

South San Francisco Parks and Recreation Department



Department Administration

- Greg Mediati, Director
- Angela Duldulao, Deputy Director

Managers

- Laura Armanino, Recreation Manager
- Brian Crume, Facilities Manager
- Erin O'Brien, Business Manager
- Joshua Richardson, Parks Manager
- Kari Jung, Management Analyst I

Administrative Assistants

- Keren Solano, Administrative Assistant II
- Jeanette Yoshida, Administrative Assistant II
- Cristina Simmons, Administrative Assistant I

Supervisors/Assistant Supervisor:

- Anthony Ballinger, Building Maintenance Supervisor
- Kasey Jo Cullinan, Senior Services Supervisor
- Brandon Cutajar, Parks Supervisor
- Prax Duarte, Building Maintenance Supervisor
- Diana Gonzalez, Preschool Supervisor
- Zach Kust, Parks Supervisor
- Kimberly Morrison, YES Supervisor
- Bill Stridbeck, Childcare Assistant Supervisor
- Mike Mulkerrins, Sports & Rentals Supervisor
- Brian Noce, Aquatics Supervisor
- Veronica Ortiz, Classes Supervisor

Parks & Recreation Commission

- Provide staff with advice in the areas of recreation programming, policies, and fees
- Convey citizen concerns
- Advocate for the parks and recreational needs of the community
- Participate in planning for new recreation programs, facilities, playgrounds, and parks
- Serve as the appeal body for the City's Tree Ordinance



Cultural Arts Commission

- Provide staff with advice in the areas of public art, art shows, and cultural events
- Convey citizen concerns
- Advocate for the cultural arts needs of the community
- Support art education and raise funds for the Jack Drago Youth Art Scholarship Program for high school seniors





Parks & Recreation Department

Our Mission:

To provide opportunities for physical, cultural and social well being; protect and enhance the physical environment; and ensure the effective and efficient use of public facilities and open space.

Visioning for the Future

- Parks and Recreation Master Plan (2015)
- Urban Forest Master Plan (2020)
- Child Care Master Plan (2022)
- Centennial Way Master Plan (2023)
- Orange Memorial Park Plan (2023)
- Public Art Master Plan (2023)
- Sign Hill Master Plan (est. 2023)
- LPR Strategic Plan (est. 2024)



PARKS + RECREATION MASTER PLAN SOUTH SAN FRANCISCO, CALIFORNIA



**HOW CAN PARKS + RECREATION
MAKE YOUR LIFE BETTER?**



FOR MORE INFORMATION VISIT:
WWW.SSFPARKSPLAN.COM/
OR CALL
(650) 829-3800



Source of Funding for Operations



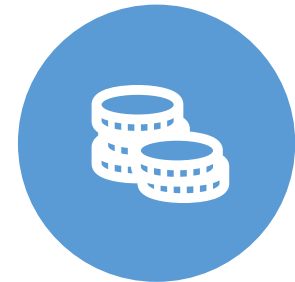
GENERAL FUND, CFD +
MAINTENANCE DIST.



PARTICIPANT FEES



RENTAL FEES



GRANTS

Budget

Operating Budget

- \$27.2 million, including maintenance districts
- \$4.0 million revenue from fees

Capital Budget (one-time)

- General Fund
- Grants
- Park Impact Fees
- Public Art Developer Fees
- Child Care Impact Fees
- Common Greens Funds



Divisions



Administration



Facilities Division



Parks Division



Recreation Division



Administration Division

What do we do?

- Support operating divisions
- Provide budget oversight
- Cultural Arts programming
- Contracts and agreements
- Vendor relations and management
- Liaison to Finance and HR Departments
- Manage relationship with co-sponsored groups
- Special Projects





Ballet Folklórico

Affiliated / Co-Sponsored Groups

- Affiliated and co-sponsored groups are volunteer clubs and organizations that have requested permission to use public facilities to conduct their activities.
- They are subject to conditions of “co-sponsorship” to ensure activities are non-profit and group membership is open to the public.
- Friends of Parks and Recreation

Cultural Arts Programs

- Cultural Arts Commission
- Public Art Master Plan
- Public Art Installations
 - Sculptures
 - Murals
 - Utility Box Murals
- Art Gallery Shows & Exhibits
- Cultural Activities Grant
- Jack Drago Youth Art Fellowship



Facility Maintenance Division

What do we do?

- General Maintenance
- System Maintenance
- Work Requests
- CIP and Construction Projects
- Inspections / Audits
- Custodial Services
- Emergency Repairs
- Security Alarms and Locks

Building Sites:

- 24 permanent buildings, 9 park restrooms and 7 portables
- 660,000+ square feet of floor space



Facility Maintenance Division

- Facilities is made up of custodial staff and maintenance staff.
- There are two shifts. A day shift/weekends and swing shift

Staffing includes:

- 1 Manager
- 2 Supervisors
- 2 Craftworkers
- 16 Custodians
- 4 PT hourly positions

Shared Parks/Facilities:

- 1 Administrative Assistant II



Facility Maintenance Division

Buildings we maintain include:

- City Hall + Offices
- Recreation Buildings
- Libraries
- Corporation Yard
- Senior Center
- Fire Stations
- Police Station
- Childcare Sites
- Park Restrooms (repairs)
- Civic Campus





Parks Maintenance Division

What do we do?

Parks Scope of Services:

- Service Requests
- Preventative and Reactive Maintenance and Repairs
- Special Projects
- Inspections, Plan Review, Audits
- Provide volunteer opportunities
- Landscape Installations

Parks Areas of Responsibility

Where do we do it?

- City Parks and Fields
- School Ballfields
- Civic Landscaping
- Street Medians
- Urban Forest / Trees
- Common Greens
- Open Space





Parks Division

Parks staff:

- 30+ Full-time staff
- 1.65 PT hourly positions

Shared Parks/Facilities:

- 1 Administrative Assistant II

Park Planning and Design

- **Manage Park Improvements**
 - Playgrounds
 - Fields
 - Paths
 - Planting Areas
 - Buildings
- **Advise on Citywide Streetscape**
 - Medians
 - Grand Ave
 - Street Trees
- **Collaborate on Larger Initiatives**
 - Community Civic Campus
 - Oyster Point
 - Orange Park Sports Field



Volunteers

- Improving Public Places
- Sign Hill Stewards
- Over 800 Volunteers! – Join us!



**IMPROVING
PUBLIC
PLACES**



Recreation

- Administration
- Aquatics
- Classes
- Cultural Arts
- Childcare
- Senior Services
- Sports
- Rentals



Special Events

- Arbor Day
- Art Shows
- Coastal Cleanup
- Concert in the Park
- Easter Egg Hunt
- Halloween Extravaganza
- Health Fair
- Holiday Boutique
- Middle School Dances
- Park & Rec Field Day
- Streets Alive! Parks Alive!
- Santa Comes to Town
- Senior Volunteer Lunch
- Spring & Winter Ballet Performances
- Summer Movie Nights
- Thanksgiving Fun Run
- Wreath Workshop IPP Fundraiser
- Youth Baseball Parade



Programmed Facilities

- Municipal Services Building
- Alice Peña Bulos Recreation Building & Westborough Pre-School
- Terrabay Gymnasium
- Orange Pool
- Joseph Fernekes Recreation Building
- Roberta Cerri Teglia Center
- Siebecker Center
- Community Learning Center
- SSFUSD Portables
- Picnic Areas
- Sports Fields

Aquatics Programs

- Health and Safety
- Swim Lessons
- Fitness Programming
- Recreation Swim
- Lap Swim
- Rentals
- Aquatics Club
- Lifeguard Training
- Maintenance





Classes

- Pre-School/Youth Classes
- Teen/Adult Classes
- Arts & Special Interest Classes
- Tennis Programs

Childcare

- Summer Camps
- Teen Camp
- Full of Fun Camp & Nights
- Spring/ Winter Camp
- Preschool /Big Lift
- Before & After School ELOP
- REAL Program



Senior Services

- Senior Programs and Activities
- Adult Day Care
- Transportation
- Special Events
- Info & Referral
- Nutrition Programs



Sports

- Middle School Sports
- Adult Sports Leagues
- RAPP Sports League
- Jr. Giants
- Badminton & Basketball Open Gym
- Field / Gym Rentals
- Bocce Courts





Facility Rentals: Picnic Sites

- Orange Memorial Park
- Buri Buri Park
- Alta Loma Park
- Avalon Park
- Westborough Park
- Sellick Park
- Oyster Point Marina



Facility Rentals: Rec Centers

- Library | Parks and Recreation Center
- Alice Pena Bulos Community Center
- Terrabay Gym and Recreation Center
- Joseph Fernekes Building
- Bocce Courts





Library | Parks and Recreation Center

- Funded by Measure W, approved by voters in 2015
- 85,000 SF co-located Library and Parks and Recreation Center
- 1.3 acre park
- State of the Art facilities and amenities
- Seamless program delivery between departments
- Programs include: wellness, literacy, life-long learning, arts, STEM, youth services, senior activities, community events, public meetings, and other programs





Thank you!

