

**City of South San Francisco**  
**Youth Commission**  
**Meeting Minutes: Monday, October 7, 2024**  
6:00 pm

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**Call to Order:**

Meeting called to order at 6:35 PM

**Roll Call:**

Committee Members: Vivek Narratom, Ally Tunque, Alejandra Ramirez, Alex Lau, Edward Tian, Nataly Quinteros, Julia Tsuei.

Staff Members: Adam Elsholz, Assistant Library Director; Erika Madriz, Administrative Assistant.

Absent: Aaron Adriano, Claudia Miller, Nika Mariano, Giancarlo Ray.

**Public Comments:**

No public comments were made.

**Agenda Review:**

No changes to the agenda.

**Items from Staff Members:**

*Review and approval of Draft Minutes from August 5, 2024 Youth Commission Meeting.*

Alex Lau called motion to approve August 5, 2024 minutes, seconded by Nataly Quinteros. All commissioners were in favor. Motion was approved.

*Review and approval of Draft Minutes from September 9, 2024 Youth Commission Meeting.*

Alejandra Ramirez called motion to approve September 9, 2024 minutes, seconded by Alex Lau. All commissioners were in favor. Motion was approved.

*Social Media Guidelines*

The Social Media Guidelines were included in the agenda packet for commissioners' review. Adam Elsholz reviewed the Social Media Ordinance. Commissioners were informed they could establish a Social Media subcommittee to draft guidelines, create posts, and report back to the commission.

**Matters for Consideration**

*Renewal of Youth Commissioners*

Adam Elsholz shared updates. Commissioners Jasmine Ho and Sara Vides have recently resigned and have submitted their written resignations. Commissioners Aaron Adriano, Claudia Miller, and Nataly Quinteros have terms that expired on September 20, 2024. If interested in reappointment, they can send written notice to the City Clerk's office. Aaron Adriano may have reached the age limit for participation in Youth Commission- Adam will look into this. Nataly Quinteros confirmed she has submitted her written notice for reappointment to the City Clerk.

### *Election of Officers*

Adam Elsholz reviewed the subsection of the by-laws regarding the election of officers with commissioners. Nominations were made, followed by the election of officers. The following officers were elected:

Chairperson: Julia Tsuei

Vice Chairperson: Ally Tunque

### **Items from Commissioners**

#### *Draft Youth Commission Guidelines*

Adam Elsholz reviewed the Youth Commission Ordinance regarding Social Media. Youth Commission can have their own social media account with their own consensus views. A Social Media subcommittee can discuss topics for posts in advance. The process can be added to the Youth Commission's Social Media Guidelines. Julia Tsuei and Ally Tunque will review the Ordinance to draft guidelines.

#### *Amending By-laws*

Adam Elsholz reviewed the subsection of the by-laws regarding amending by-laws. Commissioners were reminded they can discuss amending by-laws at meetings.

Remote attendance is not an option for commissioners, but they can write a recommendation to City Council to adopt rules arounds remote meetings, or they can amend the by-laws, which would go through the City Attorney. Commissioners will continue to meet in person but can look into options in the future.

#### *Updates from Subcommittees*

Voter Registration and Social Media subcommittees were formed at the August meeting. No current updates due to resignations. The commission reviewed the subsection of the by-laws regarding subcommittees.

### **Agenda Building**

Discussion of Subcommittees and vote to establish new subcommittees (i.e. Community Engagement Subcommittee

### **Next Meeting**

Monday, November 4, 2024, 6:30 pm

### **Adjournment**

Chair-elect Julia Tsuei adjourned the meeting at 7:40 PM.