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Application for Appointment to the City Council

Personal Information

Are you a registered voter in South San Francisco?

Yes

***Name Used on Voter Registration (Last, First, Middle)**

Ponce-Ramirez, Steven , Peter

***Date of Birth**

██████████

***District Area**

District 3

Street Address

██████████

City, State Zip

South San Francisco CA 94080

***Preferred Phone Number**

██████████

***Email**

████████████████████

***Current Employer and Occupation**

Embassy Suites by Hilton, Front Office Supervisor

Does your position require filing a Form 700 – Statement of Economic Interest? If yes, please attach a copy of the most recent filing.

No

Attachment

****SKIPPED****

Please list any nonprofit organizations for which you are an officer.

****SKIPPED****

Questions directed by the City Council at its Regular Meeting of December 09, 2020:

***What do you view as the greatest issue presently confronting the City Council of the City of South San Francisco?**

The greatest issue that is currently being presented in the city at the moment is economic disparity, This situation has been occurring even before the present day pandemic. People need help and desperately. We need to make sure that the kids of the city do not go hungry each night. That parents do not worry about getting kicked out the next day for not paying the extremely high rent prices they can barely afford in the first place. As a city leader we need to lead, listen, and provide solutions.

***What in your background will best prepare you to function as an elected official?**

Coming from a single parent, low income family I know the struggles of many of our families especially in the Latin communities. In the council there is currently no latino representation. As a 2018 candidate I was able to meet and get to know many of the families who supported me. They were excited to possibly see someone who looks like them, understood them, and spoke like them to possibly take office and be that voice that has been missing for so long, To me 2018 was not a loss but a step.

***What role do you believe local government should fulfill in people's lives?**

Local government should be like it sounds. Local not run my national corporations. It is time that city officials stop being held hostage by nation wide corporations and corporate greed. We need to break away from serving and being slaves to big business and actually serve and listen to our real employers, the residents of south san francisco. We need to remember that we do not just serve registers voters but all those, undocumented or not, who chose south city as their homes and help our economy

If appointed, do you plan to run for city council in 2022?

Yes

Please include additional information and/or attach your resume.

Resume 2021.docx

***By typing my name, I certify that, to the best of my knowledge, all statements in this application are complete and true. I agree and understand that any mis-statement of material fact will cause me to forfeit all rights to appointment to the City Council.**

Steven Ponce-Ramirez

Once this form is submitted, you will receive a response from the Office of the City Clerk within three business days to provide you with information regarding the next steps. Please keep an eye out for this email. If you do not receive an email, please call us at (650) 877-8518.

THIS FORM IS A PUBLIC RECORD, DISCLOSABLE PURSUANT TO GOVT. CODE 6250 ET SEQ.

Steven Ponce-Ramirez

South San Francisco, CA 94080 Email: [REDACTED] –

Work phone: [REDACTED]

Authorized to work in the United States for any employer

WORK EXPERIENCE

T-Mobile

T-Mobile – San Mateo, CA – May 2020 to present

Retail Mobile Expert May 2020 – present

One of the many faces of the T-Mobile company I set the tone for current and potential customers. We make sure that all our customers come into our store expecting a certain outcome but leaving with exceptional service and amazing customer service. We work to meet and exceed our sales goals places on us by our managers. We help by providing best solutions and recommendations for our customers based on their needs for a phone plan or device. I also help with trouble shooting and providing diagnostics to help customers with any phone issues they may have. I also provide knowledge of the always changing promotions and pricing that the company is always throwing at us and the customers.

Embassy Suites Burlingame (Hotel)

Embassy Suites Burlingame - Burlingame, CA - April 2015 to current

PBX Telephone Operator April 2015 to February 2016

Responsibilities: As a PBX telephone operator I was responsible for answering and incoming and in-house calls that were transferred from inside or into the hotel. I was also responsible to relay messages to guest room and hotel employees when needed as well as responsible for conducting a daily call around to check and see which hotels had rooms in the area.

Front Desk Agent February 2016 to May 2017

Responsibilities: At the Embassy Suites waterfront hotel, I was responsible for welcoming all guest as well as checking in and checking out guest. Would also receive and complete all guest request. Responsible for receiving payment for rooms as well as answer all guest questions in a timely matter. Also trained and qualified in Night Audit process as well as supervisor responsibilities

Front Office Supervisor May 2017 to Present : Responsibilities: Monitor and control lobby traffic. Assign daily task to front desk agents. Cover needed breaks and lunches. Resolve all guest issues in a timely and effective matter. Check room inventory and monitor guest bookings. During this position I was also sent to an out of state training conducted by Hilton Hotels called the Front Office Academy held in New York which informed us on better ways to be a successful leader and mentor to our front office teams.

Reservations Coordinator July 2019 to present: Responsibilities: Monitor and input all group, transient, and group reservations that come through the hotel. Maintain constant communication with group leaders as well as oversee payment for groups and events. Register all changes on Salesforce Delphi database as well as oversee hotel inventory and rates on OnQ property management systems.

Skills Used

Ability to work in a fast paced environment.

Communication Skills.

Problem Solving Skills

Work in a team environment.

Multilingual

Team management

The Inn at Oyster Point (Hotel)

The Inn at Oyster Point – South San Francisco – November 2014 to May 2015
Sales and Catering Coordinator November 2014 to May 2015

Responsibilities: work within a hotel's marketing and events department, supporting and coordinating the booking of hotel facilities, organizing with other hotel departments when it comes to events, assist sales and catering managers with task. Answer all phone calls and emails when it came to event and hotel inquires. Reach out to interested clients that had interest on booking hotel.

Kobe Sake Sushi Bar (Restaurant)

Kobe Sake Sushi Bar - San Bruno, CA - June 2013 to November 2014
Kitchen Staff June 2013 to November 2014

Responsibilities

While I was at this job I would preform the task of washing dishes, cutting and preparing food for service, busing and cleaning tables, cashier, closing the register, and also taking inventory of food.

Skills Used

Ability to work in a fast paced environment.
Communication Skills.
Money Counting. Improved
Cooking Skills
Work in a team environment

INTERNSHIP OPPORTUNITIES

Fairmont Hotels and Resorts

Fairmont Hotel – San Francisco, CA – June 2015 to August 2015

Sales Intern June 2015 to August 2015

Responsibilities: 3-month summer internship that worked with director of sales as well with catering and conference managers to book events and create more operations to generate revenue for the hotel. Also assist director of sales and ownership group to create and revise forecast for hotel as well as assist in overseeing ABR and BAR rates for transient and groups. Communicate with accounting department regarding budget forecasting and revenue.

PERSONAL

2018 South San Francisco City Council Candidate

August 2018 – November 2018

Responsibilities: During these months I was working to make sure the voices of my cities residents were being heard by those in city hall. During this time we organized meet and greet around south san Francisco getting to meet the citizens and their needs. We were able to register a record number of 896 people for the November election as well as fundraise roughly 6,000 in donations. We were also able to increase the number of first time voters and although we did not win we received roughly 3500 votes.

EDUCATION

Criminal Justice Major and Philosophy Major

San Francisco State University - San Francisco, CA 2014 to
Current, Year of graduation 2021

SKILLS/QUALIFICATIONS

Proficient in Microsoft PowerPoint, Proficient in Microsoft Word, Proficient in Microsoft Excel, and Microsoft outlook. Fluent in both Spanish and English, great communications skills, can read and write in both Spanish and English, accounting experience, ability to multitask, organized, problem resolution, food service skills, open availability, office setting experience, ability to operate basic office tools, schedule creating ability, telephone and email experience.

AWARDS

Embassy Suites Team Member of the month

May 2016

October 2016

February 2017

March 2019

March 2020

**Hilton Value Award: Teamwork Category
2016 and 2017**

Recipient of the Hilton Value Teamwork Category Member of the year. This award is given to the team member who showed the most teamwork values in 2016 and 2017