

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, April 8, 2026

6:30 PM

**Teleconference Location: Barangay Yapak,
Boracay Island, Malay, Aklan 5608 Philippines.**

**Library Parks & Recreation Building, Council Chambers
901 Civic Campus Way, South San Francisco, CA**

City Council

MARK ADDIEGO, Mayor (District 1)

MARK NAGALES, Vice Mayor (District 2)

BUENAFLORES NICOLAS, Councilmember (District 3)

JAMES COLEMAN, Councilmember (District 4)

EDDIE FLORES, Councilmember (District 5)

ROSA GOVEA ACOSTA, City Clerk

FRANK RISSO, City Treasurer

LAURA SNIDEMAN, City Manager

SKY WOODRUFF, City Attorney

How to observe the Meeting (no public comment, including via Zoom):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council>
- 3) <https://www.youtube.com/@CityofSouthSanFrancisco/streams>
- 4) Zoom meeting (streaming only): <https://ssf-net.zoom.us/j/88928221854>
Webinar ID: 889 2822 1854 Join by Telephone: +1 669 900 6833

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to Office of the City Clerk at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssfca.gov Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssfca.gov, 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

LEVINE ACT DISCLOSURES (SB 1181)

If you have donated \$500 or more to the campaign of a South San Francisco elected official in the past twelve (12) months, please read the following paragraphs carefully:

- The Levine Act (Gov. Code § 84308) requires any Party, Agent, or Participant, as defined in §84308(a), of a proceeding involving any grants, denials, renewals, restrictions, or modifications to any licenses and permits, entitlements for use, contracts, or franchises (“Proceeding”), to disclose on the record any contributions they have made to any elected, appointed, or candidate for City Officer totaling more than \$500 within the preceding 12 months.
- The Levine Act also requires any elected, appointed, alternate, or candidate for City Officer who has received a contribution totaling \$500 within the past 12 months from a Party, Agent, or Participant of a Proceeding to (1) disclose that fact on the record involving the Proceeding and (2) to recuse themselves from, and in no way attempt to use their official position to influence any decision involving, the Proceeding.
- Elected, appointed, alternates, or candidates for City Officer are prohibited from accepting, soliciting, and directing, and Parties, Participants, and Agents are prohibited from making, campaign contributions of more than \$500 while the Proceeding is pending and for 12 months after the date a final decision is rendered for the Proceeding.

Violations of the Levine Act may result in a civil action brought by the Fair Political Practice Commission (FPPC) for an amount up to five thousand dollars (\$5,000) per violation. Any person who knowingly or willfully violates any provision of the Political Reform Act is guilty of a misdemeanor and subject to a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person unlawfully contributed upon conviction for each violation.

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Certificate honoring Leila Greenberg for earning her Girl Scout Gold Award. \(Mark Addiego, Mayor\)](#)
2. [Proclamation celebrating April 19 - 25, 2026 as National Library Week. \(Valerie Sommer, Library Director\)](#)

3. [Proclamation recognizing April as Fair Housing Month. \(Mark Addiego, Mayor\)](#)

COUNCIL COMMENTS/REQUESTS

PUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1)). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

4. [Motion to accept a resolution proclaiming the week of April 19 - 25, 2026, as California Cities Week in South San Francisco. \(Marie Patea, Management Analyst\)](#)
5. [Motion to accept a resolution celebrating 100th Anniversary of United Airlines. \(Marie Patea, Management Analyst\)](#)
6. [Motion to approve the Minutes from the meetings of March 18, 2026, March 25, 2026, and March 31, 2026. \(Office of the City Clerk\)](#)
7. [Motion to accept the construction improvements of Community Civic Campus: Phase II Library, Parks & Recreation and Community Theater/Council Chamber \(No. pf1707\) as complete in accordance with plans and specifications \(total construction cost \\$95,696,167\). \(Jacob Gilchrist, Director of Capital Projects\)](#)
8. [Motion to accept the construction improvements of Corporation Yard Roofing Project as complete in accordance with plans and specifications \(total construction cost \\$1,827,189\). \(Jacob Gilchrist, Director of Capital Projects\)](#)

9. [Report regarding a motion to accept Measure W Citizens' Oversight Committee report independently verifying Fiscal Year 2024-25 Measure W revenues and expenditures. \(Christie Donnelly, Finance Director; and Laura Snideman, City Manager\)](#)
10. [Report regarding a resolution approving amendments to the City Council Procedures and Protocols Handbook. \(Sky Woodruff, City Attorney, and Rosa Govea Acosta, City Clerk\)](#)
- 10a. [Resolution approving amendments to the City of South San Francisco City Council Procedures and Protocols Handbook Resolution.](#)
11. [Report regarding the award of a construction contract to Azul Works, Inc. of San Francisco, California, for the New Park at Linden Avenue and Pine Avenue Project \(Project No. pk2305\), in an amount not to exceed \\$3,295,000; authorizing a total construction budget of \\$3,789,250; approving the procurement of playground equipment and authorizing the City Manager to execute a purchase agreement with Landscape Structures, Inc. of Delano, Minnesota, in an amount not to exceed \\$152,697.49; approving the procurement of exercise equipment and authorizing the City Manager to execute a purchase agreement with Greenfields Outdoor Fitness, Inc. of Anaheim, California, in an amount not to exceed \\$22,407.08; amending the Consulting Services Agreement with MIG, Inc. of Berkeley, California, in an amount not to exceed \\$78,402 and extending the contract period to December 31, 2027; and approving Budget Amendment Number 26.060. \(Philip Vitale, Deputy Director of Capital Projects\)](#)
- 11a. [Resolution awarding a construction contract to Azul Works, Inc of San Francisco, California for the New Park at Linden and Pine Avenue project \(Project No. pk2305\) in an amount not to exceed \\$3,295,00 and authorizing a total construction budget of \\$3,789,250.](#)
- 11b. [Resolution approving an agreement with Landscape Structures, Incorporated of Delano, Minnesota for the purchase, of playground equipment for the New Park at Linden and Pine Avenue project \(Project No. pk2305\) in an amount not to exceed \\$152,697.49.](#)
- 11c. [Resolution amending an existing consulting services agreement with MIG, Inc. for additional landscape architecture services, and construction support services for the New Park at Linden and Pine Avenue Project \(Project No. pk2305\) in an amount not to exceed \\$65,335, authorizing a contract contingency of \\$13,067 and extend the contract period to December 31, 2027 on behalf of the City of South San Francisco.](#)

- 11d. [Resolution approving an agreement with Greenfield Outdoor Fitness for the purchase of exercise equipment for the New Park at Linden and Pine Avenue project \(Project No. pk2305\) in an amount not to exceed \\$22,407.](#)
12. [Report regarding a resolution authorizing the submittal of two grant application to the City/County Association of Governments of San Mateo County \(C/CAG\) and requesting allocation of Transportation Development Act \(TDA\) Article 3 Pedestrian and Bicycle Program funding from the Metropolitan Transportation Commission \(MTC\), and authorizing the use of local matching funds. \(John Wilson, Senior Engineer\)](#)
- 12a. [Resolution authorizing a request to the Metropolitan Transportation Commission for the allocation of fiscal year 2026-2027 Transportation Development Act \(TDA\) Article 3 Pedestrian/Bicycle project funding and authorizing the use of local matching funds.](#)
13. [Report regarding a resolution authorizing the filing of a grant contract renewal for Community Development Block Grant funds allocated through the City of Daly City to support Project Read and authorizing the Director of Finance to adjust the Fiscal Year 2026-27 revenue budget upon receipt of grant award. \(Valerie Sommer, Library Director\)](#)
- 13a. [Resolution authorizing the filing of a grant contract renewal for Community Development Block Grant funds allocated through the City of Daly City to support Project Read and authorizing the Director of Finance to adjust the Fiscal Year 2026-27 revenue budget upon receipt of grant award.](#)
14. [Report regarding awarding a construction contract to Liffey Electric of San Francisco, California for the Chestnut Avenue and Commercial Avenue Intersection Improvements project \(tr2404\) in an amount not to exceed \\$1,016,000, authorizing a total construction contract authority budget of \\$1,219,200 and related actions. \(John Wilson, Senior Civil Engineer\)](#)
- 14a. [Resolution awarding a construction contract to Liffey Electric of San Francisco, California, for the Chestnut Avenue and Commercial Avenue Intersection Improvements project \(tr2404\) in an amount not to exceed \\$1,016,000, authorizing a total construction contract authority of \\$1,219,200, and related actions.](#)

ADMINISTRATIVE BUSINESS

15. [Report regarding the City Council's 2026 Priorities Action Plan \(Rich Lee, Assistant City Manager\)](#)

16. [Report regarding an Ordinance amending and restating Chapter 8.70 Property Owner Obligations with Respect to Tenants Displaced from Unsafe or Substandard Units of the South San Francisco Municipal Code, and a Resolution establishing relocation assistance amounts and related fees associated with tenant displacement pursuant to Chapter 8.70. \(Elia Moreno, Housing Management Analyst I\)](#)
- 16a. [Ordinance amending and restating in its entirety Chapter 8.70 Property Owner Obligations with Respect to Tenants Displaced from Unsafe or Substandard Units of the South San Francisco Municipal Code.](#)
- 16b. [Resolution establishing temporary and permanent relocation assistance amounts and related fees pursuant to Chapter 8.70 “Residential Tenant Relocation” of the South San Francisco Municipal Code.](#)
17. [Report regarding the award of a Consulting Services Agreement to TDG Engineering, Inc. for Preparation of the Vision Zero Action Plan \(TR2501\) \(John Wilson, Senior Engineer\)](#)
- 17a. [Resolution authorizing execution of a Professional Services Agreement with TDG Engineering, Inc. for preparation of the Vision Zero Action Plan \(TR2501\)](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

18. [Conference with Real Property Negotiators \(Pursuant to Government Code Section 54956.8\)](#)
[Properties: 1051 Mission Road \(APNs 093-312-080 and 09-312-090\)](#)
[City Negotiators: Nell Selander, Economic & Community Development Director;](#)
[Megan Wooley-Ousdahl, Deputy City Manager; and Sky Woodruff, City Attorney](#)
[Negotiating Parties: SSF PUC Housing Partners, LLC, and 1051 Mission Affordable, LLC](#)
[Under Negotiations: Price and terms](#)

ADJOURNMENT