



MINUTES

REGULAR MEETING

**CITY COUNCIL
CITY OF SOUTH SAN FRANCISCO**

**WEDNESDAY, JUNE 11, 2025
6:30 p.m.**

**Library Parks and Recreation Building
Council Chambers
901 Civic Campus Way, South San Francisco, CA**

CALL TO ORDER

Mayor Flores called the meeting to order at 6:30 p.m.

ROLL CALL

Councilmember Coleman, present
Councilmember Nicolas, present
Councilmember Nagales, present
Vice Mayor Addiego, present
Mayor Flores, present

PLEDGE OF ALLEGIANCE

Former Cultural Arts Commissioner Michael DeNatale led the Pledge of Allegiance.

AGENDA REVIEW

City Manager Ranals shared the Joint Special Meeting of the City Council and Successor Agency has been cancelled.

LEVINE ACT DISCLOSURES (SB 1181)

Following an inquiry, there were no conflicts of interest stated by the members of the City Council.

ANNOUNCEMENTS FROM STAFF

DEI Officer Stenhouse informed the community of the following events and dates:

- South San Francisco contingent in the San Mateo County Pride Parade on Saturday, June 14, 2025, at 10:00 a.m. starting at 2nd & B Street in San Mateo, CA
- Observance of Juneteenth as Freedom Day, June 19, 2025, City offices will be closed.
- South City Proud on Saturday, June 28, 2025, 10:00-2:00 p.m. at the Grand Ave. Breezeway located at 366 Grand Ave. South San Francisco, CA

PRESENTATIONS

1. Proclamation recognizing Juneteenth as Freedom Day. (Eddie Flores, Mayor)

Mayor Flores recognized Juneteenth as Freedom Day, read the proclamation into the record, and presented it to Equity and Public Safety Commissioner Carol Sanders. Commissioner Sanders accepted the proclamation and expressed her gratitude for the recognition of history and call to action.

2. Proclamation celebrating June as LGBTQIA+ month. (Eddie Flores, Mayor)

Councilmember Coleman recognized June as LGBTQIA+ month and presented the proclamation to former Cultural Arts Commissioner Michael DeNatale. Michael DeNatale accepted the proclamation and highlighted the City of South San Francisco's commitment to diversity.

COUNCIL COMMENTS/REQUESTS

Councilmember Nagales thanked the community for coming together for the Pride Flag Raising Event. He apprised the community of the events he attended to include the groundbreaking for the Westborough Middle School field and Town Hall for Supervisor Jackie Spiers, as well as provided an update on appropriations requests submitted on behalf of the City of South San Francisco.

Councilmember Nicolas apprised the Council and community of events attended to include the Senior Pancake Breakfast sponsored by the South San Francisco Police Association, South San Francisco Fire Department Badge Ceremony, Pride Flag Raising, and San Mateo County Leadership Council Graduation. Additionally, she congratulated the St. Augustine Children's Choir on their Sound of Music Concert, and thanked Dr. Aruna Chinnakotla, Assistant Physician in Chief of Kaiser Permanente, and City staff for a successful District 3 Community Outreach Event. She requested the meeting be adjourned in memory of Manuel Valle.

Councilmember Coleman apprised the community of the events he attended to include the groundbreaking for the new Central Kitchen at El Camino High School and the ribbon cutting for Park Padel. He also discussed the events occurring in Southern California surrounding ICE arrests and raids. He encouraged staff to explore ways to keep the community safe and requested that additional Know Your Rights trainings be provided.

Vice Mayor Addiego reported updates on behalf of the Colma Creek Advisory Committee and Bay Conservation and Development Commission.

Mayor Flores reaffirmed the values of the City of South San Francisco and discussed the California Values Act, Senate Bill 54. He expressed his gratitude to the Police Department and City staff for their professionalism and integrity. He also reassured the community that their rights are respected and valued. Additionally, he expressed his commitment to representing the City of South San Francisco and taking the necessary steps to ensure the City remains informed and safe.

PUBLIC COMMENTS - NON-AGENDA AND CONSENT CALENDAR ITEMS

The following individuals addressed the City Council:

- Cory David
- Zach Kust
- Felipe Donaire
- Caleb Moran
- Lorraine Yin
- Brian Noce
- Tristan Kent
- Cynthia Marcopulos
- Kathryn Alexander
- Anthony Walters, AFSCME Local 829

CONSENT CALENDAR

Management Analyst Amanada Parker duly read the Consent Calendar, after which the Council voted and engaged in discussion of specific items as follows. Item No. 8 was pulled by Vice Mayor Addiego for further discussion.

3. Motion to approve the Minutes for the meetings of May 27, 2025, and May 28, 2025. (Rosa Govea Acosta, City Clerk)
4. Report regarding Resolution No. 71-2025 adopting a proposed list of projects for fiscal year 2025-26 funded by SB1: The Road Repair and Accountability Act of 2017. (Lawrence Henriquez, Senior Civil Engineer)
5. Report regarding Resolution No. 72-2025 to approve on-call consulting service agreements with twenty (20) selected consultants for on-call architectural, engineering, and other professional services in an amount not to exceed \$3,000,000 for each firm over a three-year term. (Audriana Hossfeld, Senior Civil Engineer)
6. Report regarding Resolution No. 73-2024 authorizing the acceptance of an additional \$1,000 in grant funding for fiscal year 2024-25 from the Quality Improvement Grant from Quality Counts San Mateo County for the Big Lift Little Steps Preschool at the Gene Mullin Community Learning Center and amending the Parks and Recreation Department's Fiscal Year 2024-25 Operating Budget pursuant to Budget Amendment Number 25.059. (Angela Duldulao, Deputy Director of Parks and Recreation)
7. Report regarding Resolution No. 74-2025 and Resolution No. 75-2025 authorizing the City Manager to execute Third Amendments to the Consulting Services Agreements with Frank and Grossman Landscape Contractors, Inc. and with Gothic Landscaping, beginning July 1, 2025. (Joshua Richardson, Parks Division Manager)
8. Report regarding Resolution No. 76-2025 approving the City's Investment Policy for Fiscal Year 2025-26 (Frank Risso, City Treasurer and Karen Chang, Director of Finance)

Item No. 8: City Treasurer Risso presented the report and discussed the minor changes. The Council thanked City Treasurer Risso for the information provided and work done.

Motion – Councilmember Nicolas /Second – Councilmember Coleman: To approve Consent Calendar items 3-8 by roll call vote: AYES: Vice Mayor Addiego, Councilmember Nagales, Councilmember Coleman, Mayor Flores, Councilmember Nicolas; NAYS: None; ABSENT: None; ABSTAIN: None. ABSTAIN: None.

PUBLIC HEARING

9. Report regarding Resolution No. 77-2025 amending Resolution 188-2023 authorizing the City of South San Francisco to submit a 5-Year Plan amendment to the State of California to receive and administer the City’s Entitlement of Permanent Local Housing Allocation (PLHA) Funds and to enter into all required agreements to receive PLHA Funds. (Elia Moreno, Management Analyst I)

Public hearing opened: 7:36 p.m.

Management Analyst Moreno presented the report.

Vice Mayor Addiego inquired about the resources provided through the Economic Advancement Center (EAC) for housing. Management Analyst Moreno indicated the EAC is utilized as a service hub for resources which seeks to support residents through several service partners.

Public hearing closed: 7:44 p.m.

Motion – Councilmember Coleman /Second –Mayor Flores: To approve Resolution No. 77-2025 amending Resolution 188-2023 authorizing the City of South San Francisco to submit a 5-Year Plan amendment to the State of California to receive and administer the City’s Entitlement of Permanent Local Housing Allocation (PLHA) Funds and to enter into all required agreements to receive PLHA Funds. by roll call vote: AYES: Councilmember Nagales, Councilmember Coleman, Mayor Flores, Councilmember Nicolas; NAYS: Vice Mayor Addiego; ABSENT: None; ABSTAIN: None. ABSTAIN: None.

ADMINISTRATIVE BUSINESS

10. Report regarding the City of South San Francisco Operating Budget for Fiscal Year 2025-26. (Karen Chang, Director of Finance and Greg Henry, Financial Services Manager)

Finance Director Chang introduced the item and provided an overview of the budget. Financial Services Manager Henry presented the key components of the proposed budget to include 2024-25 year-end financial update, 2025-26 proposed budget, 5-Year projection, and recommendation.

The Council engaged in questions and discussions with Department Head representatives to understand the needs and requests. The Council provided feedback and direction to staff.

11. Report Regarding Options for Revenue Enhancement. (Rich Lee, Assistant City Manager & Wing-See Fox, Urban Futures, Inc.)

Assistant City Manager Lee introduced the item and welcomed Urban Futures, Inc. representatives. Managing Directors Wing-See Fox and Jim Morris presented the report and revenue enhancement measures.

The Council engaged in discussions and provided feedback.

12. Report regarding the proposed Capital Improvement Program for the fiscal year 2025-26. (Eunejune Kim, Director of Public Works/City Engineer, and Matthew Ruble, Principal Engineer)

Principal Engineer Ruble presented the proposed Capital Improvement Program.

The Council engaged in questions and discussions as well as provided feedback.

Meeting recessed at 9:43 p.m.

Meeting resumed at 9:49 p.m.

13. Report regarding Resolution No. 78-2025 confirming the change in solid waste collection rates to be collected by the South San Francisco Scavenger Company effective July 1, 2025. (Karen Chang, Finance Director)

Finance Director Chang introduced the item. President of South San Francisco Scavenger Company Doug Button presented the report and introduced staff members Sabrina Bortoli, Michael Formosa, and David Button.

The Council suggested incorporating Scavengers newsletter and annual clean-ups into the City's weekly newsletter.

Motion – Vice Mayor Addiego /Second – Councilmember Nicolas: To approve Resolution No. 78-2025 confirming the change in solid waste collection rates to be collected by the South San Francisco Scavenger Company effective July 1, 2025, by roll call vote: AYES: Vice Mayor Addiego, Councilmember Nagales, Councilmember Coleman, Mayor Flores, Councilmember Nicolas; NAYS: None; ABSENT: None; ABSTAIN: None. ABSTAIN: None.

14. Report regarding Resolution No. 79-2025 authorizing the Chief of Police to execute a Memorandum of Understanding with San Mateo County law enforcement agencies to provide a standardized approach and method of collection and sharing information within their electronic data systems. (Anthony Pinell, Police Captain)

Police Captain Pinell presented the report.

The Council engaged in questions and received responses.

Motion – Councilmember Nicolas /Second – Councilmember Nagales: To approve Resolution No. 79-2025 authorizing the Chief of Police to execute a Memorandum of Understanding with San Mateo County law enforcement agencies to provide a standardized approach and method of collection and sharing information within their electronic data system, by roll call vote: AYES: Vice Mayor Addiego, Councilmember Nagales, Councilmember Coleman, Mayor Flores, Councilmember Nicolas; NAYS: None; ABSENT: None; ABSTAIN: None. ABSTAIN: None.

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

Mayor Flores congratulated Councilmember Nagales on his reappointment as the San Mateo County Representative to the Association of Bay Area Government (ABAG).

Councilmember Nicolas requested the meeting be adjourned in memory of Nicolas Virginia.

Councilmember Coleman requested the School District Liaison Meeting be scheduled.

CLOSED SESSION

Entered into Closed Session: 10:21 p.m.

15. Conference with Labor Negotiators

(Pursuant to Government Code Section 54957.6)

Agency designated representatives: Sharon Ranals, City Manager, Rich Lee, Assistant City Manager, Leah Lockhart, Human Resources Director, Jesse Lad, Redwood Public Law, Christopher Boucher, Boucher Law

Employee organizations: AFSCME Local 829, IAFF Local 1507, SSF Police Association, Teamsters Local 856-Confidential, Teamsters Local 856-Mid-Management,

Unrepresented Groups: Executive Management, Public Safety Managers

Resumed from Closed Session: 11:24 p.m.

ADJOURNMENT

Being no further business, Mayor Flores adjourned the City Council meeting at 11:25 p.m.

Adjourned in Memory of
Manuel Valle and Nicolas Vizzini

Submitted by:

Approved by:

Jazmine Miranda
Assistant City Clerk

Eddie Flores
Mayor

Approved by the City Council: _____ / _____ / _____

NOTE: The Meeting Minutes represent actions taken during the meeting of the City Council. These action minutes are the City's record of actions that took place at the meeting.

Complete Council member's discussions of meeting items can be viewed in archived video/audio recordings on the City's website at <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council>

Pursuant to Government Code section 54957.5 all written public comments submitted to the City Council become public record and will be made available to the public. Public comments submitted via the eComment portal can be viewed in the City Clerk's repository at <https://ci-ssf-ca.granicusideas.com/meetings?scope=past>