



SPECIAL MEETING MINUTES

July 8, 2025

CITY OF SOUTH SAN FRANCISCO
JOINT SPECIAL MEETING OF THE
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE
AND TRAFFIC SAFETY COMMISSION

CALL TO ORDER: The meeting was called to order at 5:34 p.m. by TSC
Chairperson Monzon

ROLL CALL:

TSC Commissioners:

Present: Hermes Monzon, TSC Chairperson
Justin Yuen, TSC Vice Chairperson (*arrived at 5:40 p.m.*)
Brandon Chan, TSC Commissioner
Dana Abarca, TSC Commissioner
David Carbone, TSC Commissioner

BPAC Committee Members:

Present: Philip Hollenback, BPAC Vice Chairperson
Arian Guzman, Committee Member
Mark Kim, Committee Member
Frank McAuley, Committee Member
Carlos Moreno, Committee Member (*arrived at 6pm*)
Darryl Yip, Committee Member

Absent: Dylan Hingey, BPAC Chairperson

City Staff:

Public Works:

Dave Bockhaus, Public Works Deputy Director and
Secretary to the TSC
Diana Wang, Clerk to the TSC
Alex Henry, Public Works Program Manager

Planning:

Megan Wooley-Ousdahl, Principal Planner & Secretary to
BPAC
Cynthia Fregoso, Clerk to BPAC

AGENDA REVIEW: No changes.

PUBLIC COMMENT: None.

CONSENT CALENDAR:

1. Approval of the Joint Special Meeting of the Bicycle and Pedestrian Advisory Committee and Traffic Safety Commission Meeting Minutes for June 4, 2025

Motion TSC Commissioner Chan / Second BPAC Committee Member Guzman — to approve the June 4, 2025 meeting minutes. Approved by voice vote (9-0-0).

ADMINISTRATIVE ITEMS:

1. **Letter of Support for the City's Safe Streets for All (SS4A) Grant Application**
 - Megan Wooley-Ousdahl, BPAC Secretary, informed the commission and committee that City staff has asked the chairpersons of each commission and committee to sign a letter of support for the City's SS4A grant application. This funding source has been applied for in the past and supports efforts aligned with the Vision Zero Action Plan, specifically for planning and demonstration activities. The requested funds will be used for speed assessment plans.

ITEMS FROM THE COMMISSION/COMMITTEE:

- Commissioner Carbone requested that increasing public engagement be added as a recurring item on future TSC agendas, noting it was one of the goals presented to City Council in December of last year.
- Committee Member Yip is interested in a presentation from LAZ Parking Enforcement on their current downtown parking enforcement efforts.

ITEMS FROM THE STAFF:

1. **Presentation on the San Bruno (SB) and South San Francisco (SSF) Community-Based Transportation Plan (CBTP)**
 - Noe Noyola from MIG gave a presentation on SB/SSF CBTP.
 - City staff, along with the Commission and Committee, participated in a discussion and questions following the SB/SSF CBTP presentation.

TSC Vice Chairperson Yuen adjourned the meeting at 6:41 p.m.

Respectfully submitted.

Dave Bockhaus
Traffic Safety Commission Secretary

Hermes Monzon
Traffic Safety Commission Chairperson