

# City of South San Francisco

P.O. Box 711  
South San Francisco, CA



## Regular Meeting Agenda

Wednesday, March 22, 2023

6:00 PM

**Municipal Services Building, Council Chambers**  
**33 Arroyo Drive, South San Francisco, CA**

### City Council

**BUENAFLOR NICOLAS, Mayor (District 3)**  
**MARK NAGALES, Vice Mayor (District 2)**  
**MARK ADDIEGO, Councilmember (District 1)**  
**JAMES COLEMAN, Councilmember (District 4)**  
**EDDIE FLORES, Councilmember (District 5)**  
**ROSA GOVEA ACOSTA, City Clerk**  
**FRANK RISSO, City Treasurer**  
**SHARON RANALS, Interim City Manager**  
**SKY WOODRUFF, City Attorney**

**How to observe the Meeting (no public comment):**

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/government/city-council/video-streaming-city-and-council-meetings/city-council>

**ZOOM LINK BELOW -NO REGISTRATION REQUIRED**

Join Zoom meeting: <https://ssf-net.zoom.us/j/88636346631>(Enter your email and name)

Webinar ID: 886 3634 6631 Join by Telephone: +1 669 900 6833

Teleconference participation is offered in the meeting via Zoom as a courtesy to the public. If no members of the City Council are attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed, the City Council will continue the meeting in public in the Council Chambers.

**How to submit written Public Comment before the City Council Meeting:**

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:00 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

**How to provide Public Comment during the City Council Meeting:****COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

1. By Zoom: When the Clerk calls for the item on which you wish to speak, click on "raise hand." Speakers will be notified shortly before they are called to speak.
2. By Phone: Enter the conference ID found on the agenda. When the Clerk calls for the item on which you wish to speak, Click \*9 to raise a hand to speak. Click \*6 to unmute when called.
3. In Person: Complete a Digital Speaker Card located at the entrance to the Council Chamber's. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

**American Disability Act:**

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk Rosa Govea Acosta at 400 Grand Avenue, South San Francisco, CA 94080, or email at [all-cc@ssf.net](mailto:all-cc@ssf.net). Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at [all-cc@ssf.net](mailto:all-cc@ssf.net), 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

AGENDA REVIEW

ANNOUNCEMENTS FROM STAFF

PRESENTATIONS

1. [Proclamation recognizing March as Irish American Heritage Month. \(Mayor Flor Nicolas\)](#)
2. [Certificate recognizing Marian Manahan, El Camino High School student and award-winning artist. \(Mayor Flor Nicolas\)](#)
3. [Proclamation recognizing April as Fair Housing Month. \(Mayor Flor Nicolas\)](#)
4. [Certificate recognizing March as National Nutrition Month and recognizing Second Harvest Food Bank. \(Mayor Flor Nicolas\)](#)
5. [Certificate recognizing Spark of Creation Studio. \(Mayor Flor Nicolas\)](#)

PUBLIC COMMENTS

[Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:00 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.](#)

[If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments \(Gov. Code sec. 54954.3\(b\)\(1\).\). Speakers that are not in compliance with the City Council's rules of decorum will be muted.](#)

COUNCIL COMMENTS/REQUESTS

CONSENT CALENDAR

*Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.*

6. [Motion to approve the Minutes for March 8, 2023. \(Rosa Govea Acosta, City Clerk\)](#)
7. [Motion to accept the 2022 Housing Element and General Plan Annual Progress Report and authorize its transmittal to the California Governor's Office of Planning and Research \(ORP\) and the California Department of Housing and Community Development \(HCD\). \(Tony Rozzi, Chief Planner and Stephanie Skangos, Associate Planner\)](#)
8. [Motion to receive and file the City's Housing Successor Agency Annual Report for Fiscal Year 2021-2022. \(Nell Selander, Economic & Community Development Director\)](#)
9. [Report regarding a resolution approving Parcel Map 22-1236 for the purposes of dedicating new public easements and splitting the existing parcel into three lots as part of the 180 El Camino Real Redevelopment project; and authorizing the recording of said Parcel Map and all related documents with the San Mateo County Recorder. \(Jason Hallare, Senior Civil Engineer\)](#)
- 9a. [Resolution approving Parcel Map 22-1236 for the purposes of dedicating new public easements and splitting the existing parcel into three lots as part of the 180 El Camino Real Redevelopment project; and authorizing the recording of said Parcel Map and all related documents with the San Mateo County Recorder.](#)
10. [Report regarding adoption of a resolution approving a third amendment to the Consulting Services Agreement with Kimley Horn and Associates and amending the total budget for the Smart Corridors South San Francisco Expansion Project. \(Angel Torres, Senior Civil Engineer\)](#)
- 10a. [Resolution approving an amendment to Kimley-Horn and Associate's contract to provide additional design support during construction for an additional amount of \\$88,344.90, for a total amount not to exceed \\$448,064.90, extending the contract term, and authorizing a total contract authority budget of \\$500,000, for the Smart Corridors South San Francisco Expansion Project \(Project No. tr2002\)](#)

11. [Report regarding a resolution authorizing an agreement between the San Mateo County Library and the South San Francisco Public Library to provide staffing for the Big Lift Inspiring Summers program in South San Francisco and approving Budget Amendment 23.055 accepting up to \\$15,000 in reimbursement funding. \(Valerie Sommer, Library Director\)](#)
- 11a. [Resolution authorizing an agreement between the San Mateo County Library and the South San Francisco Public Library to provide staffing for the Big Lift Inspiring Summers program in South San Francisco and approving Budget Amendment 23.055 accepting up to \\$15,000 in reimbursement funding.](#)
12. [Report regarding a resolution authorizing the acceptance of a \\$5,000 donation from the South San Francisco Police Activities League for the Orange Memorial Park Sports Field Project \(project number pk1402\), and amending the Parks and Recreation Department's Operating Budget pursuant to budget amendment #23.054. \(Greg Mediati, Director, Parks and Recreation Department\)](#)
- 12a. [Resolution authorizing the acceptance of a \\$5,000 donation from the South San Francisco Police Activities League for the Orange Memorial Park Sports Field Project \(project number pk1402\), and amending the Parks and Recreation Department's Operating Budget pursuant to Budget Amendment #23.054.](#)
13. [Report regarding a resolution authorizing the acceptance of \\$15,000 in grant funding from Smart Growth America to support the City's participation in the Complete Streets Leadership Academy with Caltrans. \(Christopher Espiritu, Senior Transportation Planner\)](#)
- 13a. [Resolution authorizing the acceptance of \\$15,000 in grant funding from Smart Growth America to support the City's participation in the Complete Streets Leadership Academy with Caltrans and amending the Economic and Community Development Department's Fiscal Year 2022-2023 Operating Budget via Budget Amendment #23.053.](#)
14. [Report regarding a resolution continuing to declare and ratify the existence of a local emergency relating to major storm and flooding events. \(Sharon Ranals, City Manager and Sky Woodruff, City Attorney\)](#)
- 14a. [Resolution continuing to declare and ratify the existence of a local emergency relating to major storm and flooding events.](#)

ADMINISTRATIVE BUSINESS

15. Report regarding approval of a resolution providing a letter of support for the San Mateo County Transit District (SamTrans) Emission Zero: North Base Transformation project. (Christina Fernandez, Chief Sustainability Officer)
- 15a. Resolution approving a letter of support for the San Mateo County Transit District (SamTrans) Emission Zero: North Base Transformation Project
16. Report regarding an ordinance amending Section 2.56.050 of the South San Francisco Municipal Code to change the regular time for the Planning Commission from 7:00 P.M. to 6:00 P.M. (Adena Friedman, Principal Planner and Tony Rozzi, Chief Planner)
- 16a. Ordinance amending Section 2.56.050 of the South San Francisco Municipal Code, regarding the start time of Planning Commission meetings
17. Report regarding an ordinance to amend Title 15 of the South San Francisco Municipal Code to adopt a reach code for all-electric nonresidential new construction and enhanced electric vehicle charging infrastructure. (Christina Fernandez, Chief Sustainability Officer; Phillip Perry, Chief Building Official; Leila Silver, Integrative Designs 360)
- 17a. Ordinance Amending Chapter 15.22 “Green Building Code” of Title 15 “Buildings and Construction” of the South San Francisco Municipal Code to Adopt Local “Reach Codes” for Residential and Non-Residential Developments to Increase Building Efficiency and Increase Requirements Related to Electric Vehicle Charging Stations.
18. Report regarding the status of the Memorandum of Understanding between the City of South San Francisco and the South San Francisco Unified School District. (Scott Campbell, Chief of Police)
19. Report regarding a resolution to authorize application to and participation in the California Department of Housing and Community Development Prohousing Designation Program (Adena Friedman, Principal Planner and Tony Rozzi, Chief Planner)
- 19a. Resolution of the City Council of the City of South San Francisco authorizing application to and participation in the Prohousing Designation Program

- 20.** [Report regarding a resolution affirming the City’s support for Bridge Housing Corporation’s application to the Affordable Housing Sustainable Communities \(AHSC\) Grant program, authorizing the City Manager to execute an AHSC Implementation and Cooperation Agreement with Bridge Housing Corporation, and approving Budget Amendment Number 23.057 appropriating \\$250,000 to acquire an EV sub-compact sweeper. \(Nell Selander, Economic & Community Development Director\)](#)
- 20a.** [Resolution affirming the City’s support for Bridge Housing Corporation’s application to the Affordable Housing Sustainable Communities \(AHSC\) Grant program, authorizing the City Manager to execute an AHSC Implementation and Cooperation Agreement with Bridge Housing Corporation, and approving Budget Amendment Number 23.057 appropriating \\$250,000 to acquire an EV sub-compact sweeper.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

ADJOURNMENT