

City of South San Francisco

P.O. Box 711
South San Francisco, CA



Regular Meeting Agenda

Wednesday, June 25, 2025

6:30 PM

**Library Parks & Recreation Building, Council Chambers
901 Civic Campus Way, South San Francisco, CA**

City Council

EDDIE FLORES, Mayor (District 5)
MARK ADDIEGO, Vice Mayor (District 1)
JAMES COLEMAN, Councilmember (District 4)
MARK NAGALES, Councilmember (District 2)
BUENAFLORES NICOLAS, Councilmember (District 3)
ROSA GOVEA ACOSTA, City Clerk
FRANK RISSO, City Treasurer
SHARON RANALS, City Manager
SKY WOODRUFF, City Attorney

How to observe the Meeting (no public comment, including via Zoom):

- 1) Local cable channel: Astound, Channel 26, Comcast, Channel 27, or AT&T, Channel 99
- 2) <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/City-Council>
- 3) <https://www.youtube.com/@CityofSouthSanFrancisco/streams>
- 4) Zoom meeting (streaming only): <https://ssf-net.zoom.us/j/81072693726>
Webinar ID: 810 7269 3726 Join by Telephone: +1 669 900 6833

How to submit written Public Comment before the City Council Meeting:

Members of the public are encouraged to submit public comments in writing in advance of the meeting via the eComment tab by 4:30 p.m. on the meeting date. Use the eComment portal by clicking on the following link: <https://ci-ssf-ca.granicusideas.com/meetings> or by visiting the City Council meeting's agenda page. eComments are also directly sent to the iLegislate application used by City Council and staff.

How to provide Public Comment during the City Council Meeting:**COMMENTS ARE LIMITED TO THREE (3) MINUTES PER SPEAKER**

During a meeting, comments can only be made in person: Complete a Digital Speaker Card located at the entrance to the Council Chambers. Be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. When your name is called, please come to the podium, state your name and address (optional) for the Minutes.

American Disability Act:

The City Clerk will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to Office of the City Clerk at 400 Grand Avenue, South San Francisco, CA 94080, or email at all-cc@ssf.net. Include your name, address, phone number, a brief description of the requested materials, and preferred alternative format service at least 72-hours before the meeting.

Accommodations: Individuals who require special assistance of a disability-related modification or accommodation to participate in the meeting, including Interpretation Services, should contact the Office of the City Clerk by email at all-cc@ssf.net, 72-hours before the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA REVIEW

LEVINE ACT DISCLOSURES (SB 1181)

If you have donated \$500 or more to the campaign of a South San Francisco elected official in the past twelve (12) months, please read the following paragraphs carefully:

- The Levine Act (Gov. Code § 84308) requires any Party, Agent, or Participant, as defined in §84308(a), of a proceeding involving any grants, denials, renewals, restrictions, or modifications to any licenses and permits, entitlements for use, contracts, or franchises (“Proceeding”), to disclose on the record any contributions they have made to any elected, appointed, or candidate for City Officer totaling more than \$500 within the preceding 12 months.
- The Levine Act also requires any elected, appointed, alternate, or candidate for City Officer who has received a contribution totaling \$500 within the past 12 months from a Party, Agent, or Participant of a Proceeding to (1) disclose that fact on the record involving the Proceeding and (2) to recuse themselves from, and in no way attempt to use their official position to influence any decision involving, the Proceeding.
- Elected, appointed, alternates, or candidates for City Officer are prohibited from accepting, soliciting, and directing, and Parties, Participants, and Agents are prohibited from making, campaign contributions of more than \$500 while the Proceeding is pending and for 12 months after the date a final decision is rendered for the Proceeding.

Violations of the Levine Act may result in a civil action brought by the Fair Political Practice Commission (FPPC) for an amount up to five thousand dollars (\$5,000) per violation. Any person who knowingly or willfully violates any provision of the Political Reform Act is guilty of a misdemeanor and subject to a fine of up to the greater of ten thousand dollars (\$10,000) or three times the amount the person unlawfully contributed upon conviction for each violation.

ANNOUNCEMENTS FROM STAFF

COUNCIL COMMENTS/REQUESTS

PUBLIC COMMENTS

Under the Public Comment section of the agenda, members of the public may speak on any item not listed on the Agenda and on items listed under the Consent Calendar. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. Written comments on agenda items received prior to 4:30 p.m. on the day of the meeting will be included as part of the meeting record but will not be read aloud.

If there appears to be a large number of speakers, the Mayor may reduce speaking time to limit the total amount of time for public comments (Gov. Code sec. 54954.3(b)(1).). Speakers that are not in compliance with the City Council's rules of decorum will be muted.

CONSENT CALENDAR

Matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

1. [Motion to approve the Minutes for the meeting of June 11, 2025. \(Rosa Govea Acosta, City Clerk\)](#)
2. [Motion to accept the Training Tower Maintenance Project \(pf1704\) improvements as complete in accordance with project documents. \(Lawrence Henriquez, Senior Civil Engineer\)](#)
3. [Report regarding the transfer of \\$13,787,957 from the Sewer Capacity Charge Fund \(730\) to the Sewer Enterprise Fund \(710\) in accordance with the 2017 Development Mitigation Fee Study and approving Budget Amendment Number 25.057 \(Amanda Parker-Govea, Management Analyst I\)](#)
- 3a. [Resolution authorizing the transfer of \\$13,787,957 from the Sewer Capacity Charge Fund \(730\) to the Sewer Fund \(710\) and approving Budget Amendment Number 25.057](#)
4. [Report regarding a resolution approving a consulting services agreement with Daryl D. Jones, Inc., for Telecommunications Engineering and Police Information Technology Administration Services for a three-year term in an amount not to exceed \\$650,000 and authorizing the City Manager to execute the consulting services agreement. \(Ken Chetcuti, Police Captain\)](#)
- 4a. [Resolution approving a consulting services agreement with Daryl D. Jones, Inc. for Telecommunications Engineering and Police Information Technology Administration Services for a three-year term in an amount not to exceed \\$650,000 and authorizing the City Manager to execute the consulting services agreement.](#)

5. Report regarding a resolution approving a sixth amendment to the agreement with JobTrain, Inc. for workforce development support services in an amount not to exceed \$75,835 and a sixth amendment to the agreement with Renaissance Entrepreneurship Center for entrepreneurship development services in an amount not to exceed \$184,165. (Michael Guss, Economic Development Specialist)
- 5a. Resolution approving a sixth amendment to the agreement with JobTrain, Inc. for workforce development support services and a sixth amendment to the agreement with Renaissance Entrepreneurship Center for entrepreneurship development services.
6. Report regarding adoption of a resolution conditionally committing \$2,366,828 from the Commercial Linkage Fee Fund in support of the proposed Rotary Gardens affordable housing development project, located at 500 and 522 Linden and authorizing staff to negotiate a loan effectuating the commitment. (Mike Noce, Housing Manager)
- 6a. Resolution conditionally committing \$2,366,828 from the Commercial Linkage Fee Fund (Fund 823) to the Rotary Gardens affordable housing development project at 500 and 522 Linden Avenue and authorizing staff to negotiate a loan effectuating the commitment. (Mike Noce, Housing Manager)
7. Report regarding a resolution approving Amendment No. 2 to the Professional Services Agreement with Redwood Public Law, LLP (Sharon Ranals, City Manager)
- 7a. Resolution approving Amendment No. 2 to the Professional Services Agreement between the City of South San Francisco and Redwood Public Law, LLP

PUBLIC HEARING

8. [Report regarding consideration of Genentech's acquisition of certain public rights-of-way within the Genentech Campus, proposed rezoning of private properties to be added to the Genentech Master Plan District, associated amendments to the General Plan, Genentech Campus Master Plan, and Zoning Map and finding that the 2025 Addendum is the appropriate environmental document for the Project, per CEQA Guidelines Section 15162 \(Billy Gross, Principal Planner\).](#)
- 8a. [Resolution making findings and determining that City's conveyance of certain public rights-of-way \(DNA Way, Point San Bruno Boulevard, and Cabot Road\) within the Genentech Campus Master Plan boundaries, proposed rezoning of private properties to be added to the Genentech Master Plan District, and its associated amendments to the General Plan, Genentech Master Plan, and Zoning Map are fully within the scope of environmental analysis in the certified Genentech 2020 Master Plan Environmental Impact Report and the certified SSF 2040 General Plan Environmental Impact Report and that the 2025 Addendum to the prior EIRs is the appropriate environmental document for the Project.](#)
- 8b. [Resolution of the City Council of the City of South San Francisco vacating certain public rights-of-way commonly known as DNA Way, Cabot Road, and Point San Bruno Boulevard located entirely within the Genentech Campus](#)
- 8c. [Resolution approving a Purchase and Sale Agreement with Genentech, Inc. for the disposition of the vacated public streets Cabot Road, Point San Bruno Boulevard, and DNA Way located entirely within the Genentech Campus for the sum of \\$25,000,000 and authorizing the City Manager to execute the Purchase and Sale Agreement.](#)
- 8d. [Ordinance amending the South San Francisco Zoning Map to include additional properties within the Genentech Master Plan District.](#)
- 8e. [Resolution making findings and approving amendments to the Genentech 2020 Master Plan and associated General Plan Amendments.](#)

ADMINISTRATIVE BUSINESS

9. [Report regarding a resolution approving the South San Francisco Conference Center Authority Fiscal Year 2025 - 26 Budget. \(Jim McGuire, South San Francisco Conference Center Authority Executive Director\)](#)
- 9a. [Resolution approving the South San Francisco Conference Center Authority Fiscal Year 2025-2026 Budget.](#)

- 10. [Report regarding resolution authorizing fiscal year 2025-2026 Interim Funding for The South San Francisco Conference Center. \(Jim McGuire, South San Francisco Conference Center Executive Director\)](#)
- 10a. [Resolution approving interim funding for Fiscal Year 2025-26 for the South San Francisco Conference Center.](#)
- 11. [Report regarding the City of South San Francisco Operating Budget for Fiscal Year 2025-26 and approving the Gann Appropriation Limit. \(Karen Chang, Director of Finance and Greg Henry, Financial Services Manager\)](#)
- 11a. [Resolution adopting the Fiscal Year 2025-26 Operating Budget and approving the Gann Appropriations Limit.](#)
- 12. [Report regarding a resolution approving interim spending authority for the first 90 days of Fiscal Year 2025-26 \(Karen Chang, Director of Finance\)](#)
- 12a. [Resolution approving interim spending authority for the first 90 days of Fiscal Year 2025-26.](#)
- 13. [Report regarding a resolution approving the proposed Capital Improvement Program for fiscal year 2025-26. \(Eunejune Kim, Director of Public Works/City Engineer and Matthew Ruble, Principal Engineer\)](#)
- 13a. [Resolution approving the Capital Improvement Program for Fiscal Year 2025-26, approving the appropriations request of \\$24.03 million, authorizing City staff to prepare plans and specifications and advertise for construction bids for the projects under this program, and approving Budget Amendment Number 25.060 authorizing the amendment to the Fiscal Year 2024-25 budget to reallocate \\$12.68 million from prior-year funding.](#)
- 14. [Report regarding a resolution waiving all fees associated with City permits for the Oyster Point Marina - West Basin Access Improvements \(Permit Numbers B25-1175 and E25-0541\) project to be funded and performed by the San Mateo County Harbor District. \(Sharon Ranals, City Manager\)](#)
- 14a. [Resolution waiving all fees associated with City permits for the Oyster Point Marina - West Basin Access Improvements \(Permit Numbers B25-1175 and E25-0541\) project to be funded and performed by the San Mateo County Harbor District.](#)

ITEMS FROM COUNCIL – COMMITTEE REPORTS AND ANNOUNCEMENTS

CLOSED SESSION

15. [Conference with Labor Negotiators \(Pursuant to Government Code Section 54957.6\)](#)
[Agency designated representatives: Sharon Ranals, City Manager, Rich Lee, Assistant City Manager, Leah Lockhart, Human Resources Director, Jesse Lad, Redwood Public Law, Christopher Boucher, Boucher Law](#)
[Employee organizations: AFSCME Local 829, IAFF Local 1507, SSF Police Association, Teamsters Local 856-Confidential, Teamsters Local 856-Mid-Management, Unrepresented Groups: Executive Management, Public Safety Managers](#)

ADJOURNMENT