



Regular Meeting Minutes for Wednesday, May 7, 2025

Bicycle and Pedestrian Advisory Committee City of South San Francisco, California

COMMITTEE MEMBERS:

Present:

Dylan Hingey, Chair
Philip Hollenback, Vice Chair
Arian Guzman
Mark Kim
Frank McAuley
Carlos Moreno
Darryl Yip

Absent:

None

STAFF PRESENT:

Planning:

Megan Wooley-Ousdahl, Principal Planner & Secretary to BPAC
Daniel Suarez, Planning Intern

Public Works/Engineering:

John Wilson, Senior Engineer

PROCEEDINGS:

Call to Order / Roll Call: Chair Hingey at 6:02pm

Agenda Review: No comments.

Items from Staff Members:

1. Staff Updates on Various Projects

- Introduction of Daniel Suarez, Planning Intern.
- The City will be hosting a Bike to Work Day Energizer Station on Thursday, May 15 from 7:30-9:30AM at the Karyl Matsumoto Plaza in Downtown. Bike to Work Day will be celebrated throughout the Bay Area on May 15th. The City's "Energizer Station" will include a table in the plaza with Bike to Work Day bags, stickers, and refreshments. BPAC members are invited to join and asked to spread the word to their friends and neighbors about the event.
- The June Committee meeting will be a joint meeting with the Traffic Safety Commission and the BPAC to discuss and provide input on the permanent Safe Routes to School improvements around Martin Elementary.
- Regarding BPAC reviewing project plans, City staff can bring R&D, commercial, and office projects for BPAC review. Regarding residential projects, SB330, also known as the "Housing Crisis Act of 2019," is a California law enacted to address the state's housing shortage by streamlining the approval process for housing development projects. A key provision is that there is a five-meeting limit on the number of public hearings that a city can hold on residential projects. These five

meetings include: Neighborhood Meeting, Design Review Board, Planning Commission, City Council, + one extra in case the project is called back by the Planning Commission or City Council.

- A BPAC meeting counts towards the five meetings since BPAC members would be giving recommendations and feedback that would be considered by staff and the Planning Commission, or City Council.
- As an option, City staff can share information when Neighborhood Meetings are scheduled. This is a good time to review and comment on projects, as they are held earlier in the process. City staff can let BPAC know when neighborhood meetings are being held.

Public Comment: None

CONSENT CALENDAR - Voting Key: (yes, no, abstain)

2. Approval of Regular Meeting Minutes for April 2, 2025

Approved 6-0-1: Committee Member McAuley motioned, Committee Member Moreno seconded. Committee Member Guzman abstained since she was absent from the April meeting.

ADMINISTRATIVE BUSINESS

3. 2025 Collision Statistics – 1st Quarter Report

BPAC reviewed the collision statistics from Q1 2025 (January to March) and discussed where the collisions occurred.

COMMITTEE COMMENTS

- Chair Hingey asked about the outcome of the Safe Routes to School walk audit at Westborough Middle School on April 8, 2025. Councilmember Mark Nagales, Committee Member McAuley, Principal Planner Megan Wooley-Ousdahl attended, in addition to other City staff, school staff, and County Office of Education staff. Committee Member McAuley made the following observations:
 - There is a staircase up to Baldwin Hills Court, but it is locked. Some students were coming down through the park – counted 100 students walking to the park, and 73 to Greendale. Students going to the 7-11 convenience store after school. Students walking on the narrow sidewalk adjacent to Westborough Blvd. Committee Member McAuley recommended having a staircase up to Callan – another access point for kids leaving the school.
 - Many parents block the bicycle lane on Westborough Blvd during pickup – they wait in the street since the gate to the school is locked in the afternoon. Parents in vehicles on Westborough Blvd generally wait for 20 minutes. Parents then coming out of the school go into the left turn pocket to go east, and block the left travel lane with the faster traffic, i.e., the “fast lane.”
- Chair Hingey requested an update on the Bike Lanes to Boulevards project: <https://www.bikelanesfortheboulevards.com/>. Opportunity to dovetail this with the Westborough SRTS work. Beneficial outcome could be that more people walk and bike, and reduce the number of

cars needed for pick-up and drop-off. E-bikes could be helpful for the steep hill on Westborough Blvd.

- Committee Member Moreno inquired about the “Every Kid Deserves a Bike” program.
- Chair Hingey said the City Council recently had a Special Meeting about the MSB – A housing opportunity site in the Housing Element. The Council directed staff to keep the site as a housing opportunity site. Chair Hingey noted that housing and transportation are linked. The Council said not an either / or situation - could be both a housing site and provide services.
- Committee Member Yip stated that he attended the America Walks Summit in Minneapolis to fight expansion of Highway 101. Proposal to widen Highway 101 in SSF to SF county line. Campaigners do not want to widen 101. Rather than spending money on 101, campaigners recommend using that money to build walking, bicycling, and transit improvements.
- Committee Member Guzman attended Safe Routes to School Advisory Committee Meeting. John Wilson, Senior Engineer, also attended and spoke about traffic stats in South City. Committee Member Guzman noted that walking is a wonderful way to keep our kids healthy.
- Vice Chair Hollenback, Committee Member McAuley, Committee Member Kim, and Committee Member Moreno will be absent from the June meeting.

The next Regular Meeting of the BPAC is scheduled for Wednesday, June 4, 2025 at 6:00pm.

MEETING ADJOURNED: 7:06pm.

Megan Wooley-Ousdahl, AICP
BPAC Secretary

Dylan Hingey, BPAC Chair