

# City of South San Francisco

P.O. Box 711  
South San Francisco, CA



## Regular Meeting Agenda

**Wednesday, March 13, 2024**

**6:30 PM**

**Library Parks & Recreation Building, Council Chambers  
901 Civic Campus Way, South San Francisco, CA**

**Additional In-Person Location: 9 Malvar Street, Zone 6, Talisay,  
Batangas, Philippines**

### **City Council**

**JAMES COLEMAN, Mayor (District 4)  
EDDIE FLORES, Vice Mayor (District 5)  
MARK ADDIEGO, Councilmember (District 1)  
MARK NAGALES, Councilmember (District 2)  
BUENAFLORES NICOLAS, Councilmember (District 3)  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
SHARON RANALS, City Manager  
SKY WOODRUFF, City Attorney**

**How to observe the Meeting (no public comment, including via Zoom):**

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>
- 3) Zoom meeting (viewing/listening only): <https://ssf-net.zoom.us/j/88636346631>(Enter your email and name)  
Webinar ID: 886 3634 6631 Join by Telephone: +1 669 900 6833

**How to submit written Public Comment before the City Council Meeting:**

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

**How to provide Public Comment during the City Council Meeting:****COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 72-hours before the meeting.

## CALL TO ORDER

## ROLL CALL

## PLEDGE OF ALLEGIANCE

AGENDA REVIEWANNOUNCEMENTS FROM STAFFPRESENTATIONS

1. [Proclamation honoring Women in Construction Week, March 3-9, 2024. \(James Coleman, Mayor\)](#)
2. [Proclamation celebrating Women's History Month. \(James Coleman, Mayor\)](#)
3. [Proclamation recognizing March as Irish Heritage Month. \(James Coleman, Mayor\)](#)
4. [Presentation on the South San Francisco Promotores Program. \(Katie Donner, Management Analyst I\)](#)

COUNCIL COMMENTS/REQUESTSPUBLIC COMMENTS

*Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:00 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.*

*If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.*

CONSENT CALENDAR

*Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.*

5. [Motion to approve the Minutes for February 21, 2024 and February 28, 2024 \(Rosa Govea Acosta, City Clerk\)](#)
6. [Report regarding a resolution continuing to declare and ratify the existence of a local emergency relating to major storm and flooding events. \(Sharon Ranals, City Manager and Sky Woodruff, City Attorney\)](#)
- 6a. [Resolution continuing to declare and ratify the existence of a local emergency relating to major storm events.](#)
7. [Report regarding a resolution approving and authorizing the City Manager to enter into an agreement between the City of South San Francisco and California Water Service for new water services to the Orange Memorial Park Aquatic Center \(project pk2310\) in an amount not to exceed \\$643,466. \(Philip Vitale, Deputy Director of Capital Projects\)](#)
- 7a. [Resolution approving a services agreement with California Water Service \(CalWater\) of San Mateo, California for the Orange Memorial Park Aquatic Center \(pk2310\) in an amount not to exceed \\$643,466, authorizing the City Manager to execute the agreement and other necessary documents.](#)
8. [Report regarding a resolution authorizing the City Manager to execute a Second Amendment to the Purchase Agreement with One Workplace for the Civic Campus Phase 2: Library, Parks & Recreation, and Community Theater/Council Chamber. \(Jacob Gilchrist, Director of Capital Projects\)](#)
- 8a. [A resolution approving a Second Amendment to a Purchase Agreement with One Workplace to purchase furniture and equipment for the Library, Parks and Recreation, Community Theater/Council Chamber Project \(LPR\) in an amount not to exceed \\$174,708.38.](#)
9. [Report regarding a resolution authorizing grant applications for the South San Francisco Shoreline Protection and Connectivity Project feasibility study \(Audriana Hossfeld, Senior Engineer\)](#)
- 9a. [Resolution authorizing grant applications for the South San Francisco Shoreline Protection and Connectivity Project feasibility study \(Audriana Hossfeld, Senior Engineer\)](#)
10. [Report regarding a resolution authorizing the acceptance of a \\$256,347 grant from the California State Library to support the Gene Mullin Community Learning Center's English as a Second Language Program for Fiscal Year 2024-25 and Fiscal Year 2025-26. \(Valerie Sommer, Library Director\)](#)

- 10a. [Resolution authorizing the acceptance of a \\$256,347 grant from the California State Library to support the Gene Mullin Community Learning Center's English as a Second Language Program for Fiscal Year 2024-25 and Fiscal Year 2025-26.](#)
- 11. [Report regarding a resolution accepting \\$31,955 in San Mateo County Measure K funds via the Peninsula Library System to support the Library's Summer Learning Challenge 2024 and amending the Library Department's Fiscal Year 2023-24 Operating Budget and approving Budget Amendment Number 24.038. \(Valerie Sommer, Library Director\)](#)
- 11a. [Resolution authorizing the acceptance of \\$31,955 in San Mateo County Measure K funds via the Peninsula Library system to support the Library's Summer Learning Challenge 2024, and approving Budget Amendment Number 24.038.](#)
- 12. [Report regarding a resolution authorizing the acceptance of \\$35,733.57 in donations, sponsorships, and proceeds net of the associated expenses from the 30th Annual Trivia Challenge to support the Library's Project Read program and amending the Library Department's Fiscal Year 2023-24 Operating Budget by \\$21,500 to enhance Project Read programs and services and approving Budget Amendment Number 24.040. \(Valerie Sommer, Library Director\)](#)
- 12a. [Resolution authorizing the acceptance of \\$35,733.57 in donations, sponsorships and proceeds net of the associated expenses from the 30th Annual Trivia Challenge to support the Library's Project Read program and amending the Library Department's Fiscal Year 2023-24 Operating Budget by \\$21,500 to enhance Project Read programs and services and approving Budget Amendment Number 24.040.](#)

#### PUBLIC HEARING

- 13. [Report regarding consideration of a Zoning Text Amendment, a Development Agreement, Design Review and Sign Permit to allow for the installation of a 65-foot tall, double-faced, digital billboard on property located adjacent to 140 Beacon Avenue in a PG&E easement along Highways 101 & 380 in the Business Technology Park-High \(BTP-H\) Zoning District in accordance with Title 20 of the South San Francisco Municipal Code and environmental analysis and determination under the California Environmental Quality Act \(CEQA\) of project consistency with a prior Mitigated Negative Declaration under CEQA Guidelines Sections 15164. \(Christy Usher, Senior Planner\)](#)

- 13a. [Resolution making findings and a determination that the Outfront Media Digital Billboard Project at 140 Beacon Avenue is fully within the scope of environmental analysis as described in a 2015 Initial Study/ Mitigated Negative Declaration \(IS/MND\) \(State Clearinghouse number 2013062062\) that analyzed the potential environmental impacts of billboards along the west side of U.S. Highway 101 and that the 2023 Addendum to the IS/MND is the appropriate environmental document for the project.](#)
- 13b. [Resolution making findings and approving a Design Review and Sign Permit to allow for the installation of a 65-foot tall, double-faced, digital billboard on property located adjacent to 140 Beacon Avenue.](#)
- 13c. [Ordinance amending South San Francisco Municipal Code Section 20.360.004 \(General Standards for All Signs\) to allow four digital billboards along the US 101 corridor.](#)
- 13d. [Ordinance adopting a Development Agreement with Outfront Foster Interstate, LLC, to allow for the installation of a 65-foot tall, double-faced, digital billboard on property located adjacent to 140 Beacon Avenue in a PG&E easement along HWY 101 & 380 in the Business Technology Park-High \(BTP-H\) Zoning District in accordance with Title 20 of the South San Francisco Municipal Code](#)

#### ADMINISTRATIVE BUSINESS

- 14. [Report regarding a resolution affirming the City's support for BRIDGE Housing Corporation's application to the Affordable Housing Sustainable Communities \(AHSC\) Grant program and authorizing the City Manager to execute an AHSC Implementation and Cooperation Agreement with BRIDGE Housing Corporation and an AHSC Scope of Work for an Anti-Displacement Strategy. \(Nell Selander, Economic & Community Development Director\)](#)
- 14a. [Resolution affirming the City's support for BRIDGE Housing Corporation's application to the Affordable Housing Sustainable Communities \(AHSC\) Grant program and authorizing the City Manager to execute an AHSC Implementation and Cooperation Agreement with BRIDGE Housing Corporation and an AHSC Scope of Work for an Anti-Displacement Strategy.](#)
- 15. [Report regarding the El Camino Real Complete Streets Demonstration Project and Corridor Study and a resolution authorizing the acceptance of \\$161,922 in grant funding from the San Mateo County Transportation Authority and amending the Economic and Community Development Department's FY 23-24 Operating Budget via Budget Amendment Number 24.042. \(Christopher Espiritu, Senior Transportation Planner\)](#)

- 15a. [Resolution authorizing the acceptance of \\$161,922 in grant award funding from the San Mateo County Transportation Authority \(TA\) to support the City's evaluation of Bicycle and Pedestrian facilities on El Camino Real and amending the Economic and Community Development Department's Fiscal Year 2023-24 Operating Budget via Budget Amendment Number 24.042.](#)
16. [Report regarding a resolution to accept technical assistance grant funding from the Partnership for the Bay's Future in an amount up to \\$15,000 to fund consultant support for a single room occupancy \(SROs\) units and mobile home park preservation ordinance and approve Budget Amendment Number 24.039. \(Nori Dubon, Housing Fellow\)](#)
- 16a. [Resolution accepting up to \\$15,000 from Partnership for the Bay's Future to fund consultant support for a single room occupancy \(SRO\) and mobile home park preservation ordinance and approving Budget Amendment Number 24.039.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

17. [Conference with Legal Counsel - Existing Litigation](#)  
[\(Pursuant to Government Code Section 54956.9\(d\)\(1\)\)](#)  
[Name of case: Clark, Stewart vs. City of South San Francisco \(Worker's Compensation Appeals Board Case No. ADJ14902031\)](#)  
[\(Sky Woodruff, City Attorney, Kyle Royer, RTGR Law, and Leah Lockhart, Human Resources Director\)](#)
18. [Closed Session: Conference with Real Property Negotiators](#)  
[\(Pursuant to Government Code Section 54956.8\)](#)  
[Property: 366 Grand Avenue \(APN 012-312-310\)](#)  
[Agency negotiator: Nell Selander, ECD Director, and Ernesto Lucero, ECD Manager](#)  
[Negotiating party: Stacey S. Dobos Trust](#)  
[Under negotiation: Price and Terms](#)

ADJOURNMENT