

# **City of South San Francisco**

P.O. Box 711  
South San Francisco, CA



## **Regular Meeting Agenda**

**Wednesday, December 14, 2022**

**6:00 PM**

**HYBRID IN-PERSON/VIRTUAL MEETING NOTICE**

**Municipal Services Building, Council Chambers  
33 Arroyo Drive, South San Francisco, CA**

**City Council**

**HYBRID IN-PERSON/VIRTUAL MEETING NOTICE**

The purpose of conducting the meeting as described in this notice is to provide the safest environment for staff and the public while allowing for public participation.

Councilmembers Addiego, Coleman and Flores, Vice Mayor Nagales and Mayor Nicolas and essential City staff may participate via Teleconference.

Pursuant to Ralph M. Brown Act, Government Code Section 54953, all votes shall be by roll call due to council members participating by teleconference.

The City Council may meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 72-hours before the meeting.

Notification in advance of the meeting will enable the City of South San Francisco to make reasonable arrangements to ensure accessibility to the meeting.

**ZOOM LINK BELOW -NO REGISTRATION REQUIRED**

Join Zoom meeting

<https://ssf-net.zoom.us/j/81123170261>

(Enter your email and name)

Join by One Tap Mobile :

US: +16699006833,,81123170261#

Join by Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or 833 548 0276 (Toll Free)

Webinar ID: 811 2317 0261

**How to observe the Meeting (no public comment):**

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

**How to submit written Public Comment before the City Council Meeting:**

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

**How to provide Public Comment during the City Council Meeting:**

- 1) By Phone: (669) 900-6833. Webinar ID is 811 2317 0261. Click \*9 to raise a hand to speak. Click \*6 to unmute when called.

By One tap mobile: US: +16699006833,,81123170261#

- 2) Online at: <https://ssf-net.zoom.us/j/81123170261>

- a. Enter an email address and name. The name will be visible online and will be used to notify you that it is your turn to speak.
- b. When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
- c. When called, please limit your remarks to the time limit allotted.

IN-PERSON: Please complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes. COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER. Thank you for your cooperation.

## PEOPLE OF SOUTH SAN FRANCISCO

The City Council's regular meetings are held on the second and fourth Wednesday of each month at 6:00 p.m.

BUENAFLORES NICOLAS, Mayor (District 3)  
MARK NAGALES, Vice Mayor (District 2)  
MARK ADDIEGO, Councilmember (District 1)  
JAMES COLEMAN, Councilmember (District 4)  
EDDIE FLORES, Councilmember (District 5)  
ROSA GOVEA ACOSTA, City Clerk  
FRANK RISSO, City Treasurer  
MIKE FUTRELL, City Manager  
SKY WOODRUFF, City Attorney

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item, and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the City Clerk's Office located at City Hall. If, however, the document or writing is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting, as listed on this agenda. The address of City Hall is 400 Grand Avenue, South San Francisco, California 94080.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Cultures United 2022 Recap Presentation, Maryjo Nuñez, Lead for America Fellow, City Manager's Office](#)
2. [Presentation on Promotores program end of year update. \(Tamiko Huey, Management Analyst II\)](#)
3. [Presentation: Age-Friendly Initiative Update; Roy Earnest, Associate Director, Center for Age Friendly Excellence \(CAFÉ\). \(Sharon Ranals, Assistant City Manager\)](#)
4. [Presentation to City Council on behalf of the Jordanian American Association from Paul Formosa, CFO South San Francisco Scavenger Co., Inc.](#)

PUBLIC COMMENTS

Comments received by the deadline will be included as part of the meeting record but will not be read aloud during the meeting.

The Public Comment portion of the meeting is reserved for persons wishing to address the Council on any matter NOT on the agenda. Comments on agenda items will be taken when that item is called. If joining the conference by phone you may raise your hand by dialing \*9 and \*6 to unmute.

State law prevents Council from responding to public comments or taking action on matters not on the agenda. The Council may refer comments to staff for follow-up. Speakers are limited to three minutes. If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3.(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

5. [Motion to approve the Minutes for the meetings of September 28, 2022, October 12, 2022, October 26, 2022, November 9, 2022 and November 16, 2022. \(Rosa Govea Acosta, City Clerk\)](#)
6. [Motion to accept the construction improvements of 2021 Concrete and Green Infrastructure Project \(No. st2203\) \(Angel Torres, Senior Civil Engineer\).](#)
7. [Report regarding a resolution to continue conducting City Council and advisory body meetings remotely due to health and safety concerns for the public and making related findings \(Sky Woodruff, City Attorney\)](#)
- 7a. [Resolution of the City Council of the City of South San Francisco declaring the continuing need for the City legislative bodies to meet remotely to ensure the health and safety of the public and making related findings.](#)
8. [Report regarding a Master Encroachment Agreement with Bandwidth IG, LLC for the Installation of Network Facilities within the Public Rights-of-Way. \(Eunejune Kim, Director of Public Works/City Engineer\)](#)
- 8a. [Resolution approving a Master Encroachment Agreement with Bandwidth IG, LLC for the Installation of Telecommunications Network Facilities within the Public Rights-of-Way, and authorizing the City Manager to execute the agreement.](#)
9. [Report regarding a resolution authorizing the acceptance of \\$4,000 in grant funding from the Association of Science and Technology Centers to support programs and services promoting gender equity in Science, Technology, Engineering and Math careers at the Grand Avenue Branch Library's Makerspace and amending the Library Department's Fiscal Year 2022-2023 Operating Budget via Budget Amendment # 23.035. \(Valerie Sommer, Library Director\)](#)
- 9a. [Resolution authorizing the acceptance of \\$4,000 in grant funding from the Association of Science and Technology Centers to support programs and services promoting gender equity in Science, Technology, Engineering and Math careers at the Grand Avenue Branch Library's Makerspace and amending the Library Department's Fiscal Year 2022-2023 Operating Budget via Budget Amendment 23.035.](#)
10. [Report regarding a resolution authorizing the use of \\$139,584.80 of Police Asset Forfeiture Funds for the purchase of public safety ballistic shields and protective body armor for all sworn personnel. \(Scott Campbell, Chief of Police\)](#)
- 10a. [Resolution authorizing the use of \\$139,584.80 of Police Asset Forfeiture Funds for the purchase of public safety ballistic shields and protective body armor for all sworn personnel.](#)

11. [Report regarding a resolution authorizing the acceptance of \\$266,185 in grant funding from California Public Utilities Commission for Local Agency Technical Assistance for the development of a Broadband Master Plan and Fiber Optic Design Project, and amending the Information Technology Department's Fiscal Year 2022-2023 Operating Budget via Budget Amendment 23.036. \(Tony Barrera, Director of Information Technology\)](#)
- 11a. [Resolution authorizing the acceptance of \\$266,185 in grant funding from the California Public Utilities Commission for Local Agency Technical Assistance for the development of a Broadband Master Plan and Fiber Optic Design Project, and amending the Information Technology Department's Fiscal Year 2022-2023 Operating Budget via Budget Amendment 23.036.](#)
12. [Report regarding a resolution for the procurement of furniture, fixtures and equipment and authorizing the City Manager to execute a purchasing contract with vendor One Workplace of Santa Clara, CA for the Civic Campus Phase 2: Library, Parks & Recreation and Community Theater/Council Chamber \(pf 2207\), in the amount not to exceed \\$1,689,968. \(Jacob Gilchrist, Director of Capital Projects\).](#)
- 12a. [Resolution approving a purchase agreement with One Workplace to purchase furniture and equipment for the Library, Parks and Recreation, Community Theater/Council Chamber Project \(LPR\) in an amount not to exceed \\$1,689,968](#)
13. [Report approving a license agreement and fee for tiebacks within Dubuque Avenue for the construction of 580 Dubuque Avenue and approving budget amendment number 23.040. \(Jason Hallare, Senior Civil Engineer\)](#)
- 13a. [Resolution approving a license agreement and fee for tiebacks within Dubuque Avenue for the construction of 580 Dubuque Avenue, authorizing the City Manager to execute said agreement, and approving Budget Amendment #23.040.](#)
14. [Report regarding a resolution authorizing the acceptance of a grant in the amount of \\$25,000 from Genentech's South San Francisco Community Fund for the Parks and Recreation Department's REAL After School Program at Martin and Los Cerritos Elementary Schools as well as the Senior Services Program, and amending the Parks and Recreation Department's Fiscal Year 2022-23 Operating Budget pursuant to Budget Amendment #23.034. \(Angela Duldulao, Acting Deputy Director, Parks and Recreation Department\)](#)

- 14a. [Resolution authorizing the acceptance of a grant in the amount of \\$25,000 from Genentech's South San Francisco Community Fund for the Parks and Recreation Department's REAL After School Program at Martin and Los Cerritos Elementary Schools as well as the Senior Services Program, and amending the Parks and Recreation Department's Fiscal Year 2022-23 Operating Budget pursuant to Budget Amendment #23.034.](#)
15. [Report regarding a resolution authorizing the acceptance of donations from various community partners totaling \\$1,000 for Fiscal Year 2022-23, as well as in-kind donations of supplies and volunteer support for Parks and Recreation Department programs and events. \(Angela Duldulao, Acting Deputy Director, Parks and Recreation Department\)](#)
- 15a. [Resolution authorizing the acceptance of donations from various community partners totaling \\$1,000 for Fiscal Year 2022-23, as well as in-kind donations of supplies and volunteer support for Parks and Recreation Department programs and events.](#)
16. [Report regarding approval of a resolution authorizing the acceptance of \\$15,000 in grant funding from the County of San Mateo to support the South San Francisco Promotores Program and approving Budget Amendment 23.033. \(Tamiko Huey, Management Analyst II\)](#)
- 16a. [Resolution authorizing the acceptance of \\$15,000 in grant funding from the County of San Mateo to support the South San Francisco Promotores Program and approving Budget Amendment 23.033.](#)
17. [Report regarding a resolution approving a purchase agreement for ten cardiac monitors/defibrillators in the amount of \\$444,148.89, and authorizing the City Manager to enter into a purchase agreement with Zoll Medical Corporation \(Richard Walls, Emergency Medical Services Chief\)](#)
- 17a. [Resolution approving a purchase agreement for ten cardiac monitors/defibrillators in the amount of \\$444,148.89, and authorizing the City Manager to enter into a purchase agreement with Zoll Medical Corporation](#)
18. [Report regarding a resolution authorizing acceptance of a grant from the Urban Area Security Initiative in the amount of \\$100,000 to enhance security and access for Fire Department facilities located at 480 North Canal Street, amending the Fire Department's operating budget for FY 22-23 via Budget Amendment 23.037, and authorizing the City Manager to enter into an agreement with the City and County of San Francisco Urban Area Security Initiative to accept FY 2022 grant funds. \(Matthew Samson, Deputy Fire Chief\)](#)

- 18a.** [Resolution authorizing acceptance of a grant from the Urban Area Security Initiative in the amount of \\$100,000 to enhance security and access for Fire Department facilities located at 480 North Canal Street, amending the Fire Department's operating budget for FY 22-23 via Budget Amendment 23.037, and authorizing the City Manager to enter into an agreement with the City and County of San Francisco Urban Area Security Initiative to accept FY 2022 grant funds.](#)
- 19.** [Report regarding an ordinance repealing current Building Code regulations under Title 15 of the South San Francisco Municipal Code and adopting by reference the 2022 California Building Standards Codes with certain local amendments. \(Phillip Perry, Chief Building Official\)](#)
- 19a.** [Ordinance repealing Chapters 15.06 \(California Administrative Code\), 15.08 \(California Building Code\), 15.10 \(International Property Maintenance Code, 2018 Edition\), 15.12 \(California Plumbing Code\), 15.14 \(California Residential Code\), 15.16 \(California Mechanical Code\), 15.20 \(California Electrical Code\), 15.22 \(California Green Building Standards Code\), 15.24 \(California Fire Code\), 15.26 \(California Energy Code\), 15.32 \(California Historical Building Code\), 15.34 \(California Existing Building Code\), and 15.36 \(California Referenced Standards Code\) of the South San Francisco Municipal Code and making findings, adopting by reference, making local amendments to the 2022 Edition of the California Building Standards Code, California Code of Regulations, Title 24, parts 1, 2, 2.5, 3, 4, 5, 6, 8, 9, 10, 11, 12 and International Property Maintenance Code, 2021 Edition.](#)
- 20.** [Report regarding a resolution to amend the wage and salary schedule for the City of South San Francisco for Fiscal Year 2022-2023 and approving budget amendment number 23.039 \(Leah Lockhart, Human Resources Director\)](#)
- 20a.** [Resolution to amend the wage and salary schedule for the City of South San Francisco for Fiscal Year 2022-2023 and approving budget amendment number 23.039](#)
- 21.** [Report regarding a resolution approving the First Amendment to the Purchase and Sale Agreement and Joint Escrow Instructions with Eden Housing, Inc. for the sale of a portion of the City-owned property at 201 Baden for a senior affordable housing development. \(Nell Selander, Economic & Community Development Director\)](#)
- 21a.** [Resolution approving a First Amendment to the Purchase and Sale Agreement with Eden Housing for the Firehouse Live Project and authorizing the City Manager to execute the amendment.](#)

22. [Report regarding a resolution authorizing the Fire Department to donate one surplus fire apparatus, a 1999 Spartan fire engine VIN#4S7AT409XYC031783, to the City College of San Francisco's Fire Science vocational education program. \(Matthew Samson, Deputy Fire Chief\)](#)
- 22a. [Resolution authorizing the donation of a surplus fire engine to the City College of San Francisco's Fire Science vocation education program](#)
23. [Report regarding a resolution approving budget amendment BA-23.038 to the Fire Department FY 2022-23 Operating Budget in the amount of \\$436,964.50 and allow the City to participate in the California Assembly Bill 1705 \(2019\) Public Provider Ground Emergency Medical Transport Intergovernmental Transfer \(PP-GEMT-IGT\) Program. \(Richard Walls, Emergency Medical Services Chief\)](#)
- 23a. [Resolution approving budget amendment BA23.038 to the Fire Department FY 2022-23 Operating Budget in the amount of \\$436,964.65 and allow the City to participate in the California Assembly Bill 1705 \(2019\) Public Provider Ground Emergency Medical Transport Intergovernmental Transfer \(PP-GEMT-IGT\) Program](#)
24. [Report regarding a resolution awarding a shuttle operations services agreement to ACE Mobility Solutions in an amount not to exceed \\$350,000 for South San Francisco Community Shuttle Operations. \(Marissa Garren, Management Analyst I\)](#)
- 24a. [Resolution approving a shuttle operations services agreement with ACE Mobility Solutions in an amount not to exceed \\$350,000 for South San Francisco Community Shuttle Operations](#)

#### ADMINISTRATIVE BUSINESS

25. [Motion to confirm the facility sign graphic for the Library | Parks & Recreation building at the Community Civic Campus. \(Jacob Gilchrist, Director of Capital Projects\)](#)
26. [Report regarding a resolution appointing Sharon Ranals to the position of Interim City Manager and Interim Executive Director of the Successor Agency to the Redevelopment Agency of the City of South San Francisco and authorizing a City Council ad hoc committee to negotiate the terms of employment during the appointment. \(Leah Lockhart, Human Resources Director\)](#)
- 26a. [Resolution appointing Sharon Ranals to the position of Interim City Manager and Interim Executive Director of the Successor Agency to the Redevelopment Agency of the City of South San Francisco and authorizing a City Council ad hoc committee to negotiate the terms of employment during the appointment.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

ADJOURNMENT