

# **City of South San Francisco**

P.O. Box 711 (City Hall, 400 Grand Avenue)  
South San Francisco, CA



## **Regular Meeting Agenda**

**Thursday, November 2, 2023**

**7:00 PM**

### **HYBRID IN-PERSON/VIRTUAL MEETING NOTICE**

**Library Parks & Recreation Building, Council Chambers Room 135  
901 Civic Campus Way, South San Francisco, CA 94080**

### **Planning Commission**

**ALEX TZANG, Chairperson  
NORMAN FARIA, Vice Chairperson  
SAM SHIHADDEH, Commissioner  
MICHELE EVANS, Commissioner  
SARAH FUNES, Commissioner  
AYSHA PAMUKCU, Commissioner  
JOHN BAKER, Commissioner**

**How to observe the Meeting (no public comment):**

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
  - 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/planning-commission>
  - 3) Zoom meeting: <https://ssf-net.zoom.us/j/82584801637> (Enter your email and name)
- Webinar ID: 825 8480 1637 Join by Telephone: +1 669 900 6833

**How to Submit written Public Comment before the meeting: Email: [PCcomments@ssf.net](mailto:PCcomments@ssf.net)**

Members of the public are encouraged to submit public comments in writing in advance of the meeting. The email will be monitored during the meeting. The City encourages the submission of comments by 6:00pm on the date of the Public Hearing to facilitate inclusion in the meeting record.

**How to provide Public Comment during the meeting:****COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PUBLIC COMMENT

DISCLOSURE OF EX-PARTE COMMUNICATIONS

*This portion of the meeting is reserved for Planning Commissioners to disclose any communications, including site visits, they have had on current agenda items, or any conflict of interest regarding current agenda items.*

CONSENT CALENDAR

1. [Consideration of draft minutes from the October 19, 2023 Planning Commission](#)

**Attachments:** [10-19-23 PC Final Minutes](#)

2. [Report regarding consideration of Master Sign Program and Design Review for Gateway Campus at 901 Gateway Boulevard in the Business and Technology Park-High \(BTP-H\) and East 101 Transit Core \(ETC\) Zoning Districts in accordance with Title 20 of the South San Francisco Municipal Code \(SSFMC\) and determination that the project is categorically exempt from California Environmental Quality Act \(CEQA\). \(Victoria Kim, Associate Planner\)](#)

**Attachments:** [Attachment 1 Draft Findings](#)  
[Attachment 2 Conditions of Approval](#)  
[Attachment 3 Plan Set](#)

PUBLIC HEARING

3. [Report regarding a resolution making findings and recommending that the City Council approve application for Design Review for a new Aquatic Center at Orange Memorial Park, and adopt the Initial Study / Mitigated Negative Declaration \(ND23-0005\) in accordance with the California Public Resources Code and the California Environmental Quality Act. \(Philip Vitale, Deputy Director - Capital Projects, and Adena Friedman, Chief Planner\)](#)

**Attachments:** [Attach 1 DRB Comment Letters](#)

- 3a.** [Resolution making findings and recommending that the City Council adopt the Initial Study/Mitigated Negative Declaration \(ND23-0005\) for the Orange Memorial Park Aquatic Center in accordance with Section 21080 of the California Public Resources Code and CEQA Guidelines Section 15070 et seq.](#)

**Attachments:** [Exhibit A ISMND](#)  
[Exhibit B MMRP](#)

- 3b.** [Resolution making findings and recommending that the City Council approve a Design Review permit \(DR23-0037\) for the new Aquatic Center at Orange Memorial Park within the Parks and Recreation \(P&R\) Zoning District](#)

**Attachments:** [Exhibit A OMP Aquatic Center COAs](#)  
[Exhibit B OMP Aquatic Center Plan Set](#)

#### ADMINISTRATIVE BUSINESS

*The Commission has adopted a policy that applicants and their representatives have a maximum time limit of 20 minutes to make a presentation on their project. Non-applicants may speak a maximum of 3 minutes on any agenda item. Questions from Commissioners to applicants or non-applicants may be answered by using additional time.*

#### ITEMS FROM THE COMMISSION

#### ADJOURNMENT

\*\*Any interested party will have 15 calendar days from the date of an action or decision taken by the Planning Commission to appeal that action or decision to the City Council by filing a written appeal with the City Clerk as provided under Chapter 20.570 of the South San Francisco Municipal Code. In the event an appeal period ends on a Saturday, Sunday, or any other day the City is closed, the appeal period shall end at the close of business on the next consecutive business day. The cost to appeal for applicants, residents, and all others is as set forth in the City's Master Fee Schedule.