

**FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF SOUTH
SAN FRANCISCO AND GOOD CITY COMPANY**

THIS FIRST AMENDMENT TO THE CONSULTING SERVICES AGREEMENT is made at South San Francisco, California, as of March 27, 2019 by and between THE CITY OF SOUTH SAN FRANCISCO (“City”), a municipal corporation, and Good City Company (“Contractor”), (sometimes referred together as the “Parties”) who agree as follows:

RECITALS

A. On October 19, 2018, City and Contractor (formerly Neal Martin & Associates) entered into a certain Consulting Services Agreement (“Agreement”) whereby Contractor agreed to provide professional construction management consulting for the City.

B. City and Contractor now desire to amend the Agreement.

NOW, THEREFORE, for and in consideration of the promises and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and Contractor hereby agree as follows:

1. All terms which are defined in the Agreement shall have the same meaning when used in this Amendment, unless specifically provided herein to the contrary.
2. Section 1. The December 31, 2019 end date for the term of services identified in Section 1 of the Agreement is hereby replaced with March 31, 2022 and the description of services and cost proposal is revised as described in Exhibit A.
3. Section 2. This section of the Agreement shall be amended such that the City agrees to pay Contractor a sum not to exceed \$551,000, with the understanding that \$30,000 has already been paid to Contractor.

Contractor agrees this is the City’s total contribution for payment of costs under the Agreement unless additional payments are authorized in accordance with the terms of the Agreement and said terms of payment are mutually agreed to by and between the parties in writing.

All other terms, conditions and provisions in the Agreement remain in full force and effect. If there is a conflict between the terms of this Amendment and the Agreement, the terms of the Agreement will control unless specifically modified by this Amendment.

[SIGNATURES ON THE FOLLOWING PAGE]

Dated: _____

CITY OF SOUTH SAN FRANCISCO

GOOD CITY COMPANY

By: _____
City Manager

By: _____
Lisa Costa Sanders, President

Approved as to Form:

By: _____
City Attorney

DRAFT

EXHIBIT A

Scope of Work

Good City Company will provide the services of Lisa Costa Sanders, Principal to act as Project Administrator for the South San Francisco General Plan Update, Zoning Code Update and Environmental Impact Report process. Ms. Costa Sanders will serve under the direction of the Assistant City Manager Serve as the deputy project manager, work closely with City Planners, and manage/administer the consultant's service contract in preparing the General Plan.

Services include the following:

- Provide coordination between the General Plan consultant team and City staff, including attendance at weekly conference calls, coordinate meetings with City department staff and review of draft materials.
- Administer the General Plan consultant contract which includes multiple subconsultants and is valued at approximately \$2.6 million for three years.
- Provide assistance at public outreach meetings and respond to public inquiries and requests for information.
- Preparation of staff reports and present to the Community Advisory Committee, the Planning Commission and City Council and at other public venues as needed.
- Support and manage the General Plan Community Advisory Committee including preparation and distribution of meeting agendas, meeting minutes, staff reports and packet materials.
- Review all draft materials and consultant work products.
- Other tasks as needed.

Cost Proposal

Initial contract authorization \$74,000

Spent to-day: \$30,000

Remaining authorization \$44,000

Request additional authorization of \$477,000

With authorization, up to \$521,000 available for three-year term which covers the following:

- 81 hours per month for 33 months (hourly rate for Lisa Costa 195.00)
- \$500 for out of pocket expenses