

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, February 28, 2024

6:30 PM

901 Civic Campus Way, South San Francisco, CA

City Council

JAMES COLEMAN, Mayor (District 4)
EDDIE FLORES, Vice Mayor (District 5)
MARK ADDIEGO, Councilmember (District 1)
MARK NAGALES, Councilmember (District 2)
BUENAFLORES NICOLAS, Councilmember (District 3)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
SHARON RANALS, City Manager
SKY WOODRUFF, City Attorney

How to observe the Meeting (no public comment, including via Zoom):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>
- 3) Zoom meeting (viewing/listening only): <https://ssf-net.zoom.us/j/88636346631>(Enter your email and name)
Webinar ID: 886 3634 6631 Join by Telephone: +1 669 900 6833

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEWANNOUNCEMENTS FROM STAFFPRESENTATIONS

1. [Presentation from Community Overcoming Relationship Abuse \(CORA\) regarding Speak Up Program and Training. \(Norma Alfaro, CORA\)](#)
2. [Presentation on the Downtown and Old Town Lighting Study \(Jeffrey Chou, Senior Engineer\)](#)

COUNCIL COMMENTS/REQUESTSPUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

3. [Motion to approve the Minutes for February 14, 2024 \(Rosa Govea Acosta, City Clerk\)](#)

4. Motion to accept Measure W Citizens' Oversight Committee report independently verifying Fiscal Year 2022-23 Measure W Revenues and Expenditures. (Karen Chang, Director of Finance; and Sharon Ranals, City Manager)
5. Motion to accept the construction improvements of the Hillside Boulevard Road Diet Improvements Project (tr1906) in accordance with the project's plans and specifications. (Jeffrey Chou, Senior Civil Engineer)
6. Report to execute a First Amendment to the Consulting Services Agreement with Bellecci & Associates for an additional \$134,718 for the Mission Road Underground Utilities District (Project No. st1904). (Jeffrey Chou, Senior Engineer)
- 6a. Resolution authorizing the City Manager to execute a First Amendment to the Consulting Services Agreement with Bellecci & Associates of Pleasanton, California for an additional \$134,718, resulting in a total contract amount of \$462,134, with the understanding that \$324,716.07 has already been paid, for the Mission Road Underground Utilities District (Project No. st1904).
7. Report regarding a Second Amendment to the Consulting Services Agreement with Akel Engineering Group, Inc. for an additional \$360,792 for the Sewer Master Plan (Project No. ss1801). (Jeffrey Chou, Senior Engineer)
- 7a. Resolution authorizing the City Manager to execute the Second Amendment to the Consulting Services Agreement with Akel Engineering Group, Inc. of Fresno California, for an additional \$360,792, resulting in a total contract budget of \$1,064,480, for the Sewer Master Plan (ss1801).
8. Report regarding an amendment to the Administrative, Plan Check, and Inspection Services Agreements with CSG Consultants, Inc. and West Coast Code Consultants, Inc., authorizing a two-year extension, and authorizing the City Manager to execute said agreements on behalf of the City. (Matthew Ruble, Principal Engineer)
- 8a. Resolution approving an amendment to the Administrative, Plan Check, and Inspection Services Agreements with CSG Consultants, Inc. and West Coast Code Consultants, Inc., authorizing a two-year extension, and authorizing the City Manager to execute amendments to said agreements on behalf of the City.
9. Report regarding resolution authorizing the City Manager to execute a banking services agreement and a Select Government Merchant Payment Card Processing Agreement with J.P. Morgan Chase Bank N.A. for a five (5) year period ending on September 1, 2029, with an option to extend for an additional two (2) five-year extensions. (Karen Chang, Director of Finance)

- 9a. Resolution authorizing the City Manager to execute a banking services agreement and a Select Merchant Payment Card Processing Agreement with J.P. Morgan Chase Bank N.A. for a five (5) year period ending on September 1, 2029, with an option to extend for an additional two (2) five-year extensions.

PUBLIC HEARING

10. Report regarding consideration of a Zoning Text Amendment, a Development Agreement, Design Review and Sign Permit to allow for the installation of a 65-foot tall, double-faced, digital billboard on property located adjacent to 140 Beacon Avenue in a PG&E easement along Highways 101 & 380 in the Business Technology Park-High (BTP-H) Zoning District in accordance with Title 20 of the South San Francisco Municipal Code and environmental analysis and determination under the California Environmental Quality Act (CEQA) of project consistency with a prior Mitigated Negative Declaration under CEQA Guidelines Sections 15164. (Christy Usher, Senior Planner)
- 10a. Resolution making findings and a determination that the Outfront Media Digital Billboard Project at 140 Beacon Avenue is fully within the scope of environmental analysis as described in a 2015 Initial Study/ Mitigated Negative Declaration (IS/MND) (State Clearinghouse number 2013062062) that analyzed the potential environmental impacts of billboards along the west side of U.S. Highway 101 and that the 2023 Addendum to the IS/MND is the appropriate environmental document for the project.
- 10b. Resolution making findings and approving a Design Review and Sign Permit to allow for the installation of a 65-foot tall, double-faced, digital billboard on property located adjacent to 140 Beacon Avenue.
- 10c. Ordinance amending South San Francisco Municipal Code Section 20.360.004 (General Standards for All Signs) to allow four digital billboards along the US 101 corridor.
- 10d. Ordinance adopting a Development Agreement with Outfront Foster Interstate, LLC, to allow for the installation of a 65-foot tall, double-faced, digital billboard on property located adjacent to 140 Beacon Avenue in a PG&E easement along HWY 101 & 380 in the Business Technology Park-High (BTP-H) Zoning District in accordance with Title 20 of the South San Francisco Municipal Code

11. [Report regarding a public hearing and resolution confirming and approving the nuisance abatement cost report and authorizing imposition of a special assessment on the property at 146 Gardiner Avenue, South San Francisco, APN 012-094-160 for collection of abatement costs and outstanding penalties amounting to \\$46,859.16. \(Nell Selander, Economic & Community Development Director, and Dave Bockhaus, Deputy Public Works Director\)](#)
- 11a. [Resolution confirming and approving the nuisance abatement cost report and authorizing the imposition of a special assessment on the property at 146 Gardiner Avenue, South San Francisco, APN 012-094-160 for collection of abatement costs and outstanding penalties amounting to \\$46,859.16.](#)
12. [Report regarding a public hearing and resolution confirming and approving the nuisance abatement cost report and authorizing imposition of a special assessment on the property at 308 Susie Way, South San Francisco, APN 011-262-260 for collection of abatement costs and outstanding penalties amounting to \\$146,811.29. \(Nell Selander, Economic & Community Development Director, and Dave Bockhaus, Deputy Public Works Director\)](#)
- 12a. [Resolution confirming and approving the nuisance abatement cost report and authorizing imposition of a special assessment on the property at 308 Susie Way, South San Francisco, APN 011-262-260 for collection of abatement costs and outstanding penalties amounting to \\$146,811.29.](#)

ADMINISTRATIVE BUSINESS

13. [Report regarding a resolution awarding a construction contract to “Wickman Development and Construction” for the Orange Memorial Park Aquatic Center and authorizing a total construction budget of \\$38,269,000. \(Philip Vitale, Deputy Director of Capital Projects\)](#)
- 13a. [Resolution awarding a construction contract to Wickman Development and Construction of Oakland, California for the Capital Improvement Project No. pk2310 \(Bid No. 2687\) in an amount not to exceed \\$34,790,000 and authorizing a total project budget of \\$38,269,000.](#)
14. [Report regarding the award of a Consulting Services Agreement to AECOM for the Utah Avenue Overcrossing Project and the acceptance of two San Mateo County Transportation Authority grants for said project and the Junipero Serra Boulevard & I-280 Westborough Boulevard Pedestrian and Bicycle Connectivity and Safety Project respectively. \(Lawrence Henriquez, Senior Engineer\)](#)

- 14a. [Resolution approving a Consulting Services Agreement for the development of Plans, Specifications, and Estimate \(PS&E\) with AECOM of San Jose, California in an amount not to exceed \\$8,000,000 and accepting a San Mateo County Transportation Authority \(TA\) Highway Program grant for the project in the amount of \\$2,700,000 with a local match of \\$300,000 for the Utah Avenue Overcrossing Project \(tr1404\).](#)
- 14b. [Resolution accepting a San Mateo County Transportation Authority \(TA\) Highway Program grant in the amount of \\$1,486,790 for the Junipero Serra Boulevard & I-280 Westborough Pedestrian & Bicycle Connectivity and Safety Project \(st2301\).](#)
- 15. [Report presenting Fiscal Year \(FY\) 2023-24 Mid-Year Financial Report as of December 31, 2023, and proposed budget amendments for FY 2023-24 City Operating and Capital Improvement Program \(CIP\) Budgets \(Karen Chang, Director of Finance\)](#)
- 15a. [Resolution accepting mid-year update for fiscal year ending June 30, 2024, and approving proposed budget appropriations for Fiscal Year 2023-24 City Operating and Capital Improvement Program \(CIP\) budgets](#)
- 16. [Report regarding a resolution approving and authorizing the Mayor to execute a Legal Services Agreement with Redwood Public Law LLP and for Sky Woodruff to continue serving as City Attorney. \(Sharon Ranals, City Manager\)](#)
- 16a. [Resolution approving and authorizing the Mayor to execute a Legal Services Agreement with Redwood Public Law LLP and for Sky Woodruff to continue serving as City Attorney](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

ADJOURNMENT