Chairperson
Brandon Chan, Vice Chairperson
Hermes Monzon, Commissioner

Traffic Safety Commission Members:

Hermes Monzon, Chairperson
Justin Yuen, Vice Chairperson
Brandon Chan, Commissioner
Dana Abarca, Commissioner
David Carbone, Commissioner

City Staff:

Marissa Garren, Secretary to the Parking Place Commission
Diana Wang, Clerk to the Parking Place
Dave Bockhaus, Deputy Director of Public Works
Claire Lai, City Attorney's Office

Please turn off cellular phones and other electronic equipment.

American with Disabilities Act:

Individuals with disabilities who require auxiliary aids or services to attend and participate in this meeting should contact the ADA Coordinator at (650) 829-3800, five working days in advance of the meeting.

CALL TO ORDER

ROLL CALL

AGENDA REVIEW

PUBLIC COMMENT

CONSENT CALENDAR

1. [Approval of the Parking Place Commission Meeting Minutes for February 13, 2024](#)
2. [Approval of the Traffic Safety Commission Meeting Minutes for February 13, 2024](#)

ADMINISTRATIVE BUSINESS

1. Commissions Roles & Responsibilities Presentation (SSF City Attorney's Office)

[Parking Place Commission Roles Memo](#)

[Presentation Handout - Parking Place Commission Roles and Responsibilities](#)

[Presentation Slides - Parking Place Commission & Traffic Safety Commission Roles and Responsibilities](#)

ITEMS FROM COMMISSIONS:

ITEMS FROM STAFF:

1. Parking District Revenue & Expenditures YTD FY 2023-24 (Marissa Garren, Parking Place Commission Secretary)

[Parking District Expenditures & Revenue To Date - as of 4.4.24](#)

2. Parking Permits Sold Report – YTD FY 2023-24 (Marissa Garren, Parking Place Commission Secretary)

[Parking Permits Sold Per Month & Quarter - FY 2023-24 as of April 2024](#)

3. Upcoming Events
 - a. Volunteer Appreciation Picnic
 - b. Commission Updates at upcoming City Council meeting

[Volunteer Picnic Flyer](#)

4. Upcoming meeting items
 - a. Parking Study update
 - b. Parking Rates update
 - c. P3 Project update (ECD)

ADJOURNMENT