



MINUTES

REGULAR MEETING

PARKS AND RECREATION COMMISSION MEETING CITY OF SOUTH SAN FRANCISCO

**TUESDAY, APRIL 21, 2026
7:00 P.M.**

**Library | Parks and Recreation Building
City Council Chambers
901 Civic Campus Way, South San Francisco**

CALL TO ORDER

Chair Camacho called the meeting to order at 7:06 p.m.

ROLL CALL

Chair Camacho, present
Vice Chair Uy, present
Secretary Battaglia, absent
Commissioner DeNardi, present
Commissioner Lock, present
Commissioner Olson, present
Commissioner Rey, present

AGENDA REVIEW

No changes to the agenda.

PUBLIC COMMENTS

No public comments.

PRESENTATIONS

1. Youth Enrichment Services Program Overview (Kim Morrison, Recreation Supervisor)

Supervisor Morrison gave a brief introduction of the Youth Enrichment Services (YES) team and their important roles to the community. She explained the YES team is comprised of school aged programs that serve children from ages four through 18. Additionally, they partner with the South San Francisco Unified School District (SSFUSD) for Expanded Learning Opportunity Programs (ELOP). Programs and services offered to the children are focused on the recreation philosophy of learning through play.

The Commission and staff engage in discussion regarding YES. The Commission expressed appreciation for the team's dedicated work and provided suggestions for potential improvement.

2. Report providing an update on the Linden Avenue Park Project, Orange Memorial Aquatic Center Project, and Dundee Park Project (Philip Vitale, Deputy Director Capital Projects and Jacob Gilchrist, Director Capital Projects)

Deputy Director Vitale provided a brief update on the Linden Avenue Park Project and Orange Memorial Aquatic Center to the Commission. City Council approved the contract to move forward with Azul Works, Inc., at the April 8 City Council meeting for the Linden Avenue Park Project. Construction for the park will begin in May. There will be opportunities for the community to participate in mosaic installations in the future. More information on this will be shared when it becomes available.

A refresh of the Eternal Flame memorial sculpture for the new Aquatic Center is in progress. The Cultural Arts Commission will work on selecting the artist for the refresh. Commissioners are invited to attend a tour of the Aquatic Center on May 13 at 4 p.m. Director of Capital Project Gilchrist informed the Commission that the new playground at Dundee Park has been installed. Parks maintenance will assist with completing the landscaping at the park. The ribbon cutting will take place on June 3 at 5:30 p.m.

Chair Camacho asked if there would be any special park features created by Parks Manager Richardson. Manager Richardson noted that none were planned at this time.

3. Consideration of Movie Night in the Park Film Options in 2026 (Veronica Ortiz, Recreation Supervisor)

Recreation Supervisor Ortiz informed the Commission of the upcoming movie nights on Friday, July 17 and Friday, August 17. The first movie night will take place at Orange Memorial Park in conjunction with Field Day in celebration of Parks and Recreation Month. Terrabay Gymnasium is being considered as the location for the second movie night due to colder weather conditions in the Old Town and Paradise Valley neighborhoods. Additionally, the facility offers fundraising opportunities as it is equipped with a kitchen. The indoor setting would also allow for an earlier film start time. Supervisor Ortiz informed the Commission that the films selected by Commission will go out to survey for community members to participate in the final selection. The movie options are: Zootopia 2, Goat, Lilo & Stitch Live Action, Elio, Hoppers, The Sandlot, and Smurfs.

The Commission discussed the options presented to them and selected their top five choices: Goat, Zootopia 2, Hoppers, Lilo and Stitch, and Smurfs.

4. California Parks and Recreation Society (CPRS) District 4 Award Nominations (Erin O'Brien, Business Manager)

The CPRS District 4 Awards will take place on May 7 at the Campbell Community Center. The four award categories are the Award of Excellence, Volunteer and Sponsor Citation Award, Professional Merit, and the Distinguished Professional award. The Thanksgiving Fun Run will receive the Award of Excellence, Christina Im and Sylvia Mosqueda will receive the Volunteer and Sponsor Citation Award. The Professional Meritt Award will honor recipients Benita Chrisman and Shirley Wong. Betty Battaglia will receive the Distinguished Professional Award, which is the highest honor a recipient can receive.

The Commission discussed the report and congratulated award winners.

5. Calendar of Events

Director of Parks and Recreation Mediati announced the following events to the Commission:

- IPP Arbor Day Planting on Saturday, April 25 at 9:00 a.m. at Sister Cities Park
- CPRS District 4 Awards on May 7
- Senior Health Fair on Friday, May 15 at LPR from 9:00 a.m. – 12:00 p.m.
- Preschool Graduation on Friday, May 22 at the Joseph Fernekes Building.
- Last day of school for the SSFUSD is May 29.
- Summer camp begins in June.

6. Administrative Updates

Director of Parks and Recreation Mediati reminded the Commission of the upcoming Orange Memorial Aquatic Center tour on May 13. He also announced the America 250 campaign and informed the Commission that Sign Hill letters will be painted red, white and blue in celebration of the Fourth of July event.

FRIENDS OF PARKS AND RECREATION

Deputy Director Duldulao shared that Friends of Parks and Recreation was present at the Easter Bunny Photo-Hop and was able to fundraise at the event. Additionally, they have selected Nickolas Aaron Jang as the scholarship recipient who will be recognized at the Chamber of Commerce awards Luncheon on April 30. Commissioner DeNardi shared with the Commission that there will be a bocce tournament on June 21. Flyers will be shared once it becomes available.

ADMINISTRATIVE BUSINESS

7. Motion to approve meeting minutes from the March 17, 2026, meeting

Motion – Vice Chair Uy / Seconded – Commissioner Lock: To approve minutes by roll call vote: AYES: Camacho, DeNardi, Lock, Rey, Uy; NAYS: None; ABSENT: Battaglia; ABSTAIN: Olson.

8. Cancellation of a Summer Commission Meeting

Director of Parks and Recreation Mediati presented the recommendation to cancel one regular commission meeting during the summer months on June 16, July 21, and August 18. The Commission discussed the cancellation of a regular meeting and chose June 16.

Motion – Commissioner DeNardi/ Seconded Uy: To approve the cancellation of the June 16 regular Commission meeting by roll call vote: AYES: Camacho, DeNardi, Lock, Olson, Rey, Uy; NAYS: None; ABSENT: Battaglia

9. Parks & Recreation Proposed Fiscal Year 2026-2027 Fees and Fee Increases (Erin O'Brien, Business Manager)

Business Manager O'Brien presented the recommendation for the Commission to consider the approval of the Parks and Recreation Fiscal Year 2026-2027 proposed fees and fee increases. This

would apply a 2.5% overall increase but will continue to work with participants to provide scholarships to those in need of financial assistance and payment plans.

The Commission discussed the fee increases recommendation.

Motion – Commissioner DeNardi/ Seconded – Rey: To approve the proposed fee increases by roll call vote: AYES: Camacho, DeNardi, Olson, Rey, Uy; NAYS: Lock; ABSENT: Battaglia

ITEMS FROM THE COMMISSION

Commissioner DeNardi shared with the Commission that she attended the Youth Art Show hosted by the Cultural Arts Commission in partnership with the South San Francisco Unified School District. She was impressed by and enjoyed the art pieces presented at the show as well as the performance by the All Souls Choir on Saturday morning.

Commissioner Olson shared she recently watched a documentary film featuring Congresswoman Barbara Jordan and highly recommended the film.

Vice Chair Uy shared thoughts about engaging teens and younger adults in social type programs at parks or recreation centers, perhaps once per month. He notes that regarding movie options we should also consider programs for older youth and teens. Director Mediati shared that staff could consider this perhaps as part of the movie screenings planned for the Council Chambers in the future. He also shared that the pickleball community is excited about the new courts coming soon, and noted Sellick Park needs to be resurfaced.

Commissioner Lock welcomes Commissioner Olson to the Commission. He asks staff questions about whether businesses are required to obtain permits to remove trees, citing recent removals at Costco. Director Mediati responds that the Costco trees were too small to warrant a permit, however, their planning permit does require them to obtain City approval to remove trees. Manager Richardson clarifies that only the school district and county are exempt from applying for tree permits. Commissioner Lock asks Manager Richardson about replacing shrubs along Centennial Way. Manager Richardson noted they would look into this. Commissioner Lock also reported graffiti on a private property along Centennial Way.

Commissioner DeNardi asks if tents can be constructed in parks, and for how long should they be left up. Manager Richardson responds, and notes he is aware of a tent at Orange Memorial Park, and is working to have it taken down. Acting Manager Mulkerrins notes that tents are generally only allowed for picnics to be left up during events, and are removed after. Commissioner DeNardi also asks about the status of the barbeque for the bocce courts and the status of the irrigation for the planters. Manager Richardson notes that he is custom building a tray to catch the ash for the barbeque, and that irrigation has been stubbed up. Commissioner DeNardi notes trees at Oyster Point are a bit windswept. Commissioner DeNardi closes her comments by thanking staff for their work.

Commissioner Rey shares that Earth Day is coming soon. She also wanted to highlight the summer activity guide and express that she enjoys the Cultural Arts Commission section. Additionally, she enjoyed seeing the employee highlights in the Parks and Recreation memos to Council. She suggested that more adult classes be added on the activity guide such as art and culinary classes. Commissioner Rey also asked about the status of the dog library for the dog park. Manager Richardson noted it is in progress. Commissioner Rey offered her support for Arbor Day.

Chair Camacho welcomed new Commissioner Olson and gave some background on the Commission. She also shared details on Arbor Day, and thanked Manager Richardson for the dog library. She also asked about a potential seed library. Director Mediati noted that he was discussing a seed library with the Library Director earlier that week.

ITEMS FROM STAFF

Deputy Director of Parks and Recreation Duldulao shared with the Commission that the Orange Pool has been closed for approximately three weeks due to a broken water heater. Director of Parks and Recreation Mediati shared with the Commission that the Orange Memorial Park restroom renovation project will begin soon and highlighted a pending donation and volunteer project with Genentech. The new pickleball courts will open late 2026 into 2027. Additionally, the Congressional Art Show will take place on May 4 on the 3rd floor of LPR. Business Manager O’Brien added that there are approximately 28 art pieces on display.

ADJOURNMENT

Being no further business, Chair Camacho adjourned the Parks and Recreation Commission meeting at 9:06 p.m.

Submitted by:

Approved by:

Keren Solano
Administrative Assistant II

Kristy Camacho
Chair, Parks and Recreation Commission

Approved by the Parks and Recreation Commission: ____/____/____